

# **MINUTES**

## **Beautification Committee**

Tuesday, July 8<sup>th</sup>, 2025 – 10:00 am

Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida &  
via Zoom Conferencing.

1. **CALL TO ORDER and ROLLCALL:** The Key Colony Beach Beautification Committee Meeting was called to order by Chair Sandy Bachman at 10:00 AM, followed by Rollcall. **Present:** Dave McKeehan (via Zoom), Robert Michon (via Zoom), Vice-Chair Pam Geronemus, Chair Sandy Bachman, Sandra Glassman. **Also present:** Public Works Department Head Mike Guarino, City Administrator John Bartus, Commissioner Tom DiFransico, Mayor Freddie Foster (via Zoom), Assistant Clerk Danielle Spinola, Commissioner Doug Colonell (via Zoom), Brightview Representative Carlos Acre, Administrative Assistant Cheryl Baker, City Clerk Silvia Roussin.

### **2. AGENDA ADDITIONS, CHANGES, OR DELETIONS**

Assistant Clerk Spinola informed about the agenda addendum approving hanging flower baskets under Item 8a. Chair Bachman requested an addition to discuss golf course trees. There were no further modifications, and Chair Bachman asked for a motion to approve.

**MOTION:** Motion made by Sandra Glassman to approve the agenda. Vice-Chair Geronemus seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

3. **INTRODUCTION OF GUESTS:** Chair Bachman introduced guests in attendance.

4. **CITIZEN COMMENTS & CORRESPONDENCE:** None.

### **5. APPROVAL OF MINUTES**

- a. June 10<sup>th</sup>, 2025

There were no changes to the minutes, and Chair Bachman asked for a motion to approve.

**MOTION:** Motion made by Vice-Chair Geronemus to approve. Sandra Glassman seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

### **6. BUDGET UPDATE**

- a. June Budget Report
- b. June Giving Tree Report

Dave McKeehan reported having used the allocations for the current fiscal year and is awaiting approval for the upcoming fiscal year. He also provided an update on funds in the Giving Tree Fund and expenditures under the allocation by the Mayor for the city's Beautification Project.

### **7. GARDENING AND LANDSCAPING UPDATES**

- a. **State of All Gardens**

- i. **Coconut Path, Butterfly Garden, and Parking Lot** – Robert Michon updated to maintain the gardens with some minor upkeep over the next few weeks.

- ii. **1st Street & Sunset Park** – Sandra Glassman reported no concerns with 1st Street Park and mentioned that the Bougainvillea planted at Sunset Park needs some trimming. Chair Bachman inquired about the possibility of the Public Works Department building a trellis for the flowers, which Public Works Department Head Guarino confirmed they would do. Further discussion followed regarding the growth and thriving of the Coffee Plants.
- iii. **7th/8th Street & Detention Pond** – David McKeehan reported that the boreholes are still in place, but no measurements or recordings are being taken. Dave McKeehan said he is waiting on modifications to the pond and is receiving updates on it continuously. Chair Bachman mentioned that work will be starting soon and asked for an update from the Mayor. Mayor Foster outlined upcoming work and the bid for the project. Chair Bachman discussed some needed improvements near the tennis courts and the potential use of funds from the Giving Tree, as well as Brightview providing a design concept. Dave McKeehan supported this idea, and the Committee further considered planting shade trees in the area. Mayor Foster noted that they have received TDC funding for sail shades over the Pickleball Courts and possibly the tennis courts, so there is no need to worry about shade trees at this time.

Chair Bachman asked for a motion for Carlos Acre to provide a quote for landscaping by the tennis court entrance.

**MOTION:** Motion made by Sandra Glassman. Vice-Chair Geronemus seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Chair Bachman commented to add more color to the landscaping and include small palm trees.

- iv. **Waterfront Garden** – Sandy Bachman reported on no additional work on the garden due to upcoming construction.
- v. **Front Gardens/Boulder** – Pam Geronemus reported that the Ixoras showed improvements and that further research is needed on which plants are iguana resistant. Carlos Acre suggested using Vinca.
- vi. **Tiki & City Hall Garden** – Sandy Bachman reported that the new plants are growing well around the Tiki, and the Orchid Garden has been properly trimmed, and the planters by the Post Office need some trimming. Chair Bachman mentioned working with Brightview on relocating the Ixora plants. Mayor Foster recognized Public Works Department Head Mike Guarino and his team for their work on the Bocce courts and the 7th Street Parking Lot.

## **8. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL**

- a. **Discussion/Approval of proceeding with the purchase of hanging flower baskets for Sadowski Causeway.**

Chair Bachman discussed the proposed design of the flower baskets and prices that fit within the Mayor's approved budget. The Committee talked about installing the baskets during the Christmas holiday and the possibility of removing them during the peak storm season. Chair Bachman requested a motion to approve the purchase of the flower baskets.

**MOTION:** Motion made by Vice-Chair Geronemus to order the flower baskets. Sandra Glassman seconded the motion.

**DISCUSSION:** City Clerk Roussin clarified the purchase to entail the purchase of 11 flower baskets and the hardware, liner, and self-watering apparatus.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

- b. **Discussion/Approval of a proposal by BrightView for a Landscape Island by the Golf Course Maintenance Building**
- c. **Discussion/Approval of a proposal by BrightView for the addition of a Landscape Island by the Public Works Building.**

The Committee discussed the design option for the Golf Course Maintenance and Public Works Building. After discussion, Chair Bachman confirmed that Agenda Items b. and c. will be tabled until next month when design drawings are available.

- d. **Discussion on the Golf Course Trees \*\*Agenda Addition\*\***

Chair Bachman spoke about the Commission's approved removal of the trees by the Golf Course and asked Mayor Foster to speak on the matter. Mayor Foster informed that the Commission has approved the removal of the invasive pine trees and is currently researching replacement options to prevent golf ball damage. Commissioner Colonell commented on the recurring cost of maintaining the current trees and the need to consider future maintenance needs.

## **9. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARDS**

Chair Bachman reminded to place candidate houses on the agenda for the upcoming October award. The committee further commented on the improvement of the award sign.

**10. ANY OTHER BUSINESS:** None.

**11. NEXT MEETING:** Tuesday, August 12<sup>th</sup>, 2025, at 10:00 am.

**12. ADJOURNMENT:** The meeting adjourned at 10:39 AM.

Respectfully submitted,

*Silvia Roussin*

City Clerk

**ADOPTED: September 9, 2025**

***Silvia Roussin***

***City Clerk***

