



# City of Key Colony Beach

Building Department

## Contractor Registration Form

(Please Print)

Business Name: \_\_\_\_\_ EIN \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Qualifier Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Agent: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Please provide up-to-date copies of the following: 1. ANY LICENSE PERTAINING TO WORK BEING DONE (State of Florida, Monroe County, Etc.) 2. OCCUPATIONAL LICENSE OR BUSINESS TAX 3. CERTIFICATE OF INSURANCE FOR GENERAL LIABILITY. THE CERTIFICATE MUST NAME THE CITY OF KEY COLONY BEACH AS THE CERTIFICATE HOLDER AND BE PROVIDED BY THE INSURANCE PROVIDER. 4. WORKERS COMPENSATION OR EXEMPTION (If Exempt, Exemption Affidavit is required and can be obtained online or at City Hall.)

Provide the above information by 1) Bringing it directly to Building Department (notary services are available),

2) Mailing it to the address listed below, or 3) Email to [buildingassistant@keycolonybeach.net](mailto:buildingassistant@keycolonybeach.net)

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PO Box 510141, Key Colony Beach, FL 33051

Phone 305.289.1212, Ext. 3 | [buildingassistant@keycolonybeach.net](mailto:buildingassistant@keycolonybeach.net) |

[www.keycolonybeach.net](http://www.keycolonybeach.net)