

MINUTES

Beautification Committee

Tuesday, August 13th, 2024 – 10:00 am
Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida &
via Zoom Conferencing.

1. **CALL TO ORDER and ROLLCALL:** The Key Colony Beach Beautification Committee meeting was called to order by Chair Sandy Bachman at 10:00 AM, followed by Rollcall. **Present:** Dave McKeehan (via Zoom), Chair Sandy Bachman, Pam Geronemus, Jo Corso (via Zoom), Sandra Glassman (via Zoom). **Also present:** City Administrator John Bartus, Administrative Assistant Cheryl Baker, City Clerk Silvia Roussin.

Public Attendance: 1

2. **AGENDA ADDITIONS, CHANGES, OR DELETIONS:** Chair Bachman asked for the agenda addition of 'All Gardens' under Item 7b.
3. **INTRODUCTION OF GUESTS:** Judy Durant introduced herself to the Committee.
4. **CITIZEN COMMENTS & CORRESPONDENCE**
5. **MINUTES**
 - a. Beautification Meeting Minutes July 9th, 2024: Chair Bachman accepted the minutes as written.
6. **BUDGET UPDATE**
 - a. July Budget Report
 - b. Giving Tree Report

Vice-Chair Geronemus informed the July budget and available Giving Tree funds.

Chair Bachman informed that the previous allocations for removing grasses and purchasing climbing vines are no longer necessary, as both projects have been completed.

City Clerk Roussin asked Dave McKeehan to provide any invoices for the retention pond before the end of the fiscal year. Dave McKeehan confirmed one outstanding invoice and to provide it when ready. Chair Bachman presented the new holiday banner from Brandano and asked about the possibility of selling the old ones. City Administrator Bartus supported the suggestion, and Mayor Raspe stated to check with City Attorney Smits on the legality. Jo Corso offered to do needed hemming repairs, and the City Administrator suggested that the Committee agree on a selling price. Commissioner Harding suggested putting up the banners for auction and for the Committee to establish a minimum price. Commissioner Harding offered to be happy to help with the project. Chair Bachman informed to do an inventory and evaluate the shape of the banners.

7. **GARDENING AND LANDSCAPING UPDATES**
 - a. Update on the Retention Pond Field Trial

Dave McKeehan provided an update on the detention pond project and reported that the boreholes were drilled and monitoring has begun. Dave McKeehan informed that the data collected by the Head of the Public Works Department, Mike Guarino, was too early to draw conclusions from and provided additional information on the depth of the boreholes. Dave McKeehan informed that the plants were installed and are being watered by Chair Bachman with the ultimate goal of identifying which plants will thrive in the

complex environment. Dave McKeehan reported all monitoring is going according to plan and that the team will continue to monitor and analyze the progress over the next month. Dave McKeehan updated on the salinity levels and agreed with Chair Bachman on a possible change in the upcoming rainier month. Chair Bachman gave her observations of the plants after being planted and asked for volunteers to continue to water the plants during her upcoming absence. The Committee discussed available times for each member to take on this responsibility during Chair Bachman's vacation.

b. Update on All Other Gardens **Addendum**

Chair Bachman thanked Mayor Raspe for the removal of the dead tree at the City Hall garden and also thanked Public Works Department Head Guarino for mulching the Ixoras by City Hall and complimented the city for its fast service.

Chair Bachman informed about watering and fertilizing the Coconut garden and having planted milkweed donated by Donald Steamer. Chair Bachman asked for help pulling out old bromeliads and mentioned that the garden needs more hands-on help, especially with the summer being very hot. Vice-Chair Geronemus informed on having spotted iguanas, and City Administrator Bartus confirmed that the Iguana control is ongoing. Chair Bachman updated on the Tiki Garden, including watering and cleaning and for the plants having filled in nicely.

Chair Bachman updated on Sunset Park and that the Public Works Department trimmed the sea grapes. Chair Bachman informed that Mike Guarino suggested planting Wild Coffee plants to hide the fencing and proposed obtaining a quote for the coffee plants.

Mayor Raspe informed that some of the Coconut Palms by the golf course must come down and several invasive vines have been trimmed back for maintenance efforts.

The Committee discussed the purchase of the Coffee Plants, and Chair Bachman asked for a motion.

MOTION: Motion made by Sandra Glassman to purchase six Coffee Plants. Vice-Chair Geronemus seconded the motion.

DISCUSSION: City Clerk Roussin confirmed funds to be allocated from the Giving Tree.

ON THE MOTION: Rollcall vote. Unanimous approval.

Jo Corso suggested adding milkweed to attract butterflies to the garden. City Administrator Bartus informed having the plant at his house and its attracting Monarch Butterflies.

The Committee discussed possible options for receiving free plants from neighbors, and Jo Corse agreed to follow up on the matter.

8. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

a. Discussion/Approval of the continuation of the Giving Tree Leaves

Chair Bachman informed having been asked about the continuation of the Giving Tree Leaves for donations, and that no new leaves have been added since 2019. Chair Bachman suggested going back over the last few years to research donors with outstanding leaves and to contact US 1 Graphics for the inscription. Sandra Glassman volunteered to help with the project and to follow up with the Committee.

b. Discussion/Approval of Sunset Beach Park Improvements & update on Sunset Park sign repairs.

Chair Bachman informed having met with Public Works Department Head Guarino and 'Signs by Renee' and having received a quote of \$750.00 for new letters with PVC Gold Leaves. Chair Bachman informed that Public Works Department Head Guarino volunteered to build a new sign. Commissioner Harding

suggested auctioning the old sign off. City Clerk Roussin informed on the previous allocation of monies from Joe Turgeon for the Sunset Park sign.

Chair Bachman asked for a motion to approve the quote from Signs by Renee.

MOTION: Motion made by Vice-Chair Geronemus to approve the quote from Signs by Renee for \$750.00 with funds from the Giving Tree. Sandra Glassman seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

c. Discussion/Approval for design ideas for a kiosk for public information about fitness trails.

Chair Bachman informed having done some additional research on options for kiosks. City Clerk Roussin informed having talked to Recreation Committee Chair Richard Pflueger, who had asked for the matter to be tabled until November. Vice-Chair Geronemus suggested additional kiosks at Sunset Park. Chair Bachman suggested signs at the City's Parks on 8th and 1st Street as well.

The matter was tabled until November.

d. Discussion/Approval of replacement plantings in the Memorial Garden:

Mary Kohl informed on still looking at options for groundcover plants and asked about the possibility of the concrete patch being able to be painted by Public Works. Mayor Raspe stated to take care of the request.

e. Gazebo Plants **Addendum**

Chair Bachman spoke on the received landscaping suggestions and what type of plants to use. Chair Bachman informed to have asked for a quote for the plants but for the matter to be addressed at a later time due to no available monies. Dave McKeehan loved the rendering of the proposed project and the plants to showcase the tiki hut.

9. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARDS: None during the Summer.

10. NEXT MEETING: Tuesday, September 10th, 2024 at 10:00 am. Chair Bachman informed to be attending the next meeting via Zoom. Vice-Chair Geronemus informed being out of the country. City Clerk Roussin confirmed Chair Bachman's ability to run the meeting over Zoom. Sandra Glassman informed not being able to attend the next meeting. City Clerk Roussin informed a quorum of three via Zoom.

11. ADJOURNMENT: The meeting adjourned at 10:46 AM.

Respectfully submitted,

Silvia Roussin

City Clerk

ADOPTED: October 8, 2024

Silvia Roussin

City Clerk