

MINUTES
City of Key Colony Beach
Recreation Committee

Wednesday, July 30th, 2025 – 9:30 AM
Via Zoom Conferencing ONLY

1. **CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Chair Cindy Catto at 9:35 AM followed by Rollcall. **Present via Zoom:** Barbara Tatarchuk, Chair Cindy Catto, Judy Burgett, Aleta Williamson, 1st Alternate Frank Tremblay. **Absent:** Vice-Chair Tom Alferes. **Also present:** Public Works Department Head Mike Guarino, City Administrator John Bartus, Mayor Freddie Foster, City Attorney Dirk Smits, City Clerk Silvia Roussin, Commissioner Tom Harding.

Public Attendance viz Zoom: 20

2. **APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

Chair Catto requested that grant updates be permanently added to the agenda. There were no objections, and Chair Catto moved to approve the agenda.

MOTION: Motion made by Cindy Catto to approve the agenda. Barbara Tatarchuk seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

3. **APPROVAL OF MINUTES**

- a. 03-27-2025 Special Recreation Meeting
- b. 04-03-2025 Regular Recreation Committee Meeting

Barbara Tatarchuk requested a correction for a scrivenerous error in the minutes, which City Clerk Roussin confirmed. Chair Catto asked for a motion to approve the minutes.

MOTION: Motion made by Judy Burgett to approve the minutes. Aleta Williamson seconded the minutes.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

4. **CITIZEN COMMENTS & CORRESPONDENCE:** City Clerk Roussin reported receiving various citizen correspondence regarding the golf course lease. There were no citizen comments.

5. **CHAIR REPORT**

- a. **Update on the Public Input Meeting for City Improvements:** Chair Cindy Catto reported on the request for public input for beautification projects throughout the city and to bring suggested projects to the Committee in October or November.

6. **BUDGET REPORT:** Nothing new to report.
7. **Grant Updates **permanent agenda addition:** Commissioner Harding reported on upcoming grant opportunities, open and closed out grants, with City Administrator Bartus giving additional comment on received TDC funds.
8. **COMMITTEE MEMBER REPORT**
- a. **Tennis:** Public Works Department Head Guarino updated on court improvements.
 - b. **Golf:** Chair Catto commented on the Golf Course Lease with City Attorney Smits giving information on the opportunity for a public-private partnership between the City and the current management of the golf course. City Attorney Smits elaborated on how to move forward with the drafting of a contract and to provide updates when available.
 - c. **Bocce/Horseshoe/Shuffleboard:** Frank Tremblay commented on installed pavers, handicapped parking, available parking spaces, and gave concerns about not being involved in decisions. Public Works Department Head Guarino commented that improvements have created additional parking spaces, and recommendations were followed from the contractor during construction.
 - d. **Pickleball:** No report.
 - e. **Basketball:** The Committee discussed the status of the 7th Street & Shelter Bay Project in correlation with a new basketball court. City Administrator Bartus explained that the grant opportunity for the fitness stations was denied.
9. **COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**
- a. **Discussion and Recommendation for Approval of Replacement Palms and Trees for the Pine trees by the Golf Course “between holes 1 and 2”.**

The Committee discussed the cost of maintenance and removal of the current trees and available options for replacements. Public Works Department Head Guarino detailed the cost of trees and rental equipment for the removal and planting of trees and confirmed that the costs would not come out of the Recreation Committee budget.

MOTION: Motion made by Chair Catto to approve the purchase of replacement trees. Barbara Tatarchuk seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

- b. **Discussion/Recommendation for Recreation Area Improvement or Maintenance Projects for FY 2025/2026 per Sec. 12-7: Expenditures by Committee, per the Code of Ordinances**

Chair Catto introduced the discussion item and asked Commissioner Harding to comment on the upcoming budget. Commissioner Harding discussed the budget process, referencing previous discussions and providing details about funding included in the forthcoming budget for park and course improvements, as well as for basketball and Wi-Fi projects. He emphasized the importance of closing out open grants before applying for new ones.

Chair Catto asked Commissioner Harding for suggestions on how the Committee can better prepare to propose ideas for improvement or maintenance projects. Commissioner Harding suggested making a list of ideas with cost estimates, descriptions, and priorities.

There was no further discussion on the budget and Chair Catto asked for a motion to approve the presented budget.

MOTION: Motion made by Judy Burgett to approve the 2025-2026 budget proposal. Barbara Tatarchuk seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

c. Discussion/Review of Sec. 12-8: Powers and Duties of Committee, per Code of Ordinances

Chair Catto discussed the responsibilities and duties of the Recreation Committee, including those related to the Golf Course Lease. She expressed her expectations of City Attorney Smits to support the Committee. City Attorney Smits explained his role of working for and at the pleasure of the Commission and provided additional comments on the process of drafting a new golf course lease agreement. Discussion followed on grant applications, possible amendments to the existing code for committee rules and regulations, contractual requirements under the golf course lease, and differences in funding for tennis, golf, and pickleball. The Committee also discussed grant expectations for the upcoming fiscal year.

Mayor Foster invited the Committee's comments on the public use of Sunset Pier for fishing, and commented on the benefits of the Recreation and Beautification Committee working together.

10. ANY OTHER BUSINESS: Mayor Foster invited the Committee to discuss fishing and water use at Sunset Park. The Committee talked about possible changes to the current regulations and, after discussion, shared its consensus that fishing from the pier and restricted water use should be allowed on a temporary basis.

11. NEXT MEETING: The Committee discussed the next meeting date and the ability for the Committee to review a draft of the Golf Course contract.

12. ADJOURNMENT: The meeting adjourned at 10:56 AM.

Respectfully submitted,

Silvia Roussin

City Clerk

ADOPTED: September 11, 2025

Silvia Roussin

City Clerk

