

**MINUTES**  
**City of Key Colony Beach**  
**Recreation Committee**

Monday, March 11, 2024 – 9:30 a.m.

Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida & via Zoom Conferencing

**1. CALL TO ORDER and ROLLCALL:** The Key Colony Beach Recreation Committee Meeting was called to order by Chair Richard Pflueger at 9:30 am followed by Rollcall. **Present:** Chair Richard Pflueger, Vice-Chair Cindy Catto, Barbara Tatarchuk, Judy Burgett, 1<sup>st</sup> Alternate Carman Slusher. **Absent:** Tom Alferes, 2<sup>nd</sup> Alternate Aleta Williamson. **Also present:** Mayor-City Administrator Joey Raspe, Public Works Department Head Mike Guarino, Administrative Assistant Tammie Anderson, City Clerk Silvia Gransee.

**2. SWEARING IN OF NEWLY ELECTED COMMITTEE MEMBERS**

- a. Carman Slusher, 1<sup>st</sup> Alternate
- b. Aleta Williamson, 2<sup>nd</sup> Alternate

City Clerk Gransee administered the Oath of Office to newly appointed Committee member Carman Slusher. Aleta Williamson was unable to attend the meeting. Carman Slusher took his seat at the dais because regular Committee member Tom Alferes was not in attendance.

**3. AGENDA ADDITIONS, CHANGES, OR DELETIONS:** City Clerk Gransee confirmed for Aleta Williamson to be sworn in the following month.

**4. INTRODUCTION of GUESTS:** Chair Richard Pflueger welcomed Diane Slusher and Monica Green as well as all City Staff to the meeting.

**5. MINUTES - Approval of Minutes from January 19, 2024:** Chair Pflueger asked for the addition to reflect the attendance of Vice-Mayor Foster at the January 19<sup>th</sup> meeting. City Clerk Gransee confirmed to make the edition.

**MOTION:** Motion made by Barbara Tatarchuk to approve the minutes. Cindy Catto seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**6. CITIZEN COMMENTS & CORRESPONDENCE:** None.

**7. CHAIR REPORT:** Chair Pflueger

Chair Pflueger spoke on Vice-Mayor Foster's comment at the previous meeting and supported the notion that Recreation Committee members represent all sports in the community.

**8. COMMITTEE MEMBER REPORT**

- a. **Tennis:** Barbara Tatarchuk informed of problems with the tennis court surface including cracking and rippling along edges. Public Works Department Mike Guarino informed for the court being under warranty and having unsuccessfully tried to reach out to the contractor

and to talk to Mayor-City Administrator Raspe on the matter. Barbara Tatarchuk reported on Tennis going well with good attendance numbers.

Richard Pflueger asked Carman Slusher to elaborate on the bid opening for the tennis courts. Carman Slusher informed for the bid package having been incomplete which led to incorrect bids being submitted. Carman Slusher further stated to look to rebid as soon as possible and his understanding for the Commission to officially reject the bids. City Clerk Gransee confirmed for the recommendation from the Bid Committee to be part of the agenda at the next City Commission meeting.

Judy Burgett informed of having missed the fundraising efforts for the Pickleball Club and asked for ideas to problem solve on reasons for the missed event. Chair Pflueger gave his understanding of good coverage having been provided on the fundraising efforts which City Clerk Gransee confirmed. Chair Pflueger confirmed for their always being room for improvement. City Clerk Gransee informed for residents to have the ability to sign up for email news and also for information to be provided on Facebook and the City website. City Clerk Gransee informed for the best contact information for donations to be the Pickleball Club itself.

Monica Green, Treasurer of the Pickleball Club, talked about the Pickleball Club Fundraiser for members only, and the KCB Days were the Pickleball Club hosted the Silent Auction. Monica Green informed for the first two fundraisers being primarily for members only but to take notes for other sports to contribute as well.

**b. Golf:** Cindy Catto informed on the past weekend's Golf tournament with 14 teams having played. Cindy Catto informed that all monies raised are going back to the Golf course to buy additional golf carts. Cindy Catto informed for the golf course being in great shape and commended Daryl Rice on his management.

**c. Bocce/Horseshoe/Shuffleboard:** Judy Burgett reported on a well-attended Bocce tournament and further talked on benefits of the sport for more immobile residents. Cindy Catto agreed and asked if Frank Tremblay's budget request for the next year could be allocated for this year. Chair Pflueger gave his understanding for the courts being adequate this year and for the new season to start in October. Judy Burgett suggested to follow up with Frank Tremblay. City Clerk Gransee suggested for the topic to be discussed under the budget.

**d. Pickleball:** see under 8a.

## **9. BUDGET REPORT**

**a. February Budget Report:** Chair Pflueger updated on remainder monies for the year. Barbara Tatarchuk asked about the ability to spend the monies on the Bocce Court. Chair Pflueger gave his understanding for this having been requested for the next year. Vice-Chair Catto suggested for the materials to be bought in September. Chair Pflueger gave concerns on storage and reiterated Frank Tremblay's request for next year. City Clerk Gransee suggested for possible remainder monies to be spent in September and informed for funds not being able to rolled over into the next fiscal year.

**b. Budget Process 2024-2025:** Chair Pflueger asked for Committee members to provide ideas or budget requests at the next meeting. Barbara Tatarchuk explained difficulties in providing budget requests for the following year without a clear understanding of what is provided by the Pickleball Club for upcoming projects. Chair Pflueger suggested to provide ideas with knowledge that is provided now and to bring to the next meeting.

## **10. BOARD MEMBER ITEMS FOR DISCUSSION/APPROVAL**

### **a. Appointment of a Recreation Committee Member to serve as a 'Pickleball Liaison'**

Chair Pflueger introduced the agenda item and asked the Committee members for questions or discussions on the matter. Barbara Tatarchuk asked for a discussion on the possibility of liaisons for other sports. Chair Pflueger explained for the liaison not to be a requirement and for it to be a City Commission request. Mayor-City Administrator Raspe gave further input on the request and for the process to be the liaison reporting to the Chair and the Chair reporting to the Commission. Barbara Tatarchuk expressed her feeling for the Pickleball sport receiving special treatment and for all sports to have the ability to be presented by a liaison. Barbara Tatarchuk further gave support for the Commission's wishes. Chair Pflueger asked about the possibility for him to be the liaison. Mayor-City Administrator Raspe gave support for the suggestion and clarified that the liaison will report to the Chair and not to the Commission. Mayor-City Administrator Raspe further explained the process. Chair Pflueger asked for a motion to designate the liaison.

**MOTION:** Motion made by Cindy Catto to appoint Richard Pflueger as the Pickleball Liaison to the Commission along with all other sports. Barbara Tatarchuk seconded the motion.

**DISCUSSION:** Carman Slusher asked Mayor-City Administrator Raspe for clarification on the liaison being a separate person. Mayor-City Administrator Raspe stated his belief for the liaison to be a separate person to report to the Chair. Barbara Tatarchuk expressed confusion about her understanding of the position and responsibilities to the Committee. Mayor-City Administrator Raspe gave further clarification on responsibilities and expectations. Barbara Tatarchuk spoke on prior member roles on the Committee and expressed her thoughts on the liaisons role being redundant. Barbara Tatarchuk further clarified her thoughts on liaisons for each sport already being in place. Mayor-City Administrator explained for the Pickleball Club expanded fast and the Commission having felt the need to designate one person reporting to the Chair. Judy Burgett spoke on communications being a problem and gave concerns on Sunshine Law delaying decision making for the Committee. Chair Pflueger clarified his understanding for the Liaison coming to the Committee as a whole to report. Mayor-City Administrator Raspe confirmed the notion and for the Liaison not reporting to the Chair on one-on-one meetings. Vice-Chair Catto explained there was a misunderstanding which has now been clarified.

**ON THE MOTION:** Cindy Catto retracted her motion.

Chair Pflueger asked for a new motion. Vice-Chair Catto asked for the Committee to specifically asked a Board member to stay in tune with the Pickleball Club and report to the Committee as a whole. Barbara Tatarchuk asked for confirmation for the Pickleball Club having suggested Carman Slusher as a nominee. Monica Green confirmed.

**MOTION:** Motion made by Barbara Tatarchuk to select Carman Slusher as the Pickleball Liaison. Chair Pflueger asked for a second. Vice-Chair Catto seconded the motion.

**DISCUSSION:** Chair Pflueger asked Carman Slusher if he will accept if nominated. Carman Slusher confirmed.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**b. Key Colony Beach Pickleball Club Request for Recommendation to the City Commission**

**i. February 29<sup>th</sup>, 2024 Letter**

Chair Pflueger introduced the agenda item and confirmed that all Committee members received the request.

**ii.(iii) Proposal by TikiHuts in the amount of \$1,920.00 to rethatch Tiki Hut 8x20 Single Roof**

Barbara Tatarchuk asked for confirmation of her understanding of the request. Diane Slusher confirmed the first request to be for the City to pay for the repair of the Tiki Hut and if no monies are budgeted for the Pickleball Club to pay for the repair. Chair Pflueger confirmed for no monies having been budgeted for the project. Diane Slusher explained and described responsibilities in the management agreement and for the Club to ask for the repair of the existing City asset. Diane Slusher further commented for the Club wanting to extend the existing Tiki and for the Club to be happy to pay for that. Diane Slusher informed for the Pickleball Club having agreed to some responsibilities but for the City to still being responsible for some general maintenance. Diane Slusher stated to happy to pay for it if not budgeted at this time. Public Works Department Head Guarino confirmed for the Tiki Hut to be in need of repair. Chair Pflueger updated on remaining funds in the budget.

**MOTION:** Motion made by Barbara Tatarchuk to approve the remaining budget funds for the repair and asked the Pickleball Club to cover the rest.

The Committee started discussion on the motion. City Clerk Gransee asked for a second prior to discussion.

**MOTION:** Vice-Chair Catto seconded the motion.

**DISCUSSION:** Richard Pflueger clarified the requests by the Pickleball Club and for the motion to pertain to the repair of the Tiki Hut and not the extension. Mayor-City Administrator Raspe informed for the City not being able to waive the permit fee but for the City to like to take care of this item. Chair Pflueger clarified for the monies to come out of the general fund and not the Recreation budget.

**ON HE MOTION:** Barbara Tatarchuk withdrew her motion.

**MOTION:** Motion made by Vice-Chair Catto to request the City to pay the \$1,920.00 to pay for the rethatching of the Tiki Hut and the Pickleball Club pay the building fee. Barbara Tatarchuk seconded the motion.

**DISCUSSION:** Per Chair Pflueger's request, Vice-Chair Catto restated her motion. Mayor- City Administrator Raspe stated believe that the projects require permit fees which Carman Slusher confirmed. There was no further discussion.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

ii. **Proposal by TikiHuts in the amount of \$4,640.00 for a new Tiki Hut 8x20 Single Roof**

Richard Pflueger introduced the agenda items and asked Carman Slusher to elaborate. Carman Slusher explained the dimensions of the extension and for the extension to be needed to provide shade and seating for the increase in players. Chair Pflueger stated for this not being a budgeted item and asked for input from the Committee. Judy Burgett asked for clarification if other players can use the hut or if it will be exclusively for Pickleball players. Chair Pflueger stated for the Hut to be open for everyone. Vice-Chair Catto asked for the expansion to fit into the planned construction. Carman Slusher confirmed the question and for other players to be able to utilize the Hut. Barbara Tatarchuk asked about the need for a motion.

**MOTION:** Motion made by Barbara Tatarchuk to accept the Club's offer to pay for the additional size of the Tiki Hut as suggested in the proposal as a recommendation to the City Commission. Chair Pflueger confirmed the intention of the motion and asked for second. Vice-Chair Catto seconded the motion.

**DISCUSSION:** Judy Burgett stated for the increase in Pickleball players to necessitate more seating and shade and to be in support of funding for the Pickleball Club. Monica Green asked for unallocated monies in the budget to be assigned to the expansion of the Tiki. Carman Slusher asked about the possibility for the Recreation Committee to use remainder funds and for the Pickleball Club to cover the rest. Barbara Tatarchuk stated to be able to amend her motion.

**AMENDED MOTION:** Barbara Tatarchuk amended her motion to use the available budgeted Recreation funds for the extension of the Tiki Hut and for the Pickleball Club to pay the rest. Vice-Chair Catto seconded the amended motion.

**FURTHER DISCUSSION:** Vice-Chair Catto voiced concern about spending all monies on one sport and would like to see funds roll over to Bocce. Barbara Tatarchuk stated her understanding for Bocce wanting to see their request in the following year but gave understanding on Vice-Chair Catto's concern. Judy Burgett spoke on the need for transparency in the budget process. Barbara Tatarchuk stated for the season to be almost over with no major expenses anticipated. Mayor-City Administrator Raspe asked for a certain amount of money now and possible surpluses to be allocated at the end of the fiscal year. Chair Pflueger agreed with Barbara Tatarchuk not anticipating additional expenses and to be fine with the motion as is. Chair Pflueger asked City Clerk Gransee to restate the motion. City Clerk Gransee restated the motion and all Committee members agreed understanding of the motion.

**ON THE AMENDED MOTION:** Rollcall vote. Vice-Chair Catto – no. Judy Burgett – Yes. Barbara Tatarchuk – yes. Richard Pflueger – yes. Carman Slusher – yes.

**11. NEXT MEETING:** Tentative April 8<sup>th</sup>, 2024 at 10:30 am. The Committee agreed on the meeting date.

**12. ADJOURNMENT:** The meeting adjourned at 10:33 am.

Respectfully submitted,  
*Silvia Gransee*  
City Clerk

**ADOPTED: April, 8, 2024**  
*Silvia Gransee*  
City Clerk