

MINUTES

Beautification Committee

Tuesday, December 12th, 2023 – 10:00 a.m.

Key Colony Inn Banquet Room, 700 W. Ocean Drive, Key Colony Beach, Florida &
via Zoom Conferencing.

1. **CALL TO ORDER and ROLLCALL:** The Key Colony Beach Beautification Committee meeting was called to order by Chair Sandy Bachman followed by Rollcall. **Present:** Chair Sandy Bachman, Vice-Chair Pam Geronemus, Sandra Glassman. **Absent:** Dave McKeegan, Jo Corso.
2. **AGENDA ADDITIONS, CHANGES, OR DELETIONS:** Chair Bachman asked for the addition of a review on Christmas decorations, and the agenda addition of a new garden possibility. There were no objections.
3. **INTRODUCTION OF GUESTS:** Vice-Mayor Foster and Commissioner Harding were introduced as guests. There were no Zoom participants.
4. **CITIZEN COMMENTS & CORRESPONDENCE:** None.

5. MINUTES

a. **Beautification Meeting Minutes October 10th, 2023**

Chair Bachman asked for any changes to the meeting minutes from October 10th, 2023. There were none and Chair Bachman asked for a motion to approve.

MOTION: Motion made by Sandra Glassman to approve the minutes. Pam Geronemus seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

b. **Beautification Meeting Minutes November 14, 2023**

Chair Bachman asked for any changes to the meeting minutes from November 14th, 2023. There were none and Chair Bachman asked for a motion.

MOTION: Motion made by Sandra Glassman to approve the minutes. Pam Geronemus seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

6. BUDGET UPDATE

- a. November Budget Report
- b. Giving Tree Report

Vice-Chair Pam Geronemus gave the budget update for November including expenditures for Christmas decorations and informed on the current Giving Tree balance.

7. GARDENING AND LANDSCAPING UPDATES

- a. Update on replacement plants for the Front (Circle K) Garden:** Chair Bachman informed on having talked to the City Administrator and Public Works Department Head and that approval was given to purchase the plants.
- b. Carol Gross Memorial Plaque Update:** Chair Bachman informed on purchasing the memorial plaque with her private funds and recalled Carol Gross's volunteer work in the garden by the old City Hall building. Chair Bachman suggested placing the sign in the garden by the old Post Office until the garden by City Hall is renewed.
- c. Work party updates:** Chair Bachman informed of no group garden party but having completed bromeliad care with Janie Byland and cleaning of the Tiki Garden and Coconut Path. Chair Bachman suggested calling a work party for January 11th to work in the Tiki Garden area. There were no objections.
- d. Update on 11th Street Residents volunteer work for the Coconut Garden:** Chair Bachman informed of no success on the suggested volunteer group but stated hope to have residents from the City to help when needed.
- e. Update on Tim Heitman to give presentation in January on Butterflies:** Chair Bachman confirmed Tim Heitman's presentation at the January meeting. City Clerk Gransee asked for supporting materials to be provided prior to the meeting. Chair Bachman informed for the presentation to be of short nature with information on milkweed and butterflies.
- f. Review of Christmas decorations (Agenda addition):** Chair Bachman informed for the Christmas decorations having gone well and former Committee Member Kimmeron Lisle and Mary Kohl having given support. Chair Bachman reported on the Christmas tree decorations on 1st Street with the help from volunteers from the Casa Clara Condominium, Cindy Catto and the Cay decorating the Christmas tree by the Gazebo, and the Beautification Committee having decorated the tree by the Post Office. Chair Bachman commended the Public Works Department for their work of installing the bulk of the Christmas decorations and informed on additional decorating by the entrance sign, Sunset Park, and City Hall trailers. Chair Bachman talked on being prepared for the next year and to have the "Christmas Book" at City Hall for storage. Chair Bachman further informed that Public Works repaired the Christmas tree lights on 1st Street.
- g. New Garden Idea (agenda addition):** Chair Bachman spoke about an idea for a new garden by the Waterfront Park and asked for the Committee to present ideas at the next meeting.

8. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

- a. Discussion on participation in the 2024 St. Patrick's Day Parade:** Chair Bachman spoke on the prior year's St. Patrick's Day Parade and asked for interest in participating in this year's parade again. Chair Bachman asked for ideas for decorations, prizes, flowers, and to be presented at the next meeting.

9. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARD: Chair Bachman spoke on the December Beautification Award and the owners having received many positive comments on social media. Chair Bachman asked for suggestions on nominations for January and February at the next meeting. The Committee talked about possible nominations for the upcoming month.

Commissioner Harding thanked the Committee for the Christmas decorations. Chair Bachman stated to love seeing the residents working together.

10. NEXT MEETING: Tuesday, January 9th, 2024, 10:00 am: Chair Bachman informed of the next meeting date and time and asked the Committee to look for additional alternate committee members.

Chair Bachman informed on difficulties with the current purchasing process and asked if there could be a simpler process.

Commissioner Harding gave suggestions on the improvement of the process including providing a list to the City Administrator.

Commissioner Foster suggested a motion on a discretionary spending allowance which City Clerk Gransee agreed with.

Commissioner Harding suggested to have the holiday spending included in next year's budget preparation as well as needed replacements.

MOTION: Motion made by Sandra Glassman to approve the purchase of 4 stakes and a 5 pound bag of organic fertilizer in the amount of up to \$50.00. Sandy Bachman seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

MOTION: Sandra Glassman asked for a monthly discretionary spending of \$200.00 per month. Pam Geronemus seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

11. ADJOURNMENT: The meeting adjourned at 10:29 am.

Respectfully submitted,
Silvia Gransee
City Clerk

ADOPTED: January 9th 2024
Silvia Gransee
City Clerk