

MINUTES
City of Key Colony Beach
Recreation Committee

Wednesday, December 4th, 2024 – 9:30 a.m.
Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida & via Zoom Conferencing

1. **CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order at 9:30 AM, followed by Rollcall. **Present:** Barbara Tatarchuk (via Zoom), Tom Alferes, Chair Richard Pflueger, Vice-Chair Cindy Catto, Judy Burgett (via Zoom). **Also present:** City Administrator John Bartus, Public Works Department Head Mike Guarino, Building Official Tony Lorenzo, Administrative Assistant Tammie Anderson, City Clerk Silvia Roussin.

Chair Pflueger welcomed all attendees and recognized Commissioner DiFransico for attending the meeting.

2. **APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

Chair Pflueger asked to add a new item to the agenda: 7b. Corn Hole Project. There were no other additions or changes.

MOTION: Motion made by Vice-Chair Catto to approve the addition to the agenda. Tom Alferes seconded the agenda.

DISCUSSION: City Clerk Roussin clarified that the approval was for the entire agenda.

ON THE MOTION: Rollcall vote. Unanimous approval.

3. **MINUTES** - Approval of Minutes from May 6th, 2024

Chair Pflueger asked for a motion to approve the minutes.

MOTION: Barbara Tatarchuk moved to approve the minutes. Chair Pflueger asked for a second. Judy Burgett seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

4. **INTRODUCTION of GUESTS:** Chair Pflueger welcomed City Staff to the meeting.

5. **CITIZEN COMMENTS & CORRESPONDENCE:** None.

6. **CHAIR REPORT**

- a. Tennis/Pickleball Construction Update

Chair Pflueger asked Building Official Lorenzo to update on the project. Building Official Lorenzo informed that the grading should be finished within a week, and the asphalt laid the following week. Building Official Lorenzo reported that the anticipated completion date to be one month and apologized for the contractor starting work on the pickleball courts before the tennis courts

were completed. Building Official Lorenzo explained that the situation was rectified and that the tennis courts will be completed before any other work commences on the pickleball courts. Barbara Tatarchuk asked if the surface of the tennis courts had been raised to mitigate flooding. Building Official Lorenzo confirmed that the courts had been raised by 12 inches, with high hopes that no further flooding would occur. There were no further questions for the Building Official.

Chair Pflueger continued his report by asking Alternate Members Aleta Williamson and Carman Slusher for their interest in reappointment to the Recreation Committee. Aleta Williamson confirmed intent for reappointment. Carman Slusher informed of his intent not to be reappointed. City Clerk Roussin informed the term for Carman Slusher to end on the day of the Organizational Meeting on December 19th and for Aleta Williamson to take the position of first alternate automatically.

b. Agenda addition: Cornhole Project

Chair Pflueger informed on a request for consideration for the development of Cornhole opportunities within the vicinity of the bocce courts.

MOTION: Motion made by Chair Pflueger to recommend to the City Commission to begin an investigation into location and estimated costs. Vice-Chair Catto seconded the motion.

DISCUSSION: City Clerk Roussin recommended developing a plan before presenting the matter to the Commission and obtaining Public Works Department Head Guarino's input on possibilities. Public Works Department Head Guarino confirmed to be able to work with the Committee on the development.

ON THE MOTION: Chair Pflueger withdrew the motion.

7. BUDGET REPORT

a. November Budget Report

Chair Pflueger informed that no expenditures were made and that there was nothing to report. Treasurer Judy Burgett stated that she had not received any information on expenditures or ongoing projects and did not have a report. Judy Burgett asked if she could be forwarded information before the next meeting.

City Clerk Roussin informed that no meetings have been held, no expenditures have occurred, and the budget was included in the agenda packet.

8. COMMITTEE MEMBER REPORT

a. Tennis - Barbara Tatarchuk expressed her excitement for the completion of the tennis courts and the expected timeline and hoped for the fencing around the courts to be finished soon. Building Official Lorenzo was uncertain about the completion status and advised to follow up. Barbara Tatarchuk explained the importance of the fence to use the courts and further spoke on unknown challenges and gave appreciation for having the surfacing completed.

b. Golf—Cindy Catto reported a cold but successful opening day of the Lady's Golf League and the formation of a new informal Couples League that meets on Tuesdays. Vice-Chair Catto said the grounds looked good, but the mats still needed replacement. Vice-Chair Catto also mentioned difficulties in obtaining a quote and high shipping costs.

City Clerk Roussin informed that items must be approved at a meeting before ordering.

- c. Bocce/Horseshoe/Shuffleboard – Frank Tremblay informed that monies were set aside for the replacement and framing of Court 4 with hopes to have repairs done in January and February. Frank Tremblay informed on the volunteers helping with the work and further supported the idea of having cornhole in the city. Frank Tremblay stated to research locations and costs and to obtain Public Works Department Head Guarino’s experience with ADA requirements.

Frank Tremblay further talked about plans to make Bocce Court 1 ADA accessible and working on a design to make the courts accessible.

Frank Tremblay talked about having historical tournament plaques and asked about the possibility of having them displayed upon the completion of City Hall.

- d. Pickleball – Carman Slusher asked about the order status for the water bottle filler. City Clerk Roussin informed on the need to approve the purchase at the next Committee meeting and advised against the approval of a quote from May. Carman Slusher reported that the courts are well attended.

Carman Slusher updated that the paving project between the courts and the Tiki Hut area is almost complete, ADA compliant, and looking great. Carman Slusher informed that new electrical and water had been brought up to date, and improvements had been made to the drinking fountain drain. Carman Slusher informed the courts to be ADA compliant but not to be responsible for the parking area outside. Carman Slusher further confirmed the existence of a gate but not having a hard surface area leading to the play area. Carman Slusher explained the location of the asphalt and gravel shoulder and his understanding of responsibilities. Chair Pflueger suggested that the city address the issue.

Barbara Tatarchuk asked for access to the basketball courts through a separate door. Carman Slusher confirmed the existence of a gate to the new facility but could not speak of the basketball court's accessibility. Building Official Loreno offered to follow up on the question. Diane Amato-Slusher, Pickleball Chair, spoke about the prior difficulties senior citizens experienced attending pickleball games and being excited about the pavers. Diane Amato-Slusher spoke about wheelchair players in pickleball and welcomed the city’s help in getting the entranceway ADA-compliant. Diane Amato advised seeking the expertise of Commissioner Harding and Building Official Loreno. Tom Alferes gave personal insight into wheelchair players and the rules of the game.

City Clerk Roussin confirmed with Chair Pflueger to follow up at the next meeting on the question of ADA accessibility.

Chair Pflueger suggested the city develop long-term and short-term plans for accessible restroom facilities in dedicated parking areas. Chair Pflueger asked Public Works Department Head Guarino to look at parking, traffic, and safety concerns. Chair Pflueger suggested recommending that the city develop a task force to address short-term and long-term solutions for bathrooms and parking.

City Clerk Roussin asked Chair Pflueger if staff could meet to discuss possible solutions and give an update at the next meeting.

Chair Pflueger agreed.

There were no further items to discuss.

9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

- a. Proposed new Tiki Hut on 7th Street

Chair Pflueger spoke on the proposed new Tiki Hut on 7th Street, which was part of the pickleball expansion, with the idea of having the same facilities as on 8th Street. Chair Pflueger

informed the pickleball club that they had proposed a budget of \$3,000.00 for a Tiki Hut and asked the committee to consider what was needed. Chair Pflueger informed having talked to Public Works Department Head Guarino about possible locations and the Tiki Hut to benefit other events. Chair Pflueger suggested seeking advice from Public Works Department Head Guarino and obtaining an estimate to determine costs.

Barbara Tatarchuk commented on prior talks of no seating off the tennis courts and shade close to the tennis courts.

Chair Pflueger said to look at a tiki with benches for seating and shade and meeting ADA guidelines. Public Works Department Head Guarino confirmed that the parking lot and pathway by the bathrooms do not meet ADA requirements, and Commissioner Harding is currently working on a grant to have the area paved.

10. NEXT MEETING: The Committee decided on January 7th, 2025, as the next meeting date. City Clerk Roussin informed to confirm the meeting date via email.

11. ADJOURNMENT: The meeting adjourned at 10:07 AM.

Respectfully submitted,

Silvia Roussin

City Clerk

ADOPTED: January 7, 2025

Silvia Roussin

City Clerk