

RESOLUTION NO. 2024-01

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH, FLORIDA, AUTHORIZING AND APPROVING DESIGNATED EMAIL ACCOUNTS FOR THE CITY OF KEY COLONY BEACH COMMISSIONERS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, email correspondence to or from elected officials or city employees is public record and subject to public records requests, under Chapter 119 Florida Statutes; and

WHEREAS, a violation of public records law may result in fines, suspension and removal or impeachment, or criminal charges as provided in section 119.10, Florida Statutes.

WHEREAS, a single repository for City Commissioners and City employees for email communications regarding City business is the most effective and efficient way to ensure legal compliance; and

WHEREAS, City Commissioners and City employees shall be assigned a City email address which shall be used exclusively for all City related correspondence; and

WHEREAS, the City Commission finds that providing a designated City email address to its City Commissioners and City Employees serves a valid public purpose and is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH, FLORIDA AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. City-issued Email Accounts. The City Commission hereby approves the use of city-issued email accounts for City Commissioners in the format of firstName.lastName@keycolonybeach.net. The Mayor will retain an additional e-mail account in the format of mayor@keycolonybeach.net.

Section 3. Email Succession. Upon a City Commissioner's departure from office, by resignation, death, or loss of office through the election process, the assigned City email will be appropriately archived, then reassigned to the incoming Commissioner.

Section 4. Email Implementation. The City Clerk is hereby authorized to take all necessary action to implement designated email addresses and effectuate the intent of this Resolution.

Section 5. Effective Date. This Resolution shall go into effect immediately upon its passage and adoption.


PASSED AND ADOPTED by the Commission of the City of Key Colony Beach, Florida, at its regular meeting of the City held on January 18, 2023.

FINAL VOTE AT ADOPTION
CITY COMMISSION OF KEY COLONY BEACH

Mayor Raspe	NO	YES	✓
Vice-Mayor Foster	NO	YES	✓
Commissioner Harding	NO	YES	✓
Commissioner Ramsay-Vickrey	NO	YES	✓
Commissioner DiFransico	NO	YES	✓



Joey Raspe, Mayor



Silvia Gransee, City Clerk

(City Seal)

Approved as to form and legal sufficiency:



Dirk Smits, City Attorney