

AGENDA

KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING

Thursday, March 21st, 2024 – 9:35 am OR at the end of the Public Hearing
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing

[Zoom Login Information at the end of this Agenda](#)

1. Call to Order, Pledge of Allegiance, Prayer, Roll Call

2. Agenda Additions, Changes & Deletions

3. Appointment of Vacant Commission Seat

- a. Introduction of candidates by the City Clerk
- b. Candidate Statements
(Each candidate for the vacant City Commission seat may speak for five minutes).
- c. Citizen Comments & Correspondence
(Members of the public may speak for three minutes in support or rebut of candidates. Correspondence received by the City Clerk will be made part of the record but not read into the record)
- d. City Commissioner Questions/Comments
- e. Call for Nominations
- f. Vote by Commissioners
- g. Swearing-in Ceremony
- h. ****Tentative*** per City Code of Ordinances Sec. 2-64 – Vacancies on City Commission (2) If a majority of said remaining members are unable to agree upon a person to fill said vacancy after forty-five (45) days, the City Commission shall call a special election for that purpose. However, no special election shall be held within six (6) months prior to a regularly scheduled municipal election.

4. Special Request: Presentation by Burke Energy Solutions on Solar Energy for the Wastewater Plant

- a. Request by the Utility Board for Commissioner Input on going forward

5. Citizen Comments and Correspondence

6. Approval of Minutes

- a. January 18th, 2024 – City Commission Regular Meeting & Public Hearing
- b. February 12th, 2024 - City Commission Townhall Meeting**TBA**
- c. February 15th, 2024 - City Commission Regular Meeting & Public Hearing **TBA**
- d. February 23rd, 2024 – Key Colony Beach Townhall Meeting Minutes on Floodplain Management

7. Committee and Department Reports (written reports provided; Staff and Board Chairs available for questions)

- a. Marathon Fire/EMS – Marathon Assistant Fire Marshal Card
- b. City Administrator's Report – Mayor Raspe
- c. Police Department – Chief DiGiovanni
- d. Building Department – Interim Building Official Borysiewicz
- e. Public Works – Public Works Department Head Guarino
- f. City Clerk – City Clerk Gransee
- g. Code Enforcement Officer – Ed Borysiewicz
- h. Beautification Committee – Sandra Bachman
- i. Planning & Zoning Board – George Lancaster
- j. Recreation Committee – Richard Pflueger

- i. Pickleball Liaison Report – Carman Slusher
- k. Utility Board - Bill Fahs

8. Mayor-City Administrator Items for Discussions & Approvals:

- a. Review of Townhall Meeting held on March 18th, 2024
- b. Discussion on revised City Administrator Job Description & Agreement
- c. Discussion/Approval for pay increase for the City Clerk of \$10K/yr. with same benefits
- d. Discussion/Approval for the final pay for former Building Official Lenny Leggett in the amount of \$7,013.51.
- e. Update on Marble Hall, Administrative Offices, and overall progress

9. City Commissioner Items for Discussion/Approval

- a. Discussion/Approval of the hiring of Ed Borysiewicz for the position of Building Official, Building Inspector, Fire Inspector, and Code Enforcement Officer
- b. Discussion/Approval of the recommendation for appointment of Fred Swanson to the Utility Board as a full-time member.
- c. Discussion/Approval of a proposal by The Southern Group for a 12-month agreement with an annual retainer of \$54,000 for the state and local-level advocacy services, beginning March 1, 2024.
 - i. Proposal
 - ii. Contract
- d. Discussion/Approval of a proposal by Mittauer & Associates to provide engineering drawings for drainage improvements along 7th Street and Shelter Bay Drive in the amount of \$67,500 per the recommendation of the Utility Board from February 20th, 2024.
- e. Discussion & Recommendation for Approval/Disapproval for an interlocal agreement between the Florida Keys Aqueduct Authority and the City of Key Colony Beach on Wastewater Fee Collections per the Recommendation of the Utility Board
 - i. Interlocal Agreement
 - ii. Required Program Participation Information
 - iii. Utility Board Recommendation – Chair Bill Fahs
- f. Discussion/Approval to authorize Mayor-City Administrator Joey Raspe to negotiate and execute a lease with the United States Postal Service (Requires approval of Resolution No. 2024-05 under item 12a.)
- g. Discussion/Approval of a Surveying Proposal Service at 1st Street Park by Reece & Associates for FRDAP Grant requirements in the amount of \$5,900.00.
- h. Discussion/Approval on the Recommendation from the Bid Evaluation Committee on ITB 2023-014 Tennis Court Construction Project.
- i. Discussion/Approval on the following proposals from LaRue Planning
 - i. Peril of Flood Update to the Comprehensive Plan in the estimated amount of \$25,000 to \$30,000
 - ii. Update Capital Improvements Element (CIE) Five-Year Schedule of Capital Improvements in the amount not to exceed \$2,500.00
 - iii. Agreement on professional Comprehensive Planning Services in the amount of \$135.00/hour.
- j. Discussion and Vote on the continuation of the Smart City Project

- k. Discussion/Approval for the business of a Mobile Food Trailer at the Mobil Gas Station at 13100 Overseas Highway to allow Empanada Nation to sell Empanadas and Cuban Coffee per the recommendation by the Planning & Zoning Board **tentative**

10. Secretary-Treasurer's Report

- a. February 2024 Financial Summary
- b. Approval of Warrant 0224 in the amount of \$1,146,660.50

11. City Attorney's Report

12. Ordinances & Resolutions

- a. **Resolution No. 2024-05:** A Resolution of the City Commission of the City of Key Colony Beach of Monroe County, Florida, authorizing Mayor-City Administrator Joey Raspe to negotiate and execute a lease with the United States Postal Service.
- b. **First Reading of Ordinance No. 2024-489:** An Ordinance of the City of Key Colony Beach, Florida, amending the Code of Ordinance Article VI – Finance, Section 2-75, to increase the discretionary spending threshold, amending the language containing scrivener's error, repealing conflicting Ordinances, providing for severability, and providing for an effective date.

13. Commissioner's Reports & Comments

a. Commissioner Harding

- i. Wastewater sampling results update
- ii. South Florida Water Management District workshop feedback - South Florida excessive rain events resulting in flooding, and updates on estimated sea level rise from two recent workshops.

b. Commissioner DiFransico

c. Vice-Mayor Foster

d. Mayor Raspe

14. Citizen Comments

15. Adjournment

**This meeting will be held at the City Hall Auditorium 'Marble Hall',
600 W. Ocean Drive, Key Colony Beach, Florida 33051.**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/87129318383?pwd=WGZ2RnRLMnpiYTVwbWJkK1FLeVJQZz09>

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+13126266799,,87129318383#,,, *173614# US (Chicago)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

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