

MINUTES

Recreation Committee

Friday, January 19, 2024 – 9:30 a.m.

Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach, Florida
& via Zoom Conferencing

- 1. CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Vice-Chair Barbara Tatarchuk at 9:30 am followed by Rollcall. **Present:** Vice-Chair Barbara Tatarchuk, Richard Pflueger, Cindy Catto, Judy Burgett. **Absent:** Tom Alferes. **Also present:** Mayor/City Administrator Joey Raspe,
- 2. ELECTION OF CHAIR, VICE-CHAIR & SECRETARY (TREASURER):** Vice-Chair Tatarchuk announced for the nominations to be open.

NOMINATION: Barbara Tatarchuk nominated Cindy Catto for Chair.

ON THE NOMINATION: Cindy Catto stated she did not have adequate knowledge of the duties for the Committee and declined the nomination for the moment.

Barbara Tatarchuk called for other nominations.

NOMINATION: Barbara Tatarchuk nominated Richard Pflueger for Chair.

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ON THE NOMINATION: Barbara Tatarchuk declined the Nomination.

City Clerk Gransee asked for a rollcall for the nomination of Richard Pflueger for Chair.

ON THE NOMINATION: Rollcall vote. Unanimous approval. Richard Pflueger was elected Chair.

Chair Pflueger asked for a nomination for Vice-Chair.

NOMINATION: Judy Burgett nominated Cindy Catto for Vice-Chair.

ON THE NOMINATION: Cindy Catto accepted the nomination. There was no other nomination. City Clerk Gransee called for roll. Rollcall vote. Unanimous approval. Cindy Catto was elected Vice-Chair.

Chair Pflueger asked for the election of Secretary-Treasurer. Barbara Tatarchuk asked for the purpose of the position. City Clerk Gransee explained the benefits to the Committee. Chair Pflueger stated for nominations to be open.

NOMINATION: Barbara Tatarchuk nominated Judy Burgett for Secretary-Treasurer.

ON THE NOMINATION: Judy Burgett declined the nomination due to not being a year-round resident. City Clerk Gransee explained the ability to attend via Zoom and for the Committee to meet more frequently during the Winter than the Summer. Judy Burgett accepted the nomination. There were no other nominations and City Clerk Gransee called for roll. Rollcall vote. Unanimous approval. Jude Burgett was elected Secretary-Treasurer.

- 3. AGENDA ADDITIONS, CHANGES, OR DELETIONS:** Barbara Tatarchuk informed of the agenda addition of the discussion and approval of Aleta Williamson as an alternate member under agenda item 9c. Barbara Tatarchuk further informed of the addition of a discussion and approval of a liaison for the Pickleball Club under agenda item 9k. Chair Pflueger asked for the Pickleball Club update to be moved after the Chair report.

The Committee had no objections to the additions and changes.

- 4. INTRODUCTION of GUESTS:** Chair Pflueger asked the guests in attendance to introduce themselves. Chair Pflueger also recognized Vice-Mayor Foster and Mayor Raspe in attendance.
- 5. MINUTES - Approval of Minutes from August 14, 2023:** Chair Pflueger asked for any changes to the meeting minutes. There were none.

MOTION: Motion made by Barbara Tatarchuk to approve the minutes. Judy Burgett seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

- 6. CITIZEN COMMENTS & CORRESPONDENCE:** City Clerk Gransee informed of not having received any citizen correspondence.

Frank Tremblay, Resident at the Cay, spoke on the Bocce Courts and informed on improvements made over the last two years with the help of volunteers. Frank Tremblay informed of Court No. 4 needing improvements and asked for a budget consideration of \$900.00 for the upcoming fiscal year. Frank Tremblay reported for the Public Works Department taking care of the dirt and yard maintenance. Barbara Tatarchuk thanked Frank Tremblay and his group of volunteers for their work. Frank Tremblay advised on Bocce group meetings on Mondays and Thursdays.

Tom Alferes joined the dais at 9:45 am.

There were no other citizen comments.

- 7. CHAIR REPORT:** Chair Pflueger had no report and asked Mike Yunker to give an update on the Pickleball Club and asked for a recommendation for a liaison.

Mike Yunker spoke to the Committee on the developments since the last Committee meeting in August of last year and the approval of the expansion of the Pickleball courts and forming of the Pickleball Club. Mike Yunker talked about the implementation of the management agreement and for himself having been elected Chair, Diane Slusher Vice-Chair, Monika Green as Treasurer, Dania Fernandez the Secretary, and Dave Nussdorfer as member at large taking care of maintenance and monitors among other things. Mike Yunker reported on almost 220 members with 130 of those being Key Colony Beach residents and property owners. Mike Yunker informed about 60 members being from the City of Marathon and remaining members being from the outside area. Mike Yunker informed on the structure of the Club and prescribed

procedures and rules for play for members and non-members. Mike Yunker further talked on fundraising efforts for the courts and bids expected on February 21st. Mike Yunker informed of over \$135,000 in contributions with many residents donating to the cause. Mike Yunker spoke of the donation structure including corporate sponsorships and approved signage for donors and plans to go immediately forward with the project if donations exceed the bid. Mike Yunker informed on a pending grant in the amount of \$50,000 and membership fees being used for purchase of items, maintenance issues and improvements. Mike Yunker further talked about the Pickleball Club taking on projects and completing them expediently. Mike Yunker informed of having received only one complaint which was successfully resolved.

Barbara Tatarchuk asked Mike Yunker about the requirement for a Pickleball Club liaison for the Committee. Mike Yunker explained that the City Commission discussed the benefits of a liaison and for the requirement having been included in the bylaws for the Club and for the request having come specifically from the Commission. Chair Pflueger informed for the matter having been discussed at the August 17th City Commission meeting and the meeting minutes reflecting the request. Richard Pflueger confirmed for the liaison to be a member of the Committee and not an additional person. Mike Yunker clarified for the person to be the Committee's liaison to the Pickleball Club and further clarified the purpose of the position. Mike Yunker informed for the designation of a liaison having been a strongly suggested. Mayor Raspe gave additional explanations of the benefits of a liaison to the City Commission.

Judy Burgett spoke on prior concerns on the pickleball expansion by the basketball court and residents concerns on noise, and asked how these concerns were addressed. Mike Yunker explained that a Townhall meeting was held to discuss concerns and solutions if needed, but at this time no complaints were received. Mike Yunker further talked about parking layouts and most residents not using their cars to get to the courts. Mike Yunker spoke on noted improvements in the ability to resolve issues and no police having had to be called. Richard Pflueger asked about the scope of work on the bid package for the courts. Mike Yunker explained for the courts being a duplicate of the current courts and to be exclusively for tennis. Mike Yunker further talked on plans for a tiki hut, benches, and an improved complex compared to the current one.

The Committee had no further questions.

8. BUDGET REPORT

a. Discussion/Approval of Committee budget management

i. Creation of budget line items identifying all sports:

City Clerk Gransee informed that currently no line items for individual sports are established in the budget and for the Committee to discuss the matter. Vice-Chair Catto expressed concern for the current budget. Vice-Mayor Foster informed for the current budget to be completed and for the Committee to be able to come the Commission for additional needs. Vice-Mayor Foster suggested preparing for the next budget cycle. Vice-Chair Catto gave concerns how previous budget requests were handled and some sports receiving preference over others. Vice-Mayor Foster gave disagreement with one sport being dominated over another. Vice-Mayor Foster further advised to look forward to the budget and asked Barbara Tatarchuk to weigh in on the preferences of sports. Barbara Tatarchuk agreed for Vice-Mayor Foster having ensured for tennis always having

been included, but for pickleball having dominated over the last year and to ensure the needs for everyone. Vice-Mayor Foster stated for the Committee being in charge over their actions. Vice-Chair Catto agreed with Vice-Mayor Foster but gave further concerns on budget expenses. City Clerk Gransee informed on available monies for the current budget year and recommended starting the budget process for the upcoming year. Vice-Mayor Foster informed on the resurfacing of the tennis court and monies spent. Vice-Chair Catto gave further concerns on not understanding the budget and corresponding expenditures. Vice-Mayor Foster explained for budget needs to be identified for the upcoming fiscal year. Judy Burgett asked if a record can be provided of what has been spent. City Clerk Gransee reiterated on the Committees consensus on how to go forward with the identification on current and upcoming budget needs.

There were no other discussions.

ii. Discussion/Approval of purchase/installation of new sign by the tennis court gate

Barbara Tatarчук informed on the need for a new sign for the tennis court and having obtained a quote from 'Signs by Renee' in the amount of \$45.00 for the purchase a new sign.

MOTION: Motion made by Cindy Catto to approve the purchase in the amount of \$45.00 for a new sign for tennis. Barbara Tatarчук seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

iii. Discussion/Approval of the purchase of 1 squeegee in the amount of \$160.99:

Barbara Tatarчук informed on the need for a new squeegee and to share the squeegee between the Pickleball and Tennis courts.

MOTION: Motion made by Cindy Catto to approve the purchase of the squeegee. Judy Burgett seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

City Clerk Gransee informed for the expenditures to be categorized under their respective sports.

9. BOARD MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. Discussion of guidelines for composition of the Recreation Board

Barbara Tatarчук talked about the representation of all sports on the Committee and asked for ideas on how all groups are represented. Judy Burgett agreed on the need for diversity and a balance in sports.

b. Discussion of the reorganization of the pickle ball, tennis, and basketball court

Cindy Catto stated that Mike Yunker had answered her questions on pickleball but questioned who represents basketball.

c. Discussion/Approval on recommendations for alternate committee members

i. Carman Slusher

Chair Pflueger introduced the agenda item and asked for questions or comments. There were none. Chair Pflueger asked for a motion to approve.

MOTION: Motion made by Vice-Chair Catto to approve Carman Slusher as first alternate. Tom Alferes seconded the motion.

DISCUSSION: Barbara Tatarchuk asked on the order of alternates on the Committee. City Clerk Gransee explained for the motion having stated for Carman Slusher to be the 1st Alternate which gives preference over the second. Chair Pflueger further stated for the Committee making a recommendation and the Commission giving final approval. City Clerk Gransee confirmed one remaining seat left on the Committee. Barbara Tatarchuk gave concern for Carman Slusher being dominant in the Pickleball Sport as well two other Committee members being primarily pickleball players. Chair Pflueger stated disagreement. There was no other discussion.

ON THE MOTION: Rollcall vote. Unanimous approval.

ii. Aleta Williamson **agenda addition**

Chair Pflueger introduced the agenda item and asked for a motion to approve.

MOTION: Motion made by Barbara Tatarchuk to approve Aleta Williamson. Judy Burgett seconded the motion.

DISCUSSION: Barbara Tatarchuk informed that Aleta Williamson is involved in all sports. There was no other discussion.

ON THE MOTION: Rollcall vote. Unanimous approval.

City Clerk Gransee informed for the approvals being recommendations to the Commission.

d. Discussion of indemnification of Committee members

Cindy Catto recalled prior discussions on the indemnification of Committee members and asked for clarification on the matter. City Clerk Gransee explained for the insurance company not covering Sunshine Law matters and offered additional education to the Committee if requested. Mayor Raspe informed of additional reading material being available at City Hall. Mayor Raspe further talked on the importance of intentions and purpose to influence the matter. Judy Burgett recalled a prior presentation on Sunshine Law by the City Attorney and talked on the effect of Sunshine Law on volunteerism in the city. Mayor Raspe clarified for the same rules of law to apply to elected officials as well as volunteers. City Clerk Gransee spoke on the Committee's ability to go on fact-finding missions as long as discussions on the matter are held in a public meeting. City Clerk Gransee gave further examples on following Sunshine Law. There was no further discussion.

e. Discussion of Recreation Committee being involved in playground improvements and parks maintenance.

Vice-Chair Catto asked on the Recreation Committee's responsibilities for playgrounds and parks. Chair Pflueger informed for the Committee's function to be the eyes and ears for the city and to inform the Commission of any issues. Vice-Chair Catto asked for clarification if the Committee is responsible for the playgrounds. Public Works Department Head Mike Guarino informed of his department being responsible for the playgrounds and having monthly certified equipment inspections. Public Works Department Head Guarino confirmed on having a Park Maintenance Budget. There was no further discussion.

f. Update status of the grants and implementation for playground improvements at 1st Street and Tennis Courts on 7th Street

City Clerk Gransee informed for the grant update being included in the agenda packet and for the funding decisions on Sunset Park and 7th Street being expected in May. City Clerk Gransee reported on the timelines for the Tennis bid and a recommendation to award being presented to the City Commission on March 21st. Mayor Raspe talked on the bidding process and confirmed for himself and City Clerk Gransee being the contact persons on grant management for the State.

g. Pickleball: Nothing further.

h. Tennis: Nothing further.

i. Golf: Cindy Catto informed on two upcoming tournaments including one for Marathon Sports and one for the Fishing and Boating Club on March 9th with proceeds going to the Golf Course. Cindy Catto further informed for the greens never have been greener. Chair Pflueger agreed.

j. Bocce/Horseshoes/Shuffleboard: Nothing further.

k. Discussion/Approval of the appointment of a Recreation Committee member as Pickleball Liaison

Richard Pflueger confirmed for the liaison being from the Recreation Committee either as a regular or alternate member. City Clerk Gransee agreed with the liaison being able to be an alternate member and gave further information of requirements of an alternate member. Chair Pflueger recommended Carman Slusher as the liaison. Chair Pflueger informed for Carman Slusher not being an officer of the Pickleball Club. Barbara Tatarchuk asked if current member Tom Alferes could be a candidate. Vice-Mayor Foster reminded the Committee members to represent all sports equally. Mayor Raspe agreed with Vice-Mayor Foster and stated for the liaison being able to be a non-Pickleball player. Mayor Raspe gave further caution on two persons in a household representing the same cause. Judy Burgett spoke on the need for a clear designation for the liaison and the importance of communication. Mayor Raspe confirmed for the liaison to be a member of the Recreation Committee. Aleta Williamson suggested providing time requirements for the liaison. Mayor Raspe informed on the typical procedure of Chair reports to the City Commission

and wanting one voice to represent the Recreation Committee. Cindy Catto cautioned for the alternates not having been appointed at this time by the City Commission.

Chair Pflueger gave his opinion for the liaison to be a pickleball player, attend their meetings, and to bring those issues back to the Recreation Committee. Barbara Tatarchuk disagreed and gave her opinion on the liaison's purpose.

City Clerk Gransee recommended tabling the matter until the following month and to provide the Committee with a clear description of the expectations and responsibilities of the Liaison to the Pickleball Club. The Chair and Committee agreed.

10. NEXT MEETING: The Committee discussed the next meeting date to be tentatively February 16th. City Clerk Gransee stated to confirm the meeting date with the Committee.

11. ADJOURNMENT: The meeting adjourned at 10:21 am.

Respectfully submitted,

Silvia Gransee

City Clerk

ADOPTED: March 11, 2024

Silvia Gransee

City Clerk