

AGENDA

KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING

Thursday, July 18th, 2024 – 9:30 am
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing

[Zoom Login Information at the end of this Agenda](#)

1. **Call to Order, Pledge of Allegiance, Prayer, Roll Call**
2. **Agenda Additions, Changes & Deletions**
3. **Special Request**
4. **Citizen Comments and Correspondence**
5. **Approval of Minutes**
 - a. May 16th, 2024 - City Commission Regular Meeting – **Pgs. 1-13**
6. **Committee and Department Reports** (written reports provided; Staff and Board Chairs available for questions)
 - a. Marathon Fire/EMS – Marathon Assistant Fire Marshal Card – **Pgs. 14-16**
 - b. City Administrator’s Report – Mayor Raspe **Pg. 17**
 - c. Police Department – Chief DiGiovanni – **Pgs. 18-22**
 - d. Building/Code Department – Building Official Borysiewicz/Loreno – **Pgs. 23-24**
 - e. Public Works – Public Works Department Head Guarino – **Pgs. 25-26**
 - f. City Hall – City Clerk Gransee – **Pg. 27**
 - g. Beautification Committee – Sandra Bachman
 - h. Planning & Zoning Board – George Lancaster
 - i. Recreation Committee
 - j. Utility Board - Bill Fahs
7. **FY24/25 Budget Discussions/Approvals** (addendums available Tuesday after Monday’s Budget Workshop)
 - a. Approval of Budget Calendar – **Pg. 28**
 - b. Review of Building and Business Tax Fees & Schedule of Violations & Penalties – **Pgs. 29-37**
 - c. Review of proposed General Fund budget
 - d. Review of proposed Utility Fund Budget
 - e. Approval of proposed millage rate (to be adopted via Resolution 2024-07 under Item 10)
8. **Mayor-City Administrator Items for Discussions & Approvals:**
 - a. Update on Marble Hall, Administrative Offices, and overall progress
9. **City Commissioner Items for Discussion/Approval**
 - a. Discussion/Approval for a proposed change in leave and FMLA use for city employees – **Pg. 38**

- b. Discussion/Approval of the following recommendations by the Utility Board regarding Solar Power:
 - i. Continued Discussion/Approval of a recommendation by the Utility Board to offer the power company the installation of solar panels on city owned buildings as discussed in the Utility Board meeting on April 23, 2024.
 - Update by Commissioner DiFransico on conversations with SALT Energy
- c. Discussion/Approval for possible questions on the November ballot. – **Pg. 39**
 - i. Discussion/Approval of a recommendation by the Utility Board to recommend to the City Commission the use of a referendum, either binding or non-binding, should the proposal under 9b. not be acceptable to the City Commission.
- d. Discussion/Approval of Invoice 6042 from LaRue Planning for updates to the Comprehensive Plan in the amount of \$13,500.00 – **Pg. 40**
- e. Discussion/Approval for a recommendation by the Utility Board to award ITB 2024-01 for the Clean and Camera of the Sewer Gravity Main Line to Insituform Technologies – **Pg. 41**
- f. Discussion/Approval for a recommendation by the Utility Board for the extension of a contract with G-Tech for Wastewater sludge hauling – **Pgs. 42-56**
- g. Discussion/Approval for a recommendation by the Utility Board to pursue additional Stormwater Funding through a Florida Keys Stewardship Grant Opportunity. – **Pg. 57**

10. Ordinances & Resolutions

Resolution 2024-07: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH, FLORIDA; DETERMINING THE PROPOSED MILLAGE RATE, AND THE CURRENT YEAR ROLLED-BACK RATE, AND THE DATE, TIME AND PLACE FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS AS REQUIRED BY LAW; DIRECTING THE FINANCE DIRECTOR TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MONROE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE. – **Pgs. 58-59**

11. Secretary-Treasurer’s Report

- a. June 2024 Financial Summary ****TBA****
- b. Approval of Warrant 0624 in the amount of \$544,399.04 – **Pg. 60**

12. City Attorney’s Report

- a. Update on a transfer of building rights associated with the property located at 721 West Ocean Drive to the City of Marathon.

13. Commissioner’s Reports & Comments

- a. Commissioner Harding
 - i. Wastewater Sampling Summary Report from July 15th, 2024 ****TBA****
 - ii. Community Rating System discount for flood insurance policies

“Members of the Public may speak for three minutes and may only speak once unless waived by a majority vote of the commission.” Letters submitted to the City Clerk to be read at the Commission Meeting will be made part of the record but not read into record. Persons who need accommodations in order to attend or participate in this meeting should contact the City Clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

- b. Commissioner DiFransico
- c. Commissioner Colonell
- d. Vice-Mayor Foster
- e. Mayor Raspe

13. Citizen Comments

14. Adjournment

**This meeting will be held at the City Hall Auditorium ‘Marble Hall’,
600 W. Ocean Drive, Key Colony Beach, Florida 33051.**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/85834771739?pwd=Sc3y8ggCtprxytrwI5S6IPJrR3kvao.1>

Passcode: 436960

Or One tap mobile:

+13052241968,,85834771739#,,,,*436960# US

+13092053325,,85834771739#,,,,*436960# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833

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MINUTES

KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING

Thursday, May 16th, 2024 – 9:41 am
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing

1. Call to Order, Pledge of Allegiance, Prayer & Roll Call: The Key Colony Beach Regular Meeting & Public Hearing was called to order by Mayor Joey Raspe at 9:41 am followed by the Pledge of Allegiance, Prayer, and Rollcall. **Present:** Mayor Joey Raspe, Vice-Mayor Freddie Foster, Commissioner Tom Harding, Commissioner Tom DiFransico, Commissioner Doug Colonell. **Also present:** Assistant City Attorney Scott Black, Building Official Ed Borysiewicz, Police Chief Kris DiGiovanni, Public Works Department Head Mike Guarino, Administrative Assistant Tammie Anderson, Utility Board Chair Bill Fahs, Beautification Committee Member Dave McKeehan, City Clerk Silvia Gransee.

Public Attendance: 10

- 2. Agenda Additions, Changes & Deletions:** City Clerk Gransee asked for the following agenda changes:
- 3.a: Addendum of a Proclamation Recognizing National Police Week and Peace Officers Memorial Day
 - 5a: Deletion of Item 5a. Approval of Townhall minutes from April 15th, 2024
 - 7b: Deletion of Item 7b. Mr. Fema accepted a job opportunity outside of the Keys.
 - 8a: Addendum of a presentation by Dave McKeehan on the proposed Field Trial – A joint effort by the Utility Board & Beautification Committee
 - 8d: Deletion of Item 8d. An amended procurement package needs additional review by the Utility Board
 - 11d: Addition under Item 11d. to receive input on obtaining legal services to complete and file the Form 6 Financial Disclosure.
 - 12a.(i): Addendum to the Wastewater Report

The Commission had no objections to the changes.

3. Special Request:

- a. Proclamation Recognizing National Police Week and Peace Officers Memorial Day:** Mayor Raspe read the Proclamation recognizing National Police Week and Peace Officers Memorial Day.
- b. Special Requests for 90-day building permit extensions**
- i. 230 15th Circle to allow for an FKEC review and possible piling relocation
 - ii. 1250 Coury Dr. for the new construction of a house, pool, and extension of an existing dock
 - iii. 760/770 and 780/790 10th Street for the construction of two new duplexes
 - iv. 400 Sadowski Causeway for the construction of a new restaurant
 - v. 260 15th Circle for the construction of a new home

Mayor Raspe informed to combine the requests under agenda item 3b. into one bulk approval and asked for any questions or comments. There were none and Mayor Raspe asked for a motion.

MOTION: Motion made by Vice-Mayor Foster to approve. Mayor Raspe asked for a second. Commissioner Colonell seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

c. Special Request by the Kids Fishing Derby to request an annual donation in the amount of \$500.00 in support of the Annual Ron Sutton Memorial Kids Fishing Derby, June 12th, 2024.

Mayor Raspe introduced the agenda item and recused himself from the discussion and approval due to being one of the event's promoters and turned the matter over to Vice-Mayor Foster. (Form 8b attached to the meeting minutes)

Vice-Mayor Foster restated the request and made a motion.

MOTION: Motion made by Vice-Mayor Foster to donate \$500.00. Commissioner Colonell seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

4. Citizen Comments and Correspondence: City Clerk Gransee informed on the following citizen correspondence:

May 14th, 2024, Judi Virost, 80 7th Street, wrote to the City Commission in support of a change in methodology for wastewater billing.

There was no other correspondence or citizen comment.

5. Approval of Minutes

~~a. April 15th, 2024 – City Commission Townhall Meeting~~ ****deleted****

b. April 18th, 2024 – City Commission Public Hearing

c. April 18th, 2024 – City Commission Regular Meeting

Mayor Raspe asked for the approval of minutes.

MOTION: Motion made by Vice-Mayor Foster to approve. Mayor Raspe asked for a second. Commissioner Colonell seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

6. Committee and Department Reports (written reports provided; Staff and Board Chairs available for questions)

a. Marathon Fire/EMS – Marathon Assistant Fire Marshal Card

b. City Administrator's Report – Mayor Raspe

c. Police Department – Chief DiGiovanni

d. Building/Code Department – Building Official Borysiewicz

i. Update on an agreement on Tennis/Pickleball Courts

Building Official Borysiewicz updated on the agreement for the pickleball and tennis courts and gave details on the inclusion of a basketball court by the pickleball courts as well as the conversion of the old basketball court to two new tennis courts with 10-foot fencing. Building Official Borysiewicz informed that the Pickleball Club received over \$200,000 in donations and the drawings are being reviewed.

The Commission had no questions.

Chief of Police DiGiovanni thanked the Commission for the Proclamation recognizing National Police Week and Peace Officers Memorial Day as well as the donation to the Kid Fishing Derby

- e. Public Works – Public Works Department Head Guarino
- f. City Clerk – City Clerk Gransee
- g. Beautification Committee – Sandra Bachman
- h. Planning & Zoning Board – George Lancaster
- i. Recreation Committee – Richard Pflueger
- j. Utility Board - Bill Fahs

Commissioner Harding commended Public Works Department Head Guarino for his work on East Park. Public Works Department Head Guarino confirmed that the park was completed.

Commissioner Harding asked Public Works Department Guarino to elaborate on the floodproofing exercise for Marble Hall at the next meeting. Building Official Borysiewicz asked for the ability to demonstrate immediately. Building Official Borysiewicz and Public Works Department Head Guarino demonstrated the installation of the flood panels to the Commission and Public and explained the protocol in case of a storm and the use of Marble Hall as a last resort. Building Official Borysiewicz confirmed no current protection on the administrative side of the building and for Marble Hall to be a refuge of last resort for a category 1 or 2 hurricane but not greater. Building Official Borysiewicz explained that the flood panels were to be left off at a category 2 hurricane and recalled during the event of Hurricane Irma not having enough time to install the panels once the storm intensified. Building Official Borysiewicz informed that in case of an evacuation order residents are invited to stay at a category 1 or 2 hurricane at their own risk. Mayor Raspe gave further information on the opportunity for residents to use Marble Hall as a refuge. Commissioner Colonell suggested the installation of flood panels on all the doors expect one to help with the preparation during a storm. There was no further discussion on the topic.

Commissioner Harding asked City Clerk Gransee for an update on ACH signups. City Clerk Gransee updated on approximately 30 additional signups and for staff to continue to reach out to owners.

There were no additional questions for staff or Board chairs.

7. Mayor-City Administrator Items for Discussions & Approvals:

a. Review of Townhall Meeting held on May 13th, 2024: Mayor Raspe gave a review of the Townhall meeting from May 13th and informed on the second presentation of the Monroe County Vulnerability Assessment Project. Mayor Raspe spoke on future modeling of flood events, a state-funded data collection program, and talked about the importance of understanding future rainfall events. Mayor Raspe informed on the possibility of an additional meeting on the matter later in the year.

Mayor Raspe reported that the potential of a solar referendum on city buildings was discussed and for the matter to be addressed later during the meeting.

Mayor Raspe additionally informed of the matter of the rebuilding of City Hall to be also discussed later. Mayor Raspe reported on positive feedback from residents on stabilization and leveling discussions with emphasis on pin piles and injection foam.

Mayor Raspe reported on the update on the CRS rating with a current class 7 at a discount of 15% with hopes for future higher ratings for additional flood insurance discounts.

Mayor Raspe informed that additional discussions were held on a revised sewer billing approach and for the topic to be addressed under Commissioner comments later at the meeting.

Mayor Raspe informed for the next Townhall meeting to be held in November and encouraged residents to continue to provide input throughout the Summer.

b. ~~Discussion/Approval of the hiring of Joseph Fema for the position of Building Official~~ **deleted**

Mayor Raspe informed that the applicant took a position elsewhere and for the position to be advertised in the following week.

c. Discussion/Approval on a revised City Administrator Job Description & Employment Contract:

Mayor Raspe informed to have taken all Commissioner input under consideration for the revised City Administrator position and to start advertising for the position within the next few weeks. Commissioner DiFransico suggested changing the job title back to City Administrator from Executive Assistant and explained the city's code to assign certain responsibilities to the position. Commissioner DiFransico further commented for the new person to represent the city and the need for a recognizable title. Commissioner DiFransico stated that the description of Executive Assistant means different things for different people and gave concerns on the ability to complete the job. Mayor Raspe explained that the job description had changed dramatically and further explained the need to change the title. Commissioner Harding commented that the same job title would not be appropriate for the position.

Assistant City Attorney Scott Black asked on the intentions of making a motion on the topic or to bring it back at a later meeting. Mayor Raspe commented to prefer a vote today to go forward with filling the position. Assistant City Attorney Black asked for the vote to include the motion to be subject to legal review. Vice-Mayor Foster commented that different cities implement different policies regarding the title of City Administrator and an Ordinance amendment can clarify the title of Executive Assistant. Commissioner Harding gave background on payout requirements for former City Administrator Moonis and the City having not been aware of the obligations at that time. Commissioner Harding informed on requirements under the Florida Statutes regarding a Senior Management Service Class for City Administrators and Managers. Commissioner Harding agreed with Mayor Raspe's documentation on downgrading the job responsibilities to not fall under the Senior Management Service Class.

Mayor Raspe indicated to understand a consensus from the Commission and asked for a motion.

MOTION: Motion made by Vice-Mayor Foster to adopt the document to secure an Executive Assistant. Mayor Raspe asked for a second. Commissioner Harding seconded the motion.

DISCUSSION: Commissioner Harding commented on the difficulties of having Mayor Raspe in the position of City Administrator with the obligations of the Sunshine Law. City Clerk Gransee asked for the record for the motion to be pending upon legal review. Mayor Raspe confirmed.

ON THE MOTION: Rollcall vote. Unanimous approval.

d. Discussion on City Road repairs: Mayor Raspe commented on having received citizen correspondence and comments on the condition of the city's roads and bike paths. Mayor Raspe informed to be in agreement with Public Works Department Head Mike Guarino for road repairs having to be addressed as they occur. Mayor Raspe further cautioned on road elevation projects in the future and to be conducting physical inspections to assess what streets need priorities. Public Works Department Head agreed with the prioritization of areas for repair. Mayor Raspe asked for comments from the Commission.

Vice-Mayor Foster suggested taking advantage of leftover hot patch from contractors. The Commission agreed with the suggestion. Commissioner Harding gave experience on prior processes for road repairs and suggested creating a prioritized list to be worked on yearly. The Commission further discussed different scenarios for road repairs for cost and time effectiveness.

Commissioner DiFransico asked about the status of the Causeway Bridge repair. Commissioner Harding stated that the issue is being addressed.

Donald Steamer, 11th Street, asked for a status report on the bridge.

Mayor Raspe stated for the city to have received a report and to be able to give a small update but reminded that citizen comments were concluded at this time.

Mayor Raspe agreed that the Causeway bridge is in bad shape and for repairs to be a top priority for the road to be the only access point to the city.

Commissioner Harding gave details on prior inspections and minor repairs that were concluded. Commissioner Harding gave concern on the next inspection and suggested to obtain quotes to show progress to FDOT.

e. Update on Marble Hall, Administrative Offices, and overall progress

Mayor Raspe informed that the topic was discussed extensively at the Townhall meeting and asked for Commissioner's input.

Vice-Mayor Foster informed on discussions with the lobbyist on funding and having received positive responses from the DEP and other organizations. Vice-Mayor Foster stated that there was no discussion on going up in elevation and explained the definition of firm in correlation to the mitigation of structures to qualify for grants. Vice-Mayor Foster stated to be looking forward to concluding the matter and additionally informed on discussions on poly injections for the stabilization of the floor and the approach to address the beam in need of repair. Vice-Mayor Foster stated to be looking forward to completing the project and to be well on the way to establishing the building as fully functional.

Mayor Raspe informed that the Post Office had to delay the move back into the building until the middle of June because of delays in the construction of countertops. Mayor Raspe further informed that a new lease with the US Post Office was executed and the USPS had provided a date of the weekend of June 21st to move the Post Office boxes back into the building. Mayor Raspe gave details on the removal of the trailers and disconnect from the electricity. Mayor Raspe asked for comments from the Building Official.

Building Official Borysiewicz informed having met with contractors on how to address the settlement of the floor and to be waiting for Commission directives on how to go forward.

Commissioner Colonell concurred with Vice-Mayor Foster to go forward with engineering plans as soon as possible.

Commissioner DiFransico agreed to move forward with an engineer and asked about the necessity of having a separate EOC for the city.

Building Official Borysiewicz explained that the EOC can be done in the existing building through floodproofing, or a stand-alone building strictly for the Police Department, and suggested correcting the situation in the existing building. Vice-Mayor Foster reminded of the city having a seat in the newly built Emergency Operations Center in Marathon. Commissioner DiFransico asked for the need to have a location within the city. Building Official Borysiewicz stated that this is a Commission prerogative and further explained that the second floor of the Building Department to be reinforced concrete with a concrete roof, which offers the ability to manage in an emergency situation. Vice-Mayor Foster explained that the city is waiting on the State for guidance on how to go forward but for it to be possible to firm the area and satisfy all needs. Building Official Borysiewicz stated to Commissioner DiFransico not being aware of a mandate for an EOC for the city.

Chief DiGiovanni explained the purpose of an Emergency Operations Room for the city and could not confirm the same requirements for emergency operations as the County.

Mayor Raspe explained the Emergency Operations Training through the County and the city having the ability to use the facilities.

Commissioner Harding suggested going forward with an engineering cost estimate for the beam and asked about the possibility of receiving an estimate both for the poly foam as well as the pin pilings. Commissioner Harding spoke on prior recommendations on engineering reports and the availability of prior engineering drawings for pin piles. Commissioner Harding cautioned on staying under the 50% rule for repairs and suggested separating floodproofing and repairs.

Mayor Raspe informed on having met with a contractor and having received several options to be cost-effective.

Assistant City Attorney Scott Black confirmed the need for a motion to obtain quotes for engineering and moving forward with the bid process. Mayor Raspe asked for the motion.

MOTION: Motion made by Commissioner Harding.

DISCUSSION: Vice-Mayor Foster asked to clarify the motion. Assistant City Attorney Black asked if the city has sufficient engineering for a bid or if staff needs to be directed to obtain the necessary engineering. Vice-Mayor Foster suggested turning over the project to an engineer and an architect to identify needs with the knowledge to still wait on a State's response on the grant.

Assistant City Attorney Black asked for the motion to include to direct staff to seek procurement for the architectural and engineering services for the repair and remodel of the administrative building. Commissioner Harding asked to keep in mind to separate the repair and improvement projects to stay under the 50% rule.

Assistant City Attorney Black recommended amending the motion to direct staff to seek approval for the architectural engineering for the repairs of the building and a separate motion to direct staff to move forward to seek architectural services for the Hardening of the building.

AMENDED MOTION: Motion made by Commissioner Harding.

FURTHER DISCUSSION: Building Official Borysiewicz asked what engineering firm the city is using. Commissioner Harding explained that the city had chosen K2M after a competitive assessment was concluded. Vice-Mayor Foster agreed. Commissioner Harding stated that a motion will approve obtaining K2M's engineering services. Building Official Borysiewicz explained that a life safety or health issue to be exempt from the 50% rule but voluntary improvements not to be exempt. Vice-Mayor Foster gave understanding to be in line with the guidelines.

Mayor Raspe asked for a second for the amended motion.

AMENDED MOTION: Commissioner Colonell seconded the amended motion.

FURTHER DISCUSSION: Commissioner DiFransico asked if K2M is the right engineering firm for the project. Mayor Raspe gave his understanding for the firm to be designated to be the city engineer but to be able to use any engineering firm the city wants. Vice-Mayor Foster suggested leaving the decision up to the Building Official. The Commission discussed further engineering qualifications.

Mayor Raspe asked for rollcall.

ON THE MOTION: Rollcall vote. Unanimous approval.

Vice-Mayor Foster asked for confirmation for the Building Official to decide what engineering firm to use. The Commission agreed.

8. City Commissioner Items for Discussion/Approval

- a. Discussion/Approval of a recommendation by the Utility Board for the Utility Board to work in conjunction with the Beautification Committee to solve the problem of the Retention Pond, to include the field trial that was discussed, and to work with Jason Shepler on the project. **(please see attached Utility Board Minutes for Items 8a to 8f)**

Mayor Raspe introduced the agenda item and deferred to Dave McKeehan. Dave McKeehan, Beautification Committee member, introduced himself to the Commission and explained to represent the Utility Board on

the matter as well. Dave McKeehan explained that the pond does not meet current requirements and the pond not draining properly. Dave McKeehan spoke on the objectives of going forward and gave detailed information on boreholes, plantings, and possible locations. Dave McKeehan gave further information on the cost of the proposed project and funding sources. Bill Fahs, Chairman of the Utility Board, spoke on the combined efforts with the Beautification Committee to improve the pond. Commissioner Harding agreed for the borehole data to provide valuable information on groundwater. Utility Board Chair Fahs stated that a change to a wet system to be over a million dollars and suggested working with what is available. Building Official Borysiewicz confirmed for sod always having been in the pond and gave additional information. Mayor Raspe asked for a recommendation to the City Commission on how to go forward.

Dave McKeehan further talked about the matter and past intentions to correct the problem. Dave McKeehan spoke on permits from the South Florida Water Management District and the information received from the boreholes to help go forward with the project. Dave McKeehan gave further thoughts on reasons for the pond not draining properly and percolation problems.

Dave McKeehan asked for approval to go forward with the proposal.

Commissioner DiFransico asked Dave McKeehan why not to request enough money to complete the program. Dave McKeehan stated his belief for the money to be adequate for the initial program and for citizens having expressed the desire for donations. Dave McKeehan stated that the combined funding to be beneficial in establishing the plants for the pond. Mayor Raspe asked Dave McKeehan to follow up with the Utility Board on monetary needs.

Vice-Mayor Foster spoke on the efforts on the reallocation of grant monies towards the project and suggested waiting for the revised document. Commissioner Harding suggested meeting with the Utility Board and for all monies to come out of the Stormwater funds. Dave McKeehan stated to be attending the Utility Board meeting and asked if the Commission will approve the project.

Mayor Raspe asked for a motion to approve or deny the Beautification Committee and the Utility Board working together to solve the problem.

MOTION: Motion made by Tom DiFransico to work together and solve the problem and implement the program outlined by Dave McKeehan. Commissioner Harding seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Assistant City Attorney Scott Black explained that funding already in the budget does not need to be approved via a motion.

Vice-Mayor Foster stated the importance of having one point of contact and being happy to turn over the project to Commissioner Harding. Vice-Mayor Foster asked to keep the matter in one place and disagreed with the Utility Board being in charge.

b. Discussion/Approval of a recommendation by the Utility Board to change the length of time between sewer lateral inspections as discussed in the Utility Board meeting on April 23, 2024.

Mayor Raspe introduced the agenda item and asked Utility Board Chair Fahs to speak on the recommendation. Utility Board Chair Fahs gave the recommendation of the Board and the purpose of change. Utility Board member Donald Steamer gave additional reasons for the suggested changes.

Vice-Mayor Foster gave background information on the implementation of the sewer inspections to reduce the amount of freshwater in the sewer plant. Vice-Mayor Foster informed about the initial inspections in 2013 and plans for a subsequent inspection 10 years later. Vice-Mayor Foster informed that no other cities implement these types of inspections and not being in favor of implementing a 10-year inspection, in particular for houses that have PVC. Vice-Mayor Foster agreed that property owners with failed inspections must respond and comply but recurring inspections are not necessary. Commissioner DiFransico stated that homes with cast iron piping need to be inspected and repaired, if necessary, but perhaps not to be applicable

for PVC pipes. Commissioner DiFransico asked about the use of smoke tests. Building Official Borysiewicz believed for Dave Evans to do smoke tests of city-owned sewer lines every few years.

Donald Steamer commented on the purpose of smoke tests, sewer line inspections, and water and sewage intrusion.

Mayor Raspe asked for a motion.

Assistant City Attorney Black clarified the motion to direct staff to work with legal to draft an ordinance amendment and the details of the proposed changes. Assistant City Attorney Black gave further guidance on how to go forward.

Mayor Raspe asked for a motion to change the timeframe for sewer lateral inspections.

Vice-Mayor Raspe clarified that the current ordinance does not show another inspection in 10 years and the intent of the ordinance was completed.

Commissioner DiFransico believed that the inspections are recurring every 10 years and suggested that the Utility Board assess if PVC pipes need to be inspected. Vice-Mayor Foster suggested also looking at other cities for comparison. Utility Board Chair Fahs asked Building Official Borysiewicz on the number of failed inspections for PVC pipes. Building Official Borysiewicz explained the different types of failures in PVC pipes that occur and for cast iron pipes must be replaced eventually. Building Official Borysiewicz stated that the direction on going forward to be up to the Commission.

Mayor Raspe asked for a head-nod to send the matter back to the Utility Board. The Commission agreed. Vice-Mayor Foster stated that the Board needs to have more discussion including benchmarking other cities. Commissioner DiFransico asked Chair Fahs to follow up with Plant Operator Dave Evans on the benefit of smoke tests. Commissioner Colonell asked if it is a requirement to change from cast iron to PVC. Chair Fahs explained that it is not a requirement and agreed with the understanding that inspections recur every 10 years.

Assistant City Attorney Black clarified that the Commission can move forward with a motion or the approval will fail for a lack of motion and direct the Board to bring it back with the Commission's suggested changes.

Commissioner DiFransico asked about compliance with sewer lateral inspections. Building Official Borysiewicz updated on outstanding inspections and having contacted all owners who failed inspections. Commissioner DiFransico recalled the prior Code Enforcement Officer having been frustrated with the enforcement of the inspections. Vice-Mayor Foster confirmed with the Building Official the number of outstanding properties.

There was no further discussion.

- c. Discussion/Approval of the following recommendations by the Utility Board regarding Solar Power:**
 - i. Discussion/Approval of a recommendation by the Utility Board to offer the power company the installation of solar panels on city-owned buildings as discussed in the Utility Board meeting on April 23, 2024.

Mayor Raspe introduced the agenda item. Donald Steamer elaborated on the topic. Donald Steamer explained the request by the Utility Board to contact the Power Company with the offer to make city buildings available for the installation of solar panels. Donald Steamer explained that a rental fee would be negotiated which then would be applied towards the electric bill. Vice-Mayor Foster asked if the electric company was contacted to see if the proposal was feasible. Chair Fahs stated no.

Mayor Raspe asked for a motion to approve or deny allowing the installation of solar panels on city-owned buildings as discussed during the Utility Board meeting on April 23, 2024.

Commissioner DiFransico stated that the approval or disapproval was premature and suggested reaching out to the FKEC first to see if they have an interest in the proposal. Mayor Raspe stated not to see an upside for the power company to accept the proposal. Commissioner Harding explained that the city would have to

fund the project or find funding and that there to be no incentive for the power company to fund the project. Commissioner DiFransico volunteered to contact the power company. Assistant City Attorney Black suggested a motion to give directions to contact the power company.

MOTION: Motion made by Mayor Raspe to direct Commissioner DiFransico to contact the power company to see their interest in solar panels on city buildings. Vice-Mayor Foster seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

ii. Discussion/Approval of a recommendation by the Utility Board to recommend to the City Commission the use of a referendum, either binding or non-binding, should the proposal under 8c(i) not be acceptable to the City Commission. **tabled**

~~d. Discussion/Approval of the WRF UV Contact Tank Rehabilitation procurement package per the Utility Board meeting from April 23, 2024. **deleted**~~

e. **Discussion/Approval of a recommendation by the Utility Board to approve Quote No. 3054-241 from Material Handling Systems in the amount of \$ 36,748.00 for repairs to the jib crane and replace the top bearing immediately due to the threat to the health, safety, and welfare of the Public of Key Colony Beach.**

Mayor Raspe introduced the agenda item and asked for a motion to approve.

MOTION: Motion made by Vice-Mayor Foster to approve. Commissioner Colonell seconded the motion.

DISCUSSION: Mayor Raspe confirmed this to be the sole source for emergency repair.

ON THE MOTION: Rollcall vote. Unanimous approval.

f. **Discussion/Approval of a quote by Lindholm Construction for the replacement of fascia on the Post Office/City Hall building in the amount of \$9,800.00.**

Mayor Raspe introduced the agenda item and informed that work can start on May 28th to replace the damaged part of the wood if approved.

MOTION: Motion made by Vice-Mayor Foster to approve. Commissioner DiFransico seconded the motion.

DISCUSSION: Mayor Raspe confirmed that the work includes being around the building.

ON THE MOTION: Rollcall vote. Unanimous approval.

g. **Discussion/Approval of a recommendation by the Utility Board to increase the annual Stormwater Assessment (see Ordinance 2024-490)**

Mayor Raspe introduced the agenda item. Utility Board Chair Fahs elaborated on the suggested increase. Mayor Raspe asked for a motion to approve the increase.

MOTION: Motion made by Commissioner Colonell to approve. Mayor Raspe asked for a second. Commissioner Harding seconded the motion.

DISCUSSION: Vice-Mayor Foster asked for a change to \$80.00 and \$160.00 for commercial properties. Mayor Raspe explained that two ways for an increase was possible, percentage or dollar amount, and the Utility Board having recommended to increase by a dollar amount.

AMENDED MOTION: Vice-Mayor Foster made an amended motion to make the change to \$80.00 and \$160.00. Commissioner Colonell seconded the amended motion.

FURTHER DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

City Clerk Gransee informed for the Ordinance to be brought back at the June 20th, 2024, City Commission meeting for a second/final reading.

Commissioner DiFransico stated that he likes to approach the idea of making the Utility Board responsible for oversight of the Stormwater system. Commissioner DiFransico stated that the current ordinance has the City Administrator being responsible for Stormwater and the Utility Board not being mentioned. Vice-Mayor Foster stated that the Board is doing the budgeting as well as voting on the monthly warrant for Stormwater but agreed with the suggestion. The Commission agreed and Mayor Raspe asked if a head-nod is necessary to bring the issue to legal address. Assistant City Attorney Black asked for a motion with clear direction on what is asked specifically. Vice-Mayor Foster asked for what exactly needs changing and for the Utility Board doing the work already. Commissioner DiFransico explained his intentions for change. The Commission continued discussions on the suggested ordinance change and agreed on tabling the matter until further notice.

9. Ordinances & Resolutions

First Reading of Ordinance 2024-490: An Ordinance of the City of Key Colony Beach, Florida; amending Chapter Fifteen of the Code of Ordinances, entitled Stormwater Utility System; and providing for codification; repealing any inconsistent provisions; providing for severability; and providing an effective date.

Mayor Raspe provided the first reading of the ordinance. Assistant City Attorney Scott Black informed for the ordinance to be brought back for a second reading with the approved changes and asked for a motion to approve. Mayor Raspe asked for a motion.

MOTION: Motion made by Vice-Mayor Foster. Commissioner Colonell seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

10. Secretary-Treasurer's Report

a. April 2024 Financial Summary

Commissioner Harding gave the April 2024 Financial Report in his position as Secretary-Treasurer. Commissioner Harding updated on collected ad valorem taxes, expenses below budget, reduced infrastructure funds for payment of stormwater invoices, and monies due from Stormwater to the General Fund. Commissioner Harding reported that legal fees expenses are on monthly target. Commissioner Harding gave projections of a minor amount of money to roll over into the next year and gave the current running balance.

Commissioner Harding updated on revenue being above budget for Wastewater and expenses being below budget amount. Commissioner Harding reported sludge hauling is expected to decrease with lower occupancy and no significant concerns about capital.

Commissioner Harding updated on the Stormwater fund with no additional fees collected in April and Stormwater invoices having been paid through the Infrastructure funds and reimbursements expected in May. Commissioner Harding reported for the FDEP having approved an advanced payment process which will help with future cash flow. Commissioner Harding reported for an expected excess of one million dollars after reimbursements which can be applied towards 7th Street and the Retention Pond.

b. Approval of Warrant 0424 in the amount of \$ \$725,987.94

Commissioner Harding informed on payments included in the warrant. Mayor Raspe asked for a motion to approve the warrant.

MOTION: Motion made by Commissioner Harding to approve the warrant. Mayor Raspe asked for a second. Commissioner Colonell seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Mayor Raspe informed on having received a phone call from Mr. Perez about the sludge hauling and no longer being able to use the current dumping station. Vice-Mayor Foster suggested calling Representative Mooney and calling the waste station and requesting an exception. Commissioner Harding explained that the Miami-Dade and Fort Lauderdale landfill spaces are being filled up.

11. City Attorney's Report

a. Update on ITB 2024-01 Clean and Camera Sewer Gravity Main Line and the Notice of Intent to reissue:

Assistant City Attorney Scott Black updated on the re-solicitation of the bid to be presented to the Board in the following week.

b. Update on a Closed Session for Police Union Bargaining: Assistant City Attorney Black updated that the closed session for the Police Union Bargaining will take place after the meeting and any potential contract will go back to the City Commission for final approval.

c. Update on the Form 6 Expenditures Reimbursements: **see under 11d.**

d. Direction for obtaining legal services for the completion and filing of Form 6 Financial Disclosure: Assistant City Attorney Scott Black spoke on the new financial disclosure requirements and governmental entities handling compliance in different ways. Assistant City Attorney Black recommended obtaining the legal services of Mark Hermon, on a contract basis similar to the City of Layton and Monroe County. Mayor Raspe asked for an update on the lawsuit. Assistant City Attorney Scott Black stated that no update or significant change is available. The Commission discussed the timeline and upcoming deadline to file financial disclosures.

MOTION: Motion made by Vice-Mayor Foster to go forward. Mayor Raspe asked for a second. Commissioner Colonell seconded the motion.

DISCUSSION: Commissioner Harding reminded that some Commissioners have a filing deadline of June 14th, 2024. Assistant City Attorney Black recommended a motion to approve the contract consistent with the City of Layton and not to exceed \$5,000.00. Assistant City Attorney Black clarified that prior expenditures fall under a separate reimbursement.

ON THE MOTION: Rollcall vote. Unanimous approval.

Assistant City Attorney Scott Black confirmed the attorney being available upon execution of the contract.

Commissioner DiFransico asked for clarification on the reasoning for the reissuance of the bid. Assistant City Attorney Black explained inconsistencies in procedures as well as significant differences in the bid

amounts that show questions on discrepancies or misunderstanding on what is bid on. Assistant City Attorney Black explained the proper process is to rebid.

12. Commissioner's Reports & Comments

a. Commissioner Harding

i. Wastewater Sampling Summary Report for May 13th, 2024: Commissioner Harding gave the Wastewater report and informed on a small spike in Covid levels for the city but still being at a very low level overall. Commissioner Harding reported no reports on Influenzas A, B, as well as RSV. Commissioner Harding reported that the city has some spikes that do not show for Monroe County and eight deaths this year related to COVID-19 were reported.

ii. 2024 Legislative Update - Discussion on next steps: Commissioner Harding informed that legislative changes will become official by July 1st and suggested legal review changes in the matters of cyber security, vacation rental, building regulations, and public safety for wastewater facilities. Commissioner Harding asked for comments. Vice-Mayor Foster asked for clarification on the city's charter and the rules of the enforcement of laws. Mayor Raspe stated that the city can be more restrictive but not less. Assistant City Attorney Scott Black recommended asking for a review of statutory consistency and if changes are needed. Commissioner Harding stated that the change in the vacation rental law stands out due to the restrictions on the assessment of fines and suggested looking at the four suggested changes for supersede requirements.

iii. Monroe County Transportation requested feedback on suggestions: Commissioner Harding reported that the 18-mile stretch is being resurfaced from mile marker 108 to mile marker 112 starting June 3rd and is expected to last 15 months. Commissioner Harding reported on planned improvements being mainly on the northbound side.

Commissioner Harding updated on the Long Key Bridge Replacement in 2027 from mile marker 63 to mile marker 66 and further informed for a meeting for public input for the replacement of the 7-Mile Bridge. Commissioner Harding informed of a design phase from 2027 to 2029 and an expected construction phase in 2032.

iv. PFAS update from FKAA: Commissioner Harding updated on changes in the EPA requirements starting in 2029 and the FKAA currently researching implementing the required changes. Commissioner Harding informed of the estimated cost of the implementation to be 100 million dollars.

b. **Commissioner DiFransico:** Commissioner DiFransico asked for a head-nod from the Commission to bring back an implementation plan for a change in methodology for wastewater billing. Mayor Raspe asked for a head-nod from the Commission. Commissioner Harding cautioned on the administration costs outweighing the benefits for residents. The Commission agreed to bring back a proposal at the next Commission meeting.

c. **Commissioner Colonell:** Commission Colonell commended the Beautification Committee and Utility Board on their work on the Retention Pond. Commissioner Colonell informed the engineer having explained the possibility of expanding the second floor. Commissioner Colonell spoke on the budget need for the repair and mitigation costs and asked how and who will implement the budget. Commissioner Harding stated that he would champion the budget and already having started tracking the costs of repair. Commissioner Harding stated that floodproofing is to be treated as a separate project and for base repairs to fall within the substantial damage allocations. The Commission further discussed the need for a budget, expected funds, and the need to go forward. Commissioner Colonell gave further detail on the proposed beam on placement and confirmed minimal cost.

d. Vice-Mayor Foster: Vice-Mayor Foster informed of waiting on the results from this year's CRS certification and asking to reset the current time length of 3 years for the 50% rule to every year, similar to the City of Marathon. Vice-Mayor Foster stated to be careful to keep the categories separate so as not to incur penalties. Commissioner Harding informed of the rule being specified in the Land Development Regulations and it might affect the CRS discount.

e. Mayor Raspe: Mayor Raspe had no further comment.

13. Citizen Comments: None.

14. Adjournment: The meeting adjourned at 12:24 pm.

Respectfully submitted,
Silvia Gransee
City Clerk



CITY OF MARATHON FIRE RESCUE

8900 Overseas Highway, Marathon, Florida 33050
Phone: (305) 743-5266 Fax: (305) 289-9834

Memorandum

Date: 7/1/2024
To: Honorable Mayor and City Council members
From: John A. Johnson, Fire Chief
Through: George Garrett, City Manager
Subject: June Month End Report

ALARM RESPONSES

	June
Fire Incidents	0
Hazardous Condition	5
Public Service	11
False Alarm Fire	16
Good Intent Call	15
EMS	97
Inter-facility Transfers	51
Total for Month:	195
Total Calls for Calendar 2024:	1249

<u>KCB BREAKOUT REPORT</u>	June
Fire Incidents	
Hazardous Condition	
Public Service	1
False Alarm Fire	1
Good Intent Call	3
EMS	9
Total for Month:	14

FIRE PREVENTION

	June
Fire Inspections	20
Fire Safety Plan Review	14
Vacation Rental Inspections	97
Occupational License Inspections	0
Annual Life Safety Inspections	0
Event Inspections	0
Annual State Inspections	0
DHR Follow-Up Inspections	0

VACATION RENTALS

	June
Total Applications Processed	77
Vacation Rental Inspections	97
Total VR Fees Collected	\$74,000.00
Agent/Local Contacts Trained	15
Total VR Licenses Issued	86

OPERATIONS:

• Training:

- **Fire Officer Training:** All Fire Officers maintained daily incident management and continuing education. Working on storm preparation.
- **EMS Training:** This month the Firefighters/Paramedics/EMTs completed training. This training includes monthly medication exercises, updated protocols, and an EMS equipment refresher.
- **Fire Training:** All firefighters continue to conduct daily shift drills; they also completed NFPA 1410 hose drills.
- **Tactical Medic Program:** This month three (3) firefighters participated in 12-hours of SWAT Call Out with MCSO. The department has added two more SWAT medics to assist the Sheriff's Office.
- **Combined Training:** Vector Solution software for all shifts, a total of 166 courses were taken, which totaled 85.13 hours of training.
- **Instructors on Staff:** We have a total of five instructors with live fire training certifications and seven EMS instructors.

BENEVOLENT FIREFIGHTER SERVICES

The June benevolent meeting was canceled due to the selling of the donated boat. There will not be a meeting in July. The next meeting will be held in August to discuss the sale of the boat, the future of the benevolent, potential membership drive, and future venue.

INFORMATION

Storm season has started and is going to be another above average season. There have been two named storms to date, and both have remained south of the Keys. It is the highest count ever projected. You should already have your storm plans set in place. The first and foremost is your and your family's safety. Do not forget a plan for your pets. You should have your home and property prepared for the possibility of a storm hitting Marathon, have a supply of water and food. Be prepared for loss of power and water. Take pictures and video of your property inside and out. Keep it secure so you can have evidence for your insurance company. If you are asked to evacuate, please follow the instructions of Emergency Management. These decisions are not made lightly, it is for your safety.

Our Explorer program finished up with a live burn this month. Preparation is ongoing for the next class starting in August.

PUBLIC OUTREACH IN JUNE:

ACTIVITIES ATTENDED IN JUNE:

EOC Meeting
Monroe County Boat Operations Meeting
KCB Meeting
City Council Meeting

City Administrator Report

Attended

Beautification Committee meeting

Utility Board Meeting

Pre-Certification meeting

Kids Fishing Derby

Legal meeting

Safety Meeting with City Staff

Building Dept meeting

Commission meeting

Pavement assessment

Budget workshop

Administrator interviews

Planning and Zoning

KCB City Commission Meeting Report Outline

Key Colony Beach Police Department

June 20, 2024, to July 10, 2024

A. REPORTS

1. **6/21/2024**

Report Number KCBP24OFF000019

Sadowski Causeway

Accident With Injuries

Result: Crash Report Completed

2. **6/27/2024**

Report Number KCBP24OFF000021

781 9th St

Stolen Vehicle

Result: Arrest made by recovering agency

A resident reported to Officer Niemiec that they had loaned their vehicle to a caretaker, however, that person had not returned the vehicle when agreed to do so. Realizing that the resident needed the vehicle and all the surrounding facts indicated that the person who took the vehicle was not going to return, Officer Niemiec flagged the vehicle as stolen. The vehicle was later discovered in Miami, driven by an unknown 3rd driver.

The vehicle was returned to the KCB resident. This is an ongoing investigation, and more charges may follow.

3. **6/27/2024**

Report Number: KCBP24OFF000022

600 W Ocean Dr

Accident non-traffic

Result: Crash Report Completed

4. 6/28/2024

Report Number: KCBP24OFF000024

400 Sadowski Causeway

Threats

Result: Information report completed

5. 7/09/2024

Report Number: KCBP24OFF000025

800 10th St

Grand Theft

Result: It was reported by a renter that they left a laptop at a residence and wanted to report it as stolen. The laptop was listed as lost property.

Additional

Accident on the water.

Officer Niemiec and Officer Buckwalter assisted the Florida Wildlife Conservation Commission, FWC, in locating the subject vessel that was involved in the fatal hit and run accident on the water at 39MM.

Plane Crash

Officer Burden was the first law enforcement officer on scene, by boat, when a small plane made an emergency landing off Sombrero Beach in Marathon.

B. MEDICAL/ALARM CALLS

Total Calls: 4

C. CALLS FOR SERVICE

Total Calls: 35

D. TOTAL WATCH ORDERS/NON-RESIDENTS

Total: 32

E. PROVIDED BACK-UP/ASSISTANCE TO MCSO, FHP, FWC, COAST GUARD OR U.S. BORDER PATROL

Total: 14

F. CITATIONS/WARNINGS

- 1. Traffic Citations: 2**
- 2. Traffic Warnings: 20**
- 3. Code Citations: 0**
- 4. Code Warnings: 4**

G. ADDITIONAL EVENTS IN THE POLICE DEPARTMENT

Since the last City Commission Meeting, the Police Department had switched firearms/calibers from 40 caliber to the more common 9 millimeter round. The new firearms have an increased round capacity of an additional 2 rounds per magazine, (3 magazines/total of 6 rounds). There is less of a recoil “kick” since the 9 millimeter round is smaller than the 40 caliber round.

The new TASERS have been received The police department is awaiting proper training from the manufacturer since this is a new style of TASER.

I attended a breakfast with the League of Mayors through an invitation from Vice-Mayor Foster (June 21, 2024).

The police department will be assisting the City of Marathon with parking at the Quay Boat Ramp on Sunday July 14, 2024 for the 1 day of lobster sport season for locals.

Reserve Officer Bethard will be working on the patrol boat during Mini-Season Week.

I have signed up to volunteer 4 hours during Mini-Season Week, on July 25, 2024, at the Quay Boat Ramp to assist the City of Marathon.

1 officer remains on light-duty.

I will be setting up interviews with 1 new applicant for the open police officer position.

Respectfully,

Kris J. DiGiovanni

Kris DiGiovanni

Chief of Police



SAFETY MEETING AGENDA

Key Colony Beach Police Department

MEETING DETAILS

Date: 7/10/2024

Time: 1600 AM / PM

Recurring: YES / NO

Location: Internet

Dial-in Number: 305-481-8597

Meeting URL:

Meeting Lead: Chief DiGiovanni

Other Speakers:

ATTENDANCE

Attendees: Emailed to ALL Officers

ITEMS & DISCUSSION

1ST ITEM: OPENING & ROLL CALL

_5_min

DISCUSSION: Hurricane Season 2024: Storm Surge and Storm Tide

2ND ITEM: ADDRESS SAFETY TOPIC(S)

_10_min

DISCUSSION:

“Storm Surge & Storm Tide

Storm surge and large waves produced by hurricanes pose the greatest threat to life and property along the coast. Storm Surge is an abnormal rise of water generated by a storm's winds. Storm surge can reach heights well over 20 feet and can span hundreds of miles of coastline.

Storm Tide is the water level rise during a storm due to the combination of storm surge and the astronomical tide. The destructive power of storm surge and large battering waves can result in loss of life, buildings destroyed, beach and dune erosion and road and bridge damage along the coast. Storm surge can travel several miles inland. In estuaries and bayous, saltwater intrusion endangers public health and the environment.”

[Hurricane Preparedness - Hazards \(noaa.gov\)](https://www.noaa.gov/hurricane-preparedness-hazards)

3RD ITEM: ROUND ROBIN FOR QUESTIONS/CONCERNS

_5_min

DISCUSSION:

The police department will be reviewing the KCBPD Hurricane Policy at the 7/24/2024 PD Meeting.

4TH ITEM: RESOLUTIONS

_5_min

DISCUSSION:

“Storm surge is the abnormal rise of water generated by a storm's winds. This hazard is historically the leading cause of hurricane related deaths in the United States. Storm surge and large battering waves can result in large loss of life and cause massive destruction along the coast.

Storm surge can travel several miles inland, especially along bays, rivers, and estuaries.”

5TH ITEM: CONCLUSION

_5_min

DISCUSSION:

As we have seen in Hurricane Wilma, once we thought the hurricane passed over, Marathon/KCB had an average of 7.3-foot rise in sea water. It was this surge in the “dirty” water from the Gulf, that damaged a lot of homes, cars and was a bigger risk to safety than the hurricane winds.

**Building Department Staff Report
Report for July 2024 – City Commission Meeting**

Building Official – Tony Loreno

- ❖ Shadowing Ed and coming up to speed with the workflow and CitizenServe system. Ed is a true oracle of information the has been helpful almost every day with issues or questions I may have.
- ❖ Reached out and working with CitizenServe tech support to assist in simple training and customization of reports that would benefit our office.
- ❖ Learning our old physical filing system for city permits and building records.
- ❖ Understanding and trying to streamline workflow.
- ❖ Working closely with my building assistant Samatha to understand our workflow and expectations. PS Samantha is already invaluable to our office and a huge help with our day-to-day scheduling and working with constant influx of calls and scheduling details for plan reviews and inspections and any other related building office questions from builders and homeowners.
- ❖ Working on best practices to monitor code violations and especially dealing with numerous hard case homeowner issues involving code compliance.
- ❖ During my typical workday, during my inspections if see blatant code violations in the city that need attention, I will either write up a violation on site or make Willy informed of any violations that need attention. We are bouncing around a plan to really enforce trailer violations in a fair manner for all residents and renters.
- ❖ Personally, I have completed 25+ inspections and over 15 plan reviews. There have been 5 issues with inspections that I worked closely with Contractor's or engineers to rectify and assist homeowners and contractors to resolve any issues as soon as possible to not stop any progress during construction.
- ❖ I have made a point to get to know most contractors and engineers I have not worked with prior and make sure to be fully transparent and available to them anytime.
- ❖ The building dept under Ed's recent guidance has become fully responsive and my priority is to make sure the building department is easily accessible and continues to respond quickly to help homeowners/Builders/Engineers/GC's to assist.
- ❖ Within the last month we have found 2 residences doing work without a permit. During a vacation rental inspection Willy noticed a dock across a canal with new work. We were able to isolate the homeowner and find the contractor doing this work. Able to work with the contractor to come up to compliance immediately.
- ❖ Priority to getting scope of work approved and presented to commission for approval to get RFP's out and get City Hall repairs done as soon as possible
- ❖ Working closely with the contractor repairing the spalling on our bridge making sure it will be completed as soon as possible. Currently we are doing good and should be completed within the next 2 weeks.
- ❖ Overseeing new construction for Sadowski commercial building and restaurant building. Keeping contractors aware of keeping Sadowski as clean as possible during this current plumbing and foundation work. Addressed minor revision to waste plumbing working closely with builder/contractor and Dave regarding these changes.
- ❖ With my current workflow and coming up to speed I am trying to figure a way be it homework or other means to get my State testing underway as soon as possible.

- ❖ Currently working with Monte Christo,FKEC,Champion Electric to assist with alternate main feed alternatives to assist the property owners during this upgrade that ideally will prevent them from possibly cutting concrete slab through floor level unit.
- ❖ After today's call, I am coming up to speed on how or if we can monitor open permits and permits that have not been pulled for homeowners that are required to remove existing cast iron drains to cities sewer.

Building Administrative Assistant - Samantha Rodamer

- ❖ Completed the Sewer Lateral Inspection status report.
- ❖ Completed various Contractor Registrations.
- ❖ Aided contractors with permit related questions.
- ❖ Scheduled a multitude of inspections & organized Building Official's daily inspection schedule.
- ❖ Accepted multiple permit payments.
- ❖ Issued 19 Building Permits.
- ❖ Closed out 27 Building Permits
- ❖ Scheduled 150 Vacation Rental Safety Inspections for July 2024.
- ❖ Began the process of scheduling August safety inspections.
- ❖ Input completed vacation rental safety inspections into CitizenServe.
- ❖ Attended June City Commission meeting via Zoom.
- ❖ Attended July Utility Board meeting via Zoom.
- ❖ Assistant new Building Official, Tony Lorenzo, come up to speed with our system, office, etc.

Code Enforcement Officer & Fire Safety Inspector - William Dominicak

- ❖ Performed approximately 150 Fire Safety inspections
- ❖ Issued several citations for,
 - Garbage can violations
 - Trailer parking violations
- ❖ Sent certified letters to 211 9th street, 908 west ocean, 918 west ocean and 195 15th circle to set deadlines on their code violations.
- ❖ Met with owners of 918 west ocean to discuss what needs to be done for them to come into compliance.

Upcoming

07-17-2024 Planning & Zoning Meeting

07-18-2024 City Commission Meeting

Public Works Staff Report

Report for July 18th, 2024 – City Commission Meeting

- Trimmed hedges on the causeway and front entrance.
- Reconnected power and water to the new tiki hut at Gazebo Park.
- Removed damaged vegetation and irrigation around new tiki hut and a then mulched.
- Trimmed boat ramp.
- Leveled loom pile over abandoned drying bed and cleaned up debris around wastewater plant.
- Removed fakahatchee grass around palm trees in front of the post office.
- Assisted golf course with debris clean up.
- Trimmed date palms on Sadowski, West Ocean and 8th Street.
- Removed patriotic banners and stored them for season.
- Repaired chute on golf course mower deck.
- Repaired benches at Sunset Park.
- Began replacing stop/street signposts citywide.

Thank you,

Mike Guarino

Public Works Department Head

**SAFETY MEETING AGENDA FOR
City of Key Colony Beach
MEETING DETAILS**

Date: 7/11/24 Time: 7 AM PM Recurring: Yes No

Location: Shop Dial-in Number (if any): Meeting URL (if any):

Meeting Lead: Mike Gorman Other Speakers: Woodworkers of America

ATTENDANCE

Attendees: Darin, Jesse, Esteban & Miki

Absentees: N/A

ITEMS & DISCUSSION

1ST ITEM: OPENING & ROLL CALL

min

DISCUSSION:

2ND ITEM: ADDRESS SAFETY TOPIC(S)

min

DISCUSSION: Drill Press Safety

3RD ITEM: ROUND-ROBIN FOR QUESTIONS / CONCERNS

min

DISCUSSION: Use spring loaded chuck, clamp work down, proper placement of drill bit in chuck, correct drill speed to use cradles for round objects

4TH ITEM: RESOLUTIONS

min

DISCUSSION: Make sure you wear safety glasses and loose clothes

5TH ITEM: CONCLUSION

min

DISCUSSION: If your drilling make you wear safety glasses and correct tools to clamp.

City Hall Staff Report
Report for July 18th, 2024 – City Commission Meeting

City Clerk Silvia Gransee

- Mayor Raspe and I attended the bid opening for ITB2024-01 Clean & Camera Sewer Lines and 5 bids were received. The Utility Board reviewed the received bids at their July 11th meeting and made a recommendation to the Commission to award. The Commission will review at their upcoming meeting.
- The TDC reviewed the funding request for the Pickleball Courts on Wednesday, June 26th. Vice-Mayor Foster and Building Official Borysiewicz attended via Zoom and reported a positive meeting.
- The final invoice for 1st Street Park has been paid and the grant is in the close-out process.
- Quarterly reports for our grants are due and I have been preparing backup for reimbursement requests and facilitating communications with grant managers.
- The FRDAP grant applications for Sunset Park and 7th Street have been approved.
- The WRF UV Tank Rehabilitation bid has been released June 18th and I continue answering questions on DemandStar with the support of Dave Evans and Assistant City Attorney Scott Black. The bid opening is scheduled for July 25th, 2024.
- I attended the monthly legal meeting on July 8th.
- No Safety meeting was held in July.
- Attended the second budget meeting with Commissioner Harding and City Accountant Jen Johnson. The revised FY24/25 Budget Calendar is on the agenda for review and approval.

Upcoming

July 25th, 2024 – UV Bid Opening

August 8th, 2024 – Utility Board Meeting

August 12th, 2024 – Planning & Zoning Meeting

August 13th, 2024 – Beautification Committee Meeting

August 14th, 2024 – DOAH Hearing ****tentative****

August 15th, 2024 – City Commission Public Hearing

August 15th, 2024 – City Commission Regular Meeting

Administrative Assistant Cheryl Baker

- Uploaded various meeting minutes to the city website.
- Provided Jen with all backup for monthly invoicing.
- Completed ACH posting of payments to QB's.
- Post daily check postings in QB's.
- Issued boat trailer licenses for short term renters.
- Manage Sunset Park Weddings and collection of required forms and payments.
- Manage the Memorial Bench and Table purchases to residents.
- Collect and distribute mail & manage the phones.
- Removed supplies from bathroom and organized in spare office.
- Set up Jen's computer in spare office for her to access when needed.
- on website.
- Collect and distribute mail & manage the phones.

Administrative Assistant Tammie Anderson

- Presented CitizenServe Licensing Tutorial Workshop via Zoom on 6/25/24.
- With Cheryl, completed Wastewater billing for the 3rd Quarter of 2024.
- Issued 30 Vacation Rental Licenses for 2024.
- Processed 9 property transfers and collected \$1400 in transfer fees.
- Processed 7 property inquiries and collected \$210 property inquiry fees.

**CITY OF KEY COLONY BEACH
Millage/Budget Adoption Calendar
Fiscal Year 24-25 - DRAFT**

City Meetings are indicated in BLACK
TRIM Millage & Budget items are indicated in GREY

June 1 Tentative Property Appraisal Value Available from Property Appraiser's Office

July 1 Property Appraiser Certifies Assessed Property Values on Form DR 420

Monday, July 15 City Commission Workshop: FY24/25 Budget Discussion – 9:30 am

Thursday, July 18 City Commission Meeting FY24/25 Budget Discussion – 9:30 am
City Commission adopts proposed millage rate and selects dates, times and places for public hearings via resolution. Review of proposed General Fund budget.

Wednesday, July 19 Submit DR-420 with proposed millage, dates, times, and places for public hearings to Property Appraiser

Thursday, August 15th City Commission Meeting FY 24/25 Budget Discussion – 9:30 am
The City Commission will hold further budget discussions.

NOTE: First Public Hearing must be between September 3rd and September 18th and can't conflict with Monroe County BOCC (Wednesday September 4th, Wednesday September 11th) or Monroe County School Board Public Hearings (Tuesday July 30th, Tuesday September 10th). Final Public Hearing must be within 15 days of first public hearing.

Wednesday, September 4 Time Specific – Special City Commission Meeting - First Public Hearing FY24/25 Budget- City Hall - 5:05 PM
First Public hearing to adopt tentative budget and millage rate

Saturday, September 14 Advertisement of final public hearing

Thursday, September 19 City Commission Meeting 9:30 am

Thursday, September 19 Time Specific – Special City Commission Meeting - Final Public Hearing FY24/25 Budget - City Hall - 5:05 PM
Final Public hearing to adopt final budget and millage rate

**CITY OF KEY COLONY BEACH, FLORIDA
CITY OF KEY COLONY BEACH BOARD OF COMMISSIONERS
RESOLUTION NO. 2021-08**

**A RESOLUTION BY THE CITY OF KEY COLONY BEACH BOARD OF
COMMISSIONERS AMENDING RESOLUTION 2019-01 FEE SCHEDULE FOR
BUILDING DEPARTMENT PERMITS AND SERVICES**

WHEREAS, Chapter 6, Buildings of the Code of Ordinances of the City of Key Colony Beach, Florida, refers to a Fee Schedule as a separate document from the Ordinance, and

WHEREAS, Chapter 9, Licenses, Permits and Business Regulations of the Code of Ordinances of the City of Key Colony Beach, Florida, refers to administrative fees for services; and

WHEREAS, Chapter 14, Sewers and Sewage Disposal of the Code of Ordinances of the City of Key Colony Beach, Florida, refers to administrative fees for services; and

WHEREAS, Chapter 15, Stormwater of the Code of Ordinances of the City of Key Colony Beach, Florida, refers to administrative fees for services; and

WHEREAS, it has become necessary to increase certain fees to more accurately reflect the costs of the services performed.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF KEY COLONY BEACH, FLORIDA TO ADOPT THE FEE SCHEDULE AS FOLLOWS:

BUILDING PERMIT FEES

No permit required for estimated work under \$1,000, however, an inspection may be necessary as determined by the Building Official, with a charge of \$25.00.

TYPE OF STRUCTURE

PERMIT FEE

NEW: SINGLE-FAMILY, DUPLEX,
MULTI-FAMILY, BUSINESS

\$15 per \$1,000 of Job Cost

* Excludes open or enclosed garages, open or screened porches, carports and similar construction, as well as the floor area of any non-habitable floor.

SEA WALLS, SWIMMING POOLS, SPAS, TENNIS COURTS, DOCKS, ADDITIONS, ALTERATIONS, ROOFING (REPAIRS AND NEW ROOFS), MAJOR REPAIR, ELECTRICAL, PLUMBING, MECHANICAL ADDITIONS OR ALTERATIONS.

Costs of Up To \$2,000 - Flat Fee	\$ 100
Costs Greater Than \$2,000 - Per \$1,000 or Any Part Thereof	\$ 40

TRIPLE FEES PLUS \$500 shall be charged if work for which a permit is required is started or proceeds prior to procuring a permit.

CONSULTING CITY ENGINEER

Additional fee to applicant as determined by services rendered.

FIRE SAFETY PLAN REVIEW

Minimum Fee	\$ 50
Single-Family	\$ 100
Duplex	\$ 200
Multi-family, commercial new construction, alterations and additions	0.15% of construction cost

FIRE SAFETY ANNUAL INSPECTION

Condominium common areas and Beauty salons	\$ 75
Restaurants and bars	\$ 125
Offices	\$ 50
Gasoline stations	\$ 125
Marinas dispensing and storing fuel	\$ 125
Theater and special gatherings (each)	\$ 50
Fire wells	\$ 175

CLEAN-UP BONDS (refundable)

Single-Family	\$ 1,000
Duplex	\$ 2,000
All Other Structures	\$ 4,000

FINAL INSPECTION FEE ON ADDITIONS, ALTERATIONS, MAJOR REPAIRS

Refundable up to one year after permit is issued	\$ 500
Charged as determined by Building Official	

PROPERTY INQUIRY FEE

\$ 30

TRANSFER OF OWNERSHIP RECORDS FEE

Single-Family, Duplex, or Vacant Lot	\$ 200
Condominium	\$ 100

SEWER CONNECTION FEE

Each <u>New</u> Residential Living Unit	\$5,625 Per Unit
Each <u>Redeveloped</u> Residential Living Unit	\$5,625 unless paid at original development.

(See Chapter 14 of the Code of Ordinances for exceptions)

SEWER TIE-IN INSPECTION FEE

\$ 100

IMPACT FEE

\$ 1,213 Per Unit

BUILDING SURCHARGE FEE

2.5% of Permit Fee, Minimum \$4.00

CONTINUED EDUCATION FEE

\$ 25

KEY COLONY BEACH DEVELOPMENT FEE

\$ 2,000

BUILDING PLANNING & ZONING REVIEW

New Construction

\$250

BUSINESS TAX ADMINISTRATIVE AND INSPECTION FEES

Vacation Rental – Single Family and Duplex

Up to 999 square feet	\$ 472.50
1,000 square feet to 1,199 square feet	\$ 675.00
1,200 square feet to 1,399 square feet	\$ 810.00
1,400 square feet to 1,599 square feet	\$ 945.00
1,600 square feet to 1,799 square feet	\$ 1,080.00
1,800 square feet to 1,999 square feet	\$ 1,215.00
2,000 square feet and above	\$ 1,350.00

Vacation Rental – Condo & Co-Op

Up to 999 square feet	\$ 349.80
1,000 square feet to 1,199 square feet	\$ 477.00
1,200 square feet to 1,399 square feet	\$ 572.40
1,400 square feet to 1,599 square feet	\$ 667.80
1,600 square feet to 1,799 square feet	\$ 763.20
1,800 square feet to 1,999 square feet	\$ 858.60
2,000 square feet and above	\$ 954.00

Long Term Rental \$168.75

Condominium and Cooperative Association

Transient & Transient Resort Rental Unit \$ 393.75

Hotel & Motel Rental Units

Per Room	\$ 56.25
Per Suite	\$ 112.50
Per Villa	\$ 1,125.00

Restaurant

Per Seat \$ 1.87

Home Occupation \$ 112.50

Charter Boat \$ 151.87

Retail Store/Food Service \$ 151.87

Gas Station \$ 281.25

Convenience Store within Gas Station \$ 67.50

Golf Course \$ 28.12

Property Manager License	\$ 150.00
Transfer of Owner, Manager, or Local Contact	\$ 112.50
Safety Re-Inspection/Cancellation Fee	\$ 300.00

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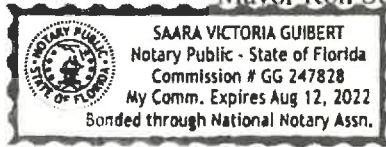
PASSED AND ADOPTED by the Board of City Commissioners of Key Colony Beach, Florida, at a regular meeting held on the 8th day of July, 2021.

Mayor Ron Sutton	<u>Yes</u>
Vice Mayor Patti Trefry	<u>Yes</u>
Commissioner Kathryn McCullough	<u>Yes</u>
Commissioner John DeNeale	<u>Yes</u>
Commissioner Tom Harding	<u>Yes</u>

**BOARD OF CITY COMMISSIONERS
OF KEY COLONY BEACH, FLORIDA**


BY: 
Mayor Ron Sutton

(SEAL)



ATTEST: SAARA STATEN, EXECUTIVE ASSISTANT


EXECUTIVE ASSISTANT


CITY ADMINISTRATOR


CITY ATTORNEY (Approval of Form)

CITY OF KEY COLONY BEACH
 SCHEDULE OF VIOLATIONS AND PENALTIES
 PURSUANT TO SECTION 1-10
 Revised April 20, 2023
 Exhibit A

*CITY CODE SECTION	ITEM IN VIOLATION	*PENALTY AMOUNT
4-6	Animals running at large	\$100.00 per violation
4-8	Noisy animals	\$100.00 per violation
4-9	Vicious, dangerous animals	\$100.00 per day
4-10	Removal of animal defecation	\$50.00 per violation
5-1	Prohibited vessel operations	\$250.00 per violation
5-4	Vessels as commercial establishments	\$250.00 per day
5-5	Anchoring limitations	\$250.00 per day
5-6	Rafting of vessels	\$250.00 per day
5-7	Discharge into waters	\$250.00 per day
5-9	Fishing on Sadowski Bridge and Sunset Pier	\$100.00 per violation
5-11	Diving and snorkeling prohibitions during "mini" season	\$250.00 per violation
5-15	Living aboard vessels	\$250.00 per day
5-40	Exceeding overall boat length at waterfront property	\$200.00 per day
5-80	Boat and trailer parking	\$100.00 per day
5-82	Boats and trailers parked in City right-of-way	\$100.00 per day
6-6	Working without building permit	\$250.00 per day
6-10	Permitted working days and hours	\$250.00 per violation
6-50	Display street numbers on buildings	\$100.00 per day
6-56	Buildings and property maintenance	\$250.00 per day
6-59	Limitations on parking trailers and recreational vehicles	\$100.00 per day
7-2	Garbage and trash accumulation	\$100.00 per day
7-5	Use garbage cans	\$50.00 per day
7-6	Garbage cans specifications	\$50.00 per day

7-7	Location and placement of garbage cans	\$50.00 per day
7-12	Dumping and littering	\$250.00 per day
8-6	Lots maintained in mowable condition	\$250.00 per day
9-4	Doing business without a license	\$250.00 per day
9-20	Rental property owner's tax	\$250.00 per day
9-25	Exceeding rental occupancy	\$250.00 per day
10-2	Loud or disturbing noise	\$250.00 per violation
10-3	Specific noise prohibitions	\$250.00 per violation
11-2	Camping prohibition	\$100.00 per day
11-4	False fire alarms: (1 st violation) (2 nd and subsequent violations)	Warning \$250.00 per day
11-5	False burglar alarm (1 st violation) (2 nd violation) (3 rd violation) (4 th and subsequent violations)	Warning \$100.00 per day \$250.00 per day \$250.00 per day
12-9	City parking open hours	\$250.00 per day
14-4	Damaging sewer facilities	\$250.00 per day
14-10	Prohibited discharges (sewer and storm drains)	\$250.00 per day
17-1	City Street Speed Limit 25mph.	<i>Per Florida Statutes</i>
17-6	Parking prohibited without owner's permission	\$50.00 per day
101-26(8)	Nuisance lighting	\$50.00 per day
101-31	Garage sale	\$25.00 per violation
101-32(3)	Burning of refuse	\$100.00 per day
101-34	Home occupations	\$250.00 per day
101-35	Inoperative vehicles	\$100.00 per day
101-55	Illegal parking (Commercial and recreational vehicles)	\$100.00 per day
101-55(3)	Prohibition on use of vehicles, motorhomes, trailers and campers as residence	\$100.00 per day
101-67	Landscape maintenance	\$50.00 per day
101-131	Prohibited signage	\$50.00 per violation

101-136	Temporary signage	\$50.00 per day
101-137	Sign maintenance	\$50.00 per day
F.S. §316.1955.57	Parking in handicapped space	\$250.00 per violation
***F.S. §316.2065(7)	Bicycle safety requirements	\$64.50 per violation
***F.S. §316.2065(d)	Bicycle helmet requirement for passengers under 16yoa	\$64.50 per violation
^New	Short term vacation rental w/out license	\$250.00 per day
^New	Short term vacation rental less than 7 days	\$250.00 per day
^New	Short term rental w/ excessive number of tenants	\$250.00 per day
^New	Short term rental – cleaning not acceptable	\$250.00 per day
^New	2 nd violation for short term vacation property	\$250.00 per day, and license suspension for 30 days.
^New	3 rd violation for short term vacation property	\$250.00 per day, and license suspension for 1 year.
^New	Dangerous structures posing safety risk	\$250.00 per day
^New	Violation of recreation vehicle parking ordinance	\$100.00 per day
^New	Long term vacation rental w/out rental license	\$250.00 per day
^New	Long term vacation rental w/ excessive number of tenants	\$250.00 per day
^New	Long term rental – cleaning not acceptable	\$250.00 per day
^New	2 nd violation for long term vacation property	\$250.00 per day, and license suspension for 30 days.
^New	3 rd violation for long term vacation property	\$250.00 per day, and license suspension for 30 days.
^New	Subleasing dock space	\$250.00 per day
^New	Permit fee for Solar Panel Installation	\$250.00 **additional 2.5% State surcharge
^New	Notary Fees	Notary Services are provided for City-related business at no cost. No other Notary Services will be provided.

*Sec.1-10(g)(2) sets maximum fine of \$250.00 per day; *See also*, FL ST §162.09(2)(a) (setting maximum fine shall not exceed \$250.00 for first violation or \$500.00 per day for repeat violation).

**All violations/penalties set forth herein are subject to an administrative fee of \$338.00 plus cost of prosecution. Violations that are irreparable or irreversible in nature may have a fine imposed not to exceed \$5,000 per violation.

*****An additional fine of \$2.50 will be assessed exclusive of the penalty set forth above, to be paid to the State's General Fund for safety programs.**

Vacation Days per Year	City of Key Colony Beach Staff	City of Key Colony Beach Police	Village of Islamorada	Monroe County	State of Florida
Years of Service 0 to 3	15 days (10 days before)	15 days	12 days	13 days	13 days
3 to 5	15 days (10 days before)	20 days	13 days	16.5 days	13 days
5 to 10	20 days (15 days before)	25 days	14 days	16.5 days	16.25 days
10 to 15	25 days (20 days before)	30 days	15 days	19.9 days	19.5
16 +	30 days (20 days before)	35 days	15 days	23.4 days	19.5
Sick Leave Days Accruals Per Year					
	13 days (12 days before)	12 days	13 days	13 days	13 days
Special Comp Max Accruals Days Per Year					
	30 days (0 days before)	21 days	30 days	30 days	30 days

FMLA Leave Current	Employee shall use accrued vacation leave concurrent with the FMLA leave. After all accrued vacation leave is used, accrued sick leave shall be taken. After all accrued vacation and sick leave are used, FMLA leave shall be unpaid leave.
FMLA Leave Proposed	Employees approved for FMLA Leave shall be permitted to use accrued leave time in the following order: Sick Leave, Compensatory Leave, Vacation Leave.

Silvia Gransee

From: Info Keys Elections <info@keys-elections.org>
Sent: Wednesday, July 3, 2024 11:00 AM
To: Silvia Roussin
Cc: Staci Ruble
Subject: [External] Information needed on Key Colony Beach questions on the November ballot

Good morning Silvia,

Believe it or not we are starting to prepare for the November Election.

I am asking:

Will Key Colony Beach have questions on the November ballot.

If so how many?

When will we be receiving **all** the questions English and Spanish for November ballot?

If more than one we need to know in what order do you want them on the ballot 1st, 2nd and so on

Joyce

R. *Joyce* Griffin
Supervisor of Elections
Monroe County, FL
5200 College Rd. – **New Location January 2024**
Key West, FL 33040-6577
(305) 292-3416 – Phone
(305) 292-3406 – Fax
www.KeysElections.org



1375 Jackson Street, Suite 206
 Fort Myers, FL 33901
 239-334-3366



BILL TO

City of Key Colony Beach
 P.O. Box 510141
 Key Colony Beach, FL 33051-0141
 Email: cityclerk@keycolonybeach.net

Invoice

DATE	INVOICE #
7/5/2024	6042

PO Number	DUE DATE
	7/20/2024

DESCRIPTION	RATE	AMOUNT
<p>Consultant Services for Peril of Flood Update to the Comprehensive Plan</p> <p>Reviewed and analyzed existing data to determine revisions regarding Peril of Flood requirements. Prepared Comprehensive Plan revisions consistent with Peril of Flood requirements. Eliminated Plan element internal inconsistencies. Update planning periods and population projections. Submitted proposed Plan Amendments to City Clerk for review by LPA at July 17th meeting.</p> <p style="text-align: right;">Date Received <u>7-8-2024</u> Payment Warrant _____ Paid By Check # _____ Date _____ Charge To: _____</p>	13,500.00	13,500.00

Thank You For This Opportunity to Serve You!	Total	\$13,500.00
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	Atlantic Pipe Services	LMK Pipe Renewal	Rowland	Insituform Technologies	GCU - Gulf Coast
Drugs Free Workplace	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Contractor Agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Collusion Affidavit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Sworn Statement Public Crimes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
COI/Proof of Insurance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
W-9	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Number/Certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
References	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Complete Cost	\$133,272.15	\$248,728.57	\$228,000.00	\$104,500.00	\$148,715.80

Green highlighted fields demonstrate required documents

THE CITY OF KEY COLONY BEACH, FLORIDA



Contract for Goods & Services

This Contract entered into on the date last written below, by and between: G-Tech Construction Group, LLC (the "Contractor") and The City of Key Colony Beach, Florida ("City" or "KCB"). In consideration of the mutual covenants and benefits hereinafter set forth, the parties herein covenant and agree as follows:

1. TERM

The term of this Contract shall be from:
June 1, 2022 to May 31, 2023.

This Contract may be renewed for a period that may not exceed three (3) years or the term set forth above, whichever period is longer. The compensation for the renewal term shall be determined prior to renewal of this contract and is subject to approval by the City Commission. Further, renewal of this contract is contingent upon a determination by the City that the services have been satisfactorily performed, that the services are needed and upon availability of funds.

2. CONTRACTOR'S SERVICES

Contractor agrees to provide the following goods/services:

Sludge Hauling Services as requested by the City, provided by Contractor as detailed in the proposal submitted by Contractor dated May 17, 2022.

If documentation of the specific goods/services is attached, said documentation is labeled as *Exhibit " A "* to this Contract and is incorporated herein by reference. In the event of a conflict between the terms of this Contract and any exhibit, the terms of this Contract shall control, unless otherwise agreed in writing as an amendment pursuant to the terms for such as provided herein.

3. COMPENSATION

The City shall pay Contractor the sum of \$122,750.00 (NTE-Not to exceed price) to provide said goods/services pursuant to this Contract. No payment shall be due until an invoice for the goods/services has been submitted for payment and the City verifies that all services have been fully and satisfactorily completed. The City will make diligent efforts to verify and pay invoices within one (1) payment cycle after receipt. If alternate payment TERMS are required they must be outlined below.

Contractor shall bill the City for provided services as the rates included in Contractor's proposal Dated May 17, 2022, attached hereto as Exhibit A, and incorporated herein by reference.

4. INSURANCE

Contractor agrees to secure and maintain at all times during the term of this Contract, at Contractor's expense, insurance coverage, as laid out below, covering Contractor for all acts or omissions which may give rise to liability for services under this Contract. All Contractor staff are to be insured in minimum amounts acceptable to the City and with a reputable and financially viable insurance carrier, naming The City of Key Colony Beach, Florida as an additional insured. Such insurance shall not be cancelled except upon thirty (30) days written notice to the City. Contractor shall provide City with a certificate evidencing such insurance coverage within five (5) days after obtaining such coverage. Contractor agrees to notify City immediately of any material change in any insurance policy required to be maintained by Contractor.

Contractor is required to obtain the following coverage, with documentation of having obtained such coverage being attached hereto as *Exhibit " B "*:

- General Liability Insurance**
Amount: \$1 Million
- Professional Liability Insurance**
Amount: _____
- Vehicle Liability Insurance**
Amount: \$1 Million
- Workers Compensation Insurance**
Amount: _____

5. COMPLIANCE WITH LAWS AND POLICIES

Contractor agrees to comply with all current City Policies and all applicable local, state and federal laws. Contractor agrees that City has the right to unilaterally and immediately cancel this Contract upon refusal by Contractor to allow public access to all documents, papers, letters, or other material made or received by the Contractor in conjunction with the contract, unless the records are exempt from s.24(a) of Art. I of the State Constitution and s.119.07(1). Should cancellation be necessary under this clause, the City is required only to provide written notice to Contractor, effective upon receipt of notice, which shall be documented.

6. INDEPENDENT CONTRACTOR STATUS

The Contractor is, for all purposes arising under this Contract, an independent contractor. The Contractor and its officers, agents or employees shall not, under any circumstances, hold themselves out to anyone as being officers, agents or employees of the City. No officer, agent or employee of the Contractor or the City shall be deemed an officer, agent or employee of the other party. Neither the Contractor nor the City, nor any officer, agent or employee thereof, shall be entitled to any benefits to which employees of the other party are entitled, including, but not limited to, overtime, retirement benefits, workers compensation benefits, injury leave, or other leave benefits.

7. TERMINATION

A. WITHOUT CAUSE

This Contract may be terminated for any reason by either party upon thirty (30) days written notice to the other party at the addresses set forth below. If said Contract should be terminated as provided in this paragraph of the Contract, the City will be relieved of all obligations under said contract and the City will only be required to pay that amount of the contract actually performed to the date of termination with no payment due for unperformed work or lost profits.

B. TERMINATION FOR BREACH

Either party may terminate this Contract upon breach by the other party of any material provision of this Contract, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY City

City may terminate this Contract immediately upon written notice to Contractor (such termination to be effective upon Contractor's/Individual's receipt of such notice) upon occurrence of any of the following events:

- i. the denial, suspension, revocation, termination, restricting, relinquishment or lapse of any license or certification required to be held by the Contractor, or of any Company/Individual staff's professional license or certification in the State of Florida;
- ii. conduct by Contractor or any Company/Individual staff which affects the quality of services provided to the City or the performance of duties required hereunder and which would, in the City's sole judgment, be prejudicial to the best interests and welfare of the City and/or its students
- iii. failure by Contractor to maintain the insurance required by the terms of this Contract.

8. ASSIGNMENT

Neither Contractor nor the City may assign or transfer any interest in this Contract without the prior written consent of both parties. Should an assignment occur upon mutual written consent, this Contract shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and assigns.

9. AMENDMENT

This Contract may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by the City.

10. INDEMNIFICATION, GOVERNING LAW & VENUE

Contractor shall indemnify and hold harmless the City from and against any and all claims, liabilities, damages, and expenses, including, without limitation, reasonable attorneys' fees, incurred by the City in defending or compromising actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, employees or officers in the provision of services or performance of duties by Contractor pursuant to this Contract.

This Contract shall be construed in accordance with the laws of the State of Florida. Any dispute arising hereunder is subject to the laws of Florida, venue in Monroe County, Florida. The prevailing party shall be entitled to reasonable attorney's fees and costs incurred as a result of any action or proceeding under this Contract.

11. REPRESENTATIONS, WARRANTIES & DEBARMENT

Contractor represents and warrants to the City, upon execution and throughout the term of this Contract that:

- A) Contractor is not bound by any Contract or arrangement which would preclude it from entering into, or from fully performing the services required under the Contract;
- B) None of the Contractor's agents, employees or officers has ever had his or her professional license or certification in the State of Florida, or of any other jurisdiction, denied, suspended, revoked, terminated and/or voluntarily relinquished under threat of disciplinary action, or restricted in any way;
- C) Contractor has not been convicted of a public entity crime as provided in F.S. §287.133, to wit: A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid, proposal, or rely on a contract to provide any goods or services to a public entity, may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list; and
- D) Contractor and Contractor's agents, employees and officers have, and shall maintain throughout the term of this Contract, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the functions, assigned to him or her in connection with the provisions of the Contract.
- E) The Vendor certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:

- (i) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 29 CFR Part 93, Section 98.510, by any federal department or agency;
- (ii) Has not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (iii) Has not within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

12. BILLING

Bills for fees or compensation under this contract shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. Further, bills for any travel expenses shall be submitted in accordance with Florida Statute §112.061 where applicable.

13. CONTRACT RECORDS RETENTION

Pursuant to Florida Statute 119.0701, contractor agrees to:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
- (b) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
- (d) Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

Failure of Contractor to comply with this section and F.S. §119.0701 may include, but not be limited to, the City holding the contractor in default, termination of the contract or legal action.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION

Page 5 of 8

OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: CITY CLERK, cityclerk@keycolonybeach.net; (305) 289-1212 x 2, 600 W OCEAN DRIVE, KEY COLONY BEACH, FLORIDA.

17. ETHICS CLAUSE

Contractor warrants that he/it has not employed, retained or otherwise had act on his/its behalf any former City officer or employee. For breach or violation of this provision the City may, in its discretion, terminate this contract without liability and may also, in its discretion, deduct from the contract or purchase price, or otherwise recover the full amount of any fee, commission, percentage, gift or consideration paid to the former City officer or employee.

18. CONFLICT OF INTEREST

The following provisions shall apply for conflict of interest. Any violation of these provisions by a City employee may be grounds for dismissal. No contract for goods or services may be made with any business organization in which the City Administrator or a City Commissioner has any material financial interest unless it is a single source or clear documentation exists to show that, no other supplier can provide the identical/comparable goods/service, at a lower cost to the City. No City Commissioner officer, or employee, may directly or indirectly purchase or recommend the purchase of goods or services from any business organization which they or their near relative have a material interest as defined by §112.313, Florida Statutes. No City Commissioner, or City employee may receive gifts or any preferential treatment from vendors.

19. SEVERABILITY

The parties recognize and agree that should any clause(s) herein be held invalid by a Court of competent jurisdiction, the remaining clauses shall not be affected and shall remain of full force and effect.

20. COUNTERPARTS

This Contract may be executed in one or more counterparts, all of which together shall constitute only one Contract.

21. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure to perform. Any waiver of insurance requirements as provided by this Contract and/or the policies of the City does not relieve the Contractor of the indemnification provisions contained within this Contract.

22. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Contract.

23. ENTIRE CONTRACT

The parties hereto agree that this is the final Contract between the parties and supercedes any and all prior Contracts and/or assurances, be it oral or in writing.

24. LIQUIDATED DAMAGES

Contractor agrees to complete the services covered by this agreement prior to the contract expiration date listed in Section I entitled "TERMS." In the event that the services are not completed by the expiration date, Contractor hereby agrees to pay damages of no less than \$N/A per day/week/month for each day/week/month the services remain incomplete after the expiration of the contract.

25. BONDING

In accordance with FS 255.05(1) a payment and/or performance bond may be required on this project in the amount of \$ N/A. As part of the bid process, proof of bonding capability was required. If applicable, proof of bonding capability submitted by Contractor is attached hereto as Exhibit A – Vendors Response/Proposal, and is incorporated by reference. Upon contract approval by the City, the bond must be submitted to the City prior to the notice to proceed being issued or Contractor beginning work. That proof of bond will be attached hereto as Exhibit N/A, and shall be incorporated by reference.

26. E-VERIFY

Beginning January 1, 2021, all contractors doing business with the City shall be required to provide proof of enrollment in the E-Verify system. Contractor shall be required to insure compliance with all applicable E-Verify requirements, including screening all employees to verify their work authorization status. If Contractor enters into any contract with a subcontractor, Contractor shall be required to obtain an affidavit from the subcontractor confirming that the subcontractor does not employ, contract with, or subcontract with any person who is not authorized under federal law to be employed in the United States. Contractor shall be required to maintain a copy of said affidavit for the duration of the Contract Term.

27. NOTICES

All notices required by this Contract, unless otherwise provided herein, by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by all means of express mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

City of Key Colony Beach:
City Administrator
600 West Ocean Drive
Key Colony Beach, FL 33051

With a copy to City Attorney
Vernis & Bowling of the Florida Keys, P.A.
81990 Overseas Hwy, 3rd Floor
Islamorada, FL 33036

Contractor:

IN WITNESS WHEREOF, the parties have executed this Contract on this _____ day of

_____, _____.

SIGNATURE OF MAYOR

DATE

SIGNATURE OF CITY ADMINISTRATOR

DATE

SIGNATURE OF CONTRACTOR/REPRESENTATIVE

DATE

PRINT NAME AND TITLE

EXHIBIT A



TRANSMITTAL LETTER.

May 17th, 2022

City of Key Colony Beach – Florida

Attn: Selection Committee

Dear Committee Members.

GTECH CONSTRUCTION GROUP, LLC. Is a Family-Owned Florida Registered Company with more than 10 years of experience, Certified Plumber by the State of Florida (CFC 1428789), Authorized by the Department of Regulatory and Economic Resources Division of Environmental Resources Management to Haul Liquide Waste and valid Annual Operating Permit (LW-000816-2022/2022 (ST) and fully Insured.

As you might be aware, our Company has served the City for several years with Professionalism and Experience regarding the Scope of Work mentioned on City's RPF 2022-06. Gladly we present this Proposal for your review and further acceptance.

As you might be aware, one of our company's unit serves dedicatedly the Florida Keys and is staging within 45 minutes from the City's location in the event of and emergency call.

Our Pricing/Bid Items are listed on our Exhibit A and attached to this transmittal.

Our Contact Information:

Principal: Juan C. Perez (CFC1428789 by the State of Florida)

Phone Number: 954 214 1050/305 923 8872

Email: juan.perez@gtechco.com

Address: 1986 Tigertall Blvd, Dania Beach, FL 33004.

Sincerely,

Juan C Perez

9542141050/3059238872



**Pump Out Septic Tank
& Grease Traps
305-923-8872**

EXHIBIT - A Proposal - Pricing List

GTECH CONSTRUCTION GROUP, LLC

1986 Tigertail Blvd
Dania Beach Fl 33004
PH: 305 923 8872
juan.perez@gtechco.com

DATE: May 11, 2022
RESPONSE: CITY OF KCB

City of Key Colony Beach
REF: RFP 2022-006 - Sludge Hauling

Item	DESCRIPTION	Quantity	Unit	UNIT PRICE	LINE TOTAL
1	Hauling of domestic Sludge from KCB WWTP to Balck Point at South Distric WWTP	4500	GAL	\$ 0.180	\$ 810.00
2	Dumping Fee at Blcakpoint WWTP to Be Paid By GTECH and Reimbursed by KCB per 4500 Gallons****	1	LS	\$ 294.75	\$ 294.75
TOTAL		4500	Gallons	\$ 0.2455	\$ 1,104.75
**** As of May 2022, Dumping Fee at Black Point WWTP is \$294.75 per 4500 Gallons, GTECH will adjust the mentioned upon Miami Dade Authorities "adjusts" dumping fees, receipts/proof of payment will be attached to each presented Invoice					
3	Emergency Calls				
	On-site/stand-by Truck and Operator per Hour (min 3 Hours)	1	Hour	\$ 250.00	\$ 250.00
Emergency Pump-outs will be discharged at KCB WWTP, then if the City requires, pricing for hauling will be the ones listed on items 1&2					
4	Pumping Services to Clean 15Ea Lift Stations per each Mobilization (2 times per year)	1	LS	\$ 4,500.00	\$ 4,500.00
EXTENDED PROPOSAL					
	OFF SEASON (PER MONTH)	35000	GAL	\$ 0.2455	\$ 8,592.50
	PEAK SEASON (PER MONTH)	60000	GAL	\$ 0.2455	\$ 14,730.00
	YEARLY BASED ON PROPOSAL	500000	GAL	\$ 0.2455	\$ 122,750.00

**GTECH CONSTRUCTION GROUP, LLC
THANK YOU FOR YOUR BUSINESS!**



2. COMPANY STAFF

President & Qualifier:

Juan C Perez (CFC 1428789)

With more than 15 years of experience and 3 State License (Plumbing, Underground and Excavation and General Contractor).

Our Company knows the City's Wastewater Treatment location, we have worked with City's Contractor at the time the City increased the plant's capacity. Our team worked at several stages during its construction, one of the stages was the pumping, hauling, and cleaning of the largest City's Digester tank.

My personal experience depicts work on numerous Wastewater treatment plants (Central Regional at West Palm, Village of Islamorada, City of Marathon Area 4&6 when working with Underground and GC Companies (Globetec Construction, United Engineering and Greentech Group)

Controller:

Iruanys Pena

Mrs. Pena has worked with the City's staff for more than 5 years, she had collected all tickets and proof of deliveries on a weekly basis, the billing has contained transparency.

Driver:

Oscar G. De los Reyes Pendas (CDL Driver) Licensed Issued 12/19/2012

Mr. Reyes has operated the truck for more than 5 years; he had tried to accomplish weekly targets as per City's demands. He has no records of sewage spills nor damages to City's facilities.

Back-up Driver:

David Boza (CDL River) Licensed Issued 9/10/2015.



3. Work Plan.

Hauling and Dumping of Sewage.

Our Company will mobilize on a daily basis as per City's Demand, we understand that some "months" will increase the demand due to City's visitors/seasoning residents.

We will collect 4500 Gallons at a time and haul the sludge directly to Black Point, Invoicing/billing will be sent to City's Department on a weekly basis along with all back-ups/receipts needed.

Cleaning of Lifts Stations.

Our Company will mobilize within 72 hours from service call, we will clean each lift station using jetters at 4,200 PSI, cleaning will be assisted by Vacuum truck, disposal of cleaned material will be done at City's Plant, in the event the City will require that such sewage is in need to be disposed at Black Point, we will rate the hauling service as per Exhibit A.

Emergency Calls.

In the event the City requires a vacuum truck pump service we will mobilize in less than 90 minutes (weather permitted), FYI, one of our units will stage at the Upper Keys.



4. Scope Exclusions/Addenda.

N.A.

5. Fee Proposal.

Item	DESCRIPTION	Quantity	Unit	UNIT PRICE	LINE TOTAL
1	Hauling of domestic Sludge from KCB WWTP to Black Point at South District WWTP	4500	GAL	\$ 0.180	\$ 810.00
2	Dumping Fee at Black point WWTP to Be Paid By GTECH and Reimbursed by KCB per 4500 Gallons****	1	LS	\$ 294.75	\$ 294.75
TOTAL		4500	GAL	\$ 0.2455	\$ 1,104.75
<p>**** As of May 2022, Dumping Fee at Black Point WWTP is \$294.75 per 4500 Gallons, GTECH will adjust the mentioned upon Miami Dade Authorities "adjusts" dumping fees, receipts/proof of payment will be attached to each presented Invoice</p>					
3	Emergency Calls				
	On-site/stand-by Truck and Operator per Hour (min 3 Hours)	1	Hour	\$ 250.00	\$ 250.00
<p>Emergency Pump-outs will be discharged at KCB WWTP, then if the City requires, pricing for hauling will be the ones listed on items 1&2</p>					
4	Pumping Services to Clean 15Ea Lift Stations per each Mobilization (2 times per year)	1	LS	\$ 4,500.00	\$ 4,500.00
EXTENDED PROPOSAL					
	OFF SEASON (PER MONTH)	35000	GAL	\$ 0.2455	\$ 8,592.50
	PEAK SEASON (PER MONTH)	60000	GAL	\$ 0.2455	\$ 14,730.00
	YEARLY BASED ON PROPOSAL	500000	GAL	\$ 0.2455	\$ 122,750.00

Since Diesel cost is a fluctuant variant, we would like to propose an increasement of \$40/4500 Gallons every time Diesel Cost is set \$1.00 more as per EIA.GOV/petroleum/gasdiesel/ starting 5/16/2002 (set price as of 5/09/2022 \$5.907 per gallon)



6. REFERENCES.

- City of Key Colony Beach. Hauler Operator since 2015
- City of Village of Islamorada – Ana Hernandez 305 664 6453

GTECH serves as Vendor, we have been with the City of Village of Islamorada on multiple Emergency calls, specifically large sewer force main breakages and Wastewater Treatment plant cleaning of digester tanks.

- Coldwell Banker – DD Schmitt 305 393 0055

GTECH serves as Vendor, we have been with Coldwell Banker on multiple Commercial Properties where we are exclusive hauler, locations like Bealls Plaza (Marathon), Coldwell Banker Plazas (Islamorada & Big Pine), we serve on lift stations and vacuum systems/

- City of Marathon – Joshua Levy – 305 923 9307

GTECH assisted the City of Marathon for hauling of sewage and cleaning during Hurricane Irma scope of work.



FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

UPDATES AND ANNOUNCEMENTS

CONTACT: DWRAFundingPortal@FloridaDEP.gov

Florida Keys Stewardship Grant Opportunity Added to DEP's Water Quality Protection Grant Portal

~ The Florida Keys Stewardship Grant project proposals are being accepted now until Aug. 31, 2024~

The Florida Department of Environmental Protection (DEP) has added the Florida Keys Stewardship Grant opportunity to its Protecting Florida Together [online grant portal](#).

This grant is available to local governments located in the Florida Keys Area of Critical State Concern or the City of Key West Area of Critical State Concern. Eligible projects will improve water quality to protect and restore natural resources. Funds may be used for constructing sewage collection, treatment, and disposal facilities, for building projects that protect, restore, or enhance nearshore water quality and fisheries, such as stormwater or canal restoration projects and projects to protect water resources available to the Florida Keys. Funds may also be used for the purpose of land acquisition within the Florida Keys Area of Critical Concern as authorized pursuant to Section 259.045, F.S., with increased priority given to the acquisitions that achieve a combination of conservation goals, including protecting Florida's water resources and natural groundwater recharge.

DEP is now accepting project proposals for the Florida Keys Stewardship Grant at ProtectingFloridaTogether.gov/Grants through Aug. 31, 2024.

To view other grant opportunities or to submit a Florida Keys Stewardship Grant project proposal, please visit ProtectingFloridaTogether.gov/Grants.

Please note, any information submitted to DEP will become a public record, subject to disclosure in accordance with Chapter 119, Florida Statutes, and Article 1, § 24 of the Florida Constitution. Submittal of a project proposal does not create an agreement, nor does it guarantee funding. All awards are contingent upon legislative appropriations.

About the Florida Department of Environmental Protection

The Florida Department of Environmental Protection is the state's principal environmental agency, created to protect, conserve and manage Florida's environment and natural resources. The department enforces federal and state environmental laws, protects Florida's air and water quality, cleans up pollution, regulates solid waste management, promotes pollution prevention and acquires

**CITY OF KEY COLONY BEACH, FLORIDA
RESOLUTION 2024-07**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH, FLORIDA; DETERMINING THE PROPOSED MILLAGE RATE, AND THE CURRENT YEAR ROLLED-BACK RATE, AND THE DATE, TIME AND PLACE FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS AS REQUIRED BY LAW; DIRECTING THE FINANCE DIRECTOR TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MONROE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on July 01, 2024, the Honorable Scott P. Russell, Property Appraiser of Monroe County, Florida (the "Property Appraiser"), served upon the City of Key Colony Beach (the "City"), a "Certification of Taxable Value" certifying to the City its 2024 taxable value; and

WHEREAS, the City Commission has reviewed the taxable value supplied by the Property Appraiser in accordance with Section 200.065, *Florida Statutes*, et seq.; and

WHEREAS, the provisions of Section 200.065, *Florida Statutes*, requires that within thirty-five (35) days of service of the Certification of Taxable Value upon a municipality, said municipality shall be required to furnish to the Property Appraiser the proposed millage rate, the current year rolled-back rate, and the date, time and place at which a public hearing will be held to consider the proposed millage and the tentative budget; and

WHEREAS, the City Commission desires to announce the dates of the first and second public hearings to the Property Appraiser.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH, FLORIDA, THAT:

Section 1. The proposed millage is declared to be _____ mills, which is \$_____ per \$1,000.00 of assessed property within the City of Key Colony Beach, Florida. The proposed millage is _____ % greater than the rolled back rate.

Section 2. The current year rolled-back millage rate, computed pursuant to Section 200.065, *Florida Statutes*, is _____ mills, which is \$_____ per \$1,000.00 of assessed value.

Section 3. The maximum millage rate which may be adopted by a *majority vote* of the governing body, pursuant to Section 200.185, *Florida Statutes*, is _____ mills, which is \$ _____ per \$ 1,000.00 of assessed value.

Section 4. That the date, time, and place of the first and second public hearings are set by the City Commission as follows:

<u>Date</u>	<u>Time</u>	<u>Place</u>
September 4, 2024	5:05 p.m.	City of Key Colony Beach, Marble Hall, 600 W. Ocean Drive Key Colony Beach, Florida
September 19, 2024	5:05 p.m.	City of Key Colony Beach, Marble Hall 600 W. Ocean Drive Key Colony Beach, Florida

Section 5. The Finance Director is directed to electronically submit a certified copy of this resolution to the Monroe County Property Appraisers Office.

Section 6. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COMMISSION OF KEY COLONY BEACH, FLORIDA, THIS 18th day of July 2024.

THE CITY OF KEY COLONY BEACH, FLORIDA

Joey Raspe, Mayor

Silvia Roussin, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE CITY OF KEY COLONY BEACH, FLORIDA ONLY:

Dirk Smits, City Attorney

CITY OF KEY COLONY BEACH

Warrant Number	0624
Items paid from	June 1, 2024
to	June 30, 2024
First Horizon Checking Account - 6871	\$222,877.78
(includes all vendor payments for general, road, building and infrastructure)	
Escrow Account - 5537	-
Payroll Account - 2942	\$71,284.38
Infrastructure Reserve Account - 8644	\$190,105.25
Road Reserve Account - 8677	-
Impact Fees Reserve Account - 8669	-
First State Bank Reserve Account - 3703	-
Sewer Money Mkt - 0301	-
Stormwater Checking Account - 0128	\$4,100.00
Sewer Account - 6006	<u>\$56,031.63</u>
 TOTAL DISBURSEMENTS	 <u><u>\$544,399.04</u></u>