

RENTAL RATES AND RULES
City of Key Colony Beach
P.O. Box 510141 • Key Colony Beach, FL 33051-0141
Phone 305-289-1212 • Fax 305-289-1767

CITY PARKS RENTAL RATES

Per day	\$500.00
Per hour	\$200.00
Deposit	\$ 75.00

Deposit and rental rate must be paid separately: deposit payment to be paid by check or money order ONLY; rental fee by check, money order, or credit card. All fees must be paid when the date is reserved. **Reservation costs are non-refundable.** Deposits will be refunded upon inspection of the premises less any cost required for clean-up. The park is to be left in the same condition as when it was rented, and the contact person listed below shall be responsible for maintenance.

RULES

- Park usage will only be authorized for wedding vows and photos. (No reception, food or alcohol is allowed - with the exception of a toast.)
- The maximum number of people attending the event is **20 people**.
- Our Hold Harmless Agreement must be completed, signed and dated.
- A Certificate of Liability Insurance must be provided naming the **City of Key Colony Beach** as an Additional Insured.
- Hours of use include decorating/set-up and clean-up time. Please note that Sunset Park closes at Sunset, and the time of Sunset changes throughout the year. No exceptions will be made to extend Park hours for special events.
- Set-up & re-arranging of benches/tables by Public Works staff will be at a rate of \$75.00 per hour.
- All renters are responsible for general clean-up and trash removal. A dumpster is NOT provided.
- Additional parking is available down the street at Gazebo Park, or you may contact the nearby Continental Inn to ask for permission to park in their lot. There is no parking on private property.
- Sunset Park is a public park and will remain open to the public during special events. Renters cannot request anyone to leave the park.
- The rental fee can be waived for a Bride or Groom who is an Owner or long-term renter of Key Colony Beach, with appropriate proof. The deposit fee will not be waived.

Date of use: _____ Times of use: FROM _____:_____ TO _____:_____ Number of Guests: _____

Name of organization (if applicable): _____

Name of person responsible for the use of event space: _____

Address: _____

Phone: _____ Email: _____

Bride's name/Groom's name (if applicable): _____

RENTER: I agree to the above Rates and Rules:

Signature: _____ Date: _____

City of Key Colony Beach

HOLD HARMLESS AGREEMENT

(Name of individual, organization, firm, corporation, partnership, or any other entity responsible for using City property) _____ agrees to defend, indemnify and hold harmless the City of Key Colony Beach from all claims of whatsoever nature or kind arising out of or as a result of any action or failure to act, whether or not negligent, and specifically holding harmless the City from the negligent acts of its employees or agents, in connection with the use of City property on (dates of use) _____ for use of Sunset Park. (Name of individual, organization, firm, corporation, partnership, or any other entity responsible for using City property) _____ agrees to defend and pay all costs in defending these claims, including attorney fees.

Further, (Name of individual, organization, firm, corporation, partnership, or any other entity responsible for using City property) _____ agrees to maintain public liability insurance to cover the obligations set forth above. The minimum insurance limits of liability shall be as provided by city ordinance.

By: _____ Date _____

CITY PARK RENTER RESPONSIBILITIES

CITY PARKS:

- No stakes are to be put into the ground.
- Do not move the park benches without prior permission.
- No tarps or other coverings are to be placed on the grass.
- No driving or parking on the grass.
- No marking of brick pavers or parking lot (small surveyor flag may be used).
- Renter to provide port-a-potty(s) for use by guests.
- Renter to provide dumpster for garbage.

➔ **SAFETY ISSUE:** Water for irrigation is reclaimed water from Key Colony Beach sewer plant. DO NOT DRINK.

Please leave the City Parks in the condition you found them. If you are unable to do this, there will be a fee of \$75.00 per hour for the City's maintenance department to clean the park.

I agree to the responsibilities listed above:

Renter Signature

Date