

**MINUTES**  
**City of Key Colony Beach**  
**Recreation Committee**

Tuesday, January 7<sup>th</sup>, 2025 – 9:30 a.m.

Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida & via Zoom Conferencing

**1. CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee Meeting was called to order by Vice-Chair Catto followed by Rollcall. **Present:** Barbara Tatarchuk, Tom Alferes, Vice-Chair Cindy Catto, Judy Burgett, Aleta Williamson. **Also present:** Building Official Tony Loreno, Commissioner Doug Colonell, Mayor Freddie Foster, Administrative Assistant Cheryl Baker, City Administrator John Bartus, City Clerk Silvia Roussin.

**Public Attendance:** 4

**2. ELECTION OF CHAIR/VICE-CHAIR/TREASURER FOR 2025**

Current Vice-Chair Catto stepped aside for the election of Chair.

City Clerk Roussin asked for a nomination for Chair.

**NOMINATION:** Barbara Tatarchuk nominated Cindy Catto for Chair. There were no other nominations.

**ON THE NOMINATION:** Rollcall vote. Unanimous approval.

Cindy Catto was named Chair.

Chair Catto asked for a nomination for Vice-Chair.

**NOMINATION:** Barbara Tatarchuk nominated Tom Alferes for Vice-Chair. There were no other nominations.

**ON THE NOMINATION:** Rollcall vote. Unanimous approval.

Tom Alferes was nominated Vice-Chair.

Chair Catto asked for a nomination for Treasurer.

**NOMINATION:** Barbara Tatarchuk nominated Judy Burgett for the position of Treasurer. There were no other nominations.

**ON THE NOMINATION:** Rollcall vote. Unanimous approval.

**3. APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

Chair Catto asked for any changes to the agenda.

City Clerk Roussin advised on the additions of the quote by Doty & Sons for the purchase of the Cornhole set, the addition of the quote for golf course mats, and the addition of a drawing for the proposed location for the new Tiki Hut and Cornhole sets.

Chair Catto asked for a motion to approve the amended agenda.

**MOTION:** Motion made by Barbara Tatarchuk. Chair Catto asked for a second. Aleta Williamson seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Chair Catto approved the attendance of Judy Burgett, who had arrived late for the meeting.

#### **4. MINUTES - Approval of Minutes from December 4<sup>th</sup>, 2024**

Chair Catto asked for any changes to the minutes. There were none and Chair Catto asked for a motion.

**MOTION:** Motion made by Aleta Williamson to approve the minutes.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

#### **5. INTRODUCTION of GUESTS**

City Clerk Roussin introduced audience attendees to the Committee.

#### **6. CITIZEN COMMENTS & CORRESPONDENCE: None.**

#### **7. CHAIR REPORT**

Chair Catto informed the committee that there would be no report due to the sudden change of positions and promised to treat all sports equally and to work together on all matters. Barbara Tatarchuk thanked previous Chair Richard Pflueger for all his work for the community, the sports, and the city. The Committee and Chair agreed with the statement.

#### **8. BUDGET REPORT**

##### **a. December Budget Report**

Chair Catto informed that the budget report was included in the agenda packet and various purchase approvals are to be discussed under Item 10.

#### **9. COMMITTEE MEMBER REPORT**

- a.** Tennis - Barbara Tatarchuk expressed disappointment in not having access to the city tennis courts and informed that fencing is being measured and painting and striping are upcoming. Building Official Lorenzo informed of the contractor's plan to have the courts completed by the end of the week of January 27<sup>th</sup>, including striping and resurfacing. Barbara Tatarchuk asked residents to reach out to her for the ability to play on the Casa Clara courts, which is by

invitation only. Judy Burgett observed that the new tennis courts did well during the last rain event.

- b. Golf—Cindy Catto informed on a successful Ladies’ Golf League, with a first full day planned the following day. Cindy Catto further informed on the new group for the ‘Informal Couples League’ on Tuesdays at 1:00 p.m.
- c. Bocce/Horseshoe/Shuffleboard – Judy Burgett commented on good attendance for Bocce and for the courts to be in good shape.

Judy Burgett asked for an update on basketball. Barbara Tatarchuk informed for basketball to be located at the end of the 8<sup>th</sup> Street Pickleball area with a half court. Barbara Tatarchuk informed of prior discussions of adequate signage to provide directions on where to play and the court currently not being usable.

Aleta Williamson asked if specifics hours have to be written on the signage for the ability to play basketball.

Diane Amato-Slusher informed for the club to manage the facility from 7:00 AM to 12:00 PM and the courts to be occupied with pickleball players.

Aleta Williamson asked if a sign should show the basketball court being available in the afternoon.

Barbara Tatarchuk could not recall the original discussion but thought that basketball players would get first choice.

Diane Amato-Slusher informed of not having been involved in the early discussions on basketball but for the club to have an agreement with the city to manage the facility from 7:00 AM to 12:00 PM and not being aware of any specific outlines for usage. Cindy Catto agreed with the recollection of the intention of the court being available for basketball use. City Clerk Roussin informed for the discussion on the courts not being on the agenda and to bring back to the next meeting to be properly prepared.

Mayor Foster spoke that a lot of the agreements were verbal and not written; and gave further comment of the city having too much signage. Mayor Foster informed that the question on the courts can be addressed some other time and confirmed that no courts are currently available.

- d. Pickleball – Diane Amato-Slusher informed the courts being busy do to the fact of ongoing construction and no use of the temporary courts. Diane Amato-Slusher informed of an average of 40-50 players per day with almost 300 members the year before and a current membership of 225 members. Diane Amato-Slusher updated on the sale of a lot of day passes and more volume in players and increases in activity. Diane Amato-Slusher updated for members to be excited about the expansion efforts and looking forward to the completion date at the end of January.

Commissioner Colonell asked about the availability of restroom facilities. Diane Amato-Slusher informed on the use of the bathrooms by the maintenance building and storage facility and to be available on the weekends.

## **10. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL**

- a. Public Works/Building Department Update on:
  - i. ADA-compliant parking by the Pickleball Court

Building Official Loreno had no update on the matter due to not having made a decision on parking or quotes.

ii. Update on the access door to the Basketball Court

Building Official Loreno informed that access will be available to the court as well as handicap access for the basketball and pickleball area in the south-west corner by the area of the basketball court.

iii. City-wide ADA-compliant bathrooms/parking

Mayor Foster updated for the city currently looking at the matter and obtaining pricing for handicap parking and to be working with the city's engineering company.

iv. Bocce Court No. 1 ADA-accessibility

Mayor Foster informed for the matter to be looked at in conjunction with the Stormwater project as well.

**b. Cornhole Project – Location/Cost**

Chair Catto introduced the agenda item. City Clerk Roussin explained the received quotes to pertain to a single and double cornhole set. Cindy Catto asked for a motion.

**MOTION:** Motion made by Barbara Tatarчук to approve the purchase of a double cornhole set for \$3,440.00. Cindy Catto asked for a second. Judy Burgett seconded the motion.

**DISCUSSION:** City Clerk Roussin asked for the Committee to discuss the expenditure with a recommendation to the Commission since it has no allocation in the budget. The Committee discussed the location of the cornhole set on 1<sup>st</sup> Street, including the vicinity of the playground, and questions on parking availability. Barbara Tatarчук informed of the city parking lot next to the Casa Clara tennis court with an estimated eight parking spots. Chair Catto asked for advice for the placement of cornhole on 1<sup>st</sup> Street and adequate parking. Mayor Foster noted not observing much activity on 1<sup>st</sup> Street. Barbara Tatarчук agreed with the area being a quiet area. City Administrator Bartus advised on his experience with the City of Marathon to have an activity for adults or bigger kids in conjunction with a playground for younger children and advised on the placement of two courts to accommodate more than one family. The Committee had no further discussion.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

City Clerk Roussin informed for the recommendation to be presented to the City Commission on January 16<sup>th</sup>.

**c. Discussion/Approval for the purchase of Golf Course Mats \*\*Addendum\*\***

Chair Catto introduced the agenda item and made a motion to approve.

**MOTION:** Motion made by Chair Catto to recommend the purchase of golf course mats for \$6,480.00. Judy Burgett seconded the motion.

**DISCUSSION:** Chair Catto explained the purpose of a golf course mat including size, material, and use. The Committee discussed the budget shortage for the mats due to the price increase. City Clerk Roussin informed for the purchase price to fall within the Mayor's approval limit. There was no further discussion and Chair Catto asked for a rollcall.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

The Mayor approved the purchase.

**d.** Discussion/Approval for the purchase of a Water Fountain

- i. Option 1: Global Industries \$2,099.00
- ii. Option 2: Global Industries for \$2,928.95

Chair Catto introduced the agenda item and informed on Option 1 and 2.

Pickleball Club Chair Diane Amato-Slusher spoke on the differences in the water fountains including differences in finish.

**MOTION:** Motion made by Chair Catto to approve the purchase of a water fountain for the pickleball area. Chair Catto asked for a second. Barbara Tatarchuk seconded the motion.

**DISCUSSION:** Chair Catto asked if there was further discussion. Judy Burgett asked if the water fountain will be exclusively for pickleball or available to other sports as well. Chair Catto believed for it to be for the area and not exclusively for pickleball players. The Committee confirmed for the water fountain to be for the area and not exclusive for pickleball. Discussion clarified that there is no requirement for a filtered water fountain. The Committee discussed the new location of the water fountain and confirmed availability to all.

**RESTATEMENT OF MOTION:** Chair Catto restated her motion to purchase an ADA-compliant water fountain and bottle filler for \$2,099.00.

Mayor Foster asked what the option for the \$250.00 upgrade for water fountain was. The Committee was unsure about the upgrade. Mayor Foster suggested for the motion to include the upgrade.

**AMENDED MOTION:** Chair Catto amended her motion to include the upgrade for a total of \$2,349.00 for the water fountain and bottle filler.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**e.** Discussion/Approval for the purchase of a waterpusher for \$159.99

Chair Catto introduced the agenda item and made a motion to approve the purchase.

**MOTION:** Motion made by Chair Catto to approve. Chair Catto asked for a second. Aleta Williamson seconded the motion.

**DISCUSSION:** The Committee discussed the need to buy another water pusher and agreed for the suggested purchase to be larger than what is currently on hand.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**f.** Discussion/Approval for the purchase of Wind Screens

- i. Option 1: Net World Sports for \$1,137.28
- ii. Option 2: FenceScreen.com for \$1,869.54

Chair Catto introduced the agenda item and asked for a motion. Barbara Tatarchuk asked for the ability to explain the options, to which Chair Catto agreed. Barbara Tatarchuk explained the differences in the presented options, including differences in sizes, the need for screens on all sides, and pricing. Barbara Tatarchuk was unsure of a recommendation and suggested tabling the matter until a determination can be made upon the opening of the new courts. Chair Catto asked for a recommendation from the tennis players. Judy Burgett commented on the current court's landscaping for aesthetic reasons and the benefit of minimization of wind. Judy Burgett further informed that the previous windbreaks encompassed three sides and that there was no problem with retrieving tennis balls. Judy Burgett anticipated the new courts will have more problematic winds interfering with balls. Judy Burgett suggested windscreens for four sides but liked the eureka palms for aesthetic purposes. Barbara Tatarchuk informed for landscaping plans to be in the future.

David Evangelista explained his understanding of the intent of the Eureka palms to be a visual screen and recommended the purchase of custom-made screens, followed by landscaping as time and funding allow.

Diane Amato-Slusher informed the club utilizing their old screens for pickleball and commented on available cost-effective solutions on Amazon. Diane Amato-Slusher informed to share the information after the meeting.

Building Official Loreno gave an estimate from McCourt for custom-fitted windscreens.

Mayor Foster commented on the importance for the city to take down the windscreens easily. Barbara Tatarchuk informed that Option 2 includes custom fitting and further spoke on the question of a timeline for a Tiki Hut and gave an understanding of the importance of easement of removing the screens.

Chair Catto asked for a motion.

City Clerk Roussin advised tabling the matter until a quote from McCourt was received and reviewed, or make a recommendation to the Commission to approve the verbally provided quote from Building Official Loreno from McCourt.

**MOTION:** Motion made by Barbara Tatarchuk for the City Commission to consider McCourt to do the screening, including measurements for all four sides, and for the City Commission to determine how to go forward. Chair Catto asked for a second. Aleta Williamson seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

City Clerk Roussin informed for the recommendation to be presented to the City Commission on January 16<sup>th</sup>.

- g.** Discussion/Approval for the purchase of a Tiki Hut
  - Option 1: 10x12 Single Roof Tiki for \$3,960.00
  - Option 2: 10x10 Single Roof Tiki for \$3,300.00

Chair Catto introduced the agenda item and discussed the available locations and sizes. Building Official Loreno clarified the proposed location in the provided drawing. Judy Burgett spoke on the importance of an ADA-accessible walkway, entrance to the tennis court, and

ensuring players have shade. Barbara Tatarchuk informed not having had a tiki hut before and recommended going with the larger size.

**MOTION:** Motion made by Barbara Tatarchuk to approve the 10x12 single-roof Tiki for 3,960.00. Chair Catto asked for a second. Judy Burgett seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Mayor Foster approved the purchase of the Tiki Hut but informed to facilitate with the Building Official on the possibility of making the Tiki Hut bigger.

**11. NEXT MEETING:** The Committee agreed on a next meeting date of January 24<sup>th</sup>, 2025.

Mayor Foster apologized on behalf of the city for the tennis courts not being operational and expressed appreciation for the tennis players' patience.

**12. ADJOURNMENT:** The meeting adjourned at 10:44 AM.

Respectfully submitted,

*Silvia Roussin*

City Clerk

***ADOPTED: January 24, 2025***

***Silvia Roussin***

***City Clerk***