

AGENDA
City of Key Colony Beach
Recreation Committee

Tuesday, September 11th, 2025 – 12:00 PM

Via Zoom Conferencing **ONLY**

[Zoom Login Information is located at the End of the Agenda](#)

- 1. CALL TO ORDER and ROLL CALL**
- 2. APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)
- 3. APPROVAL OF MINUTES: 07-30-2025 **TBA****
- 4. CITIZEN COMMENTS & CORRESPONDENCE**
- 5. CHAIR REPORT**
- 6. BUDGET REPORT**
- 7. GRANT UPDATES**
- 8. COMMITTEE MEMBER REPORT**
 - a. Tennis
 - b. Golf
 - c. Bocce/Horseshoe/Shuffleboard
 - d. Pickleball
 - e. Basketball
- 9. COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**
 - a. Discussion/Review on changes to Ordinance No. 2025-503
 1. Letter from the Chair to the Commission – **Pg. 1**
 2. Proposed Ordinance – **Pgs. 2-6**
 - b. Discussion/Recommendation on future Recreation and Beautification Projects – **Pgs. 7-8**
 - c. Discussion/Recommendation on providing rules and guidelines for fishing at the Sunset Park Pier – **Pgs. 9-10**
 - d. Discussion/Recommendation on a Review of the Golf Course Contract ****TBA**
- 10. ANY OTHER BUSINESS**
- 11. NEXT MEETING: TBD**
- 12. ADJOURNMENT**

Join from PC, Mac, iPad, or Android:

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Phone one-tap:

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Join via audio:

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

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Cynthia Catto
ctcatto@aol.com
802 224 6469

Dear commissioners

I apologize for not being able to attend the August 21, 2025 city commissioners' meeting.

I had another commitment and was not able to respond to the proposed ordinance changes on Section 12 Parks and recreation in a timely fashion.

Sec 12.8. I am in agreement that the responsibility of the Recreation area committee is to make recommendations to the city commissioners. But I also agree that the rec committee should not need to supervise self funded groups or entities supervised by the city commissioners.

But I do believe that these groups should not receive city funds or grants without the rec committee's knowledge and/or recommendation.

I also believe that 20 plus years ago the city commissioners felt there was a need for the rec committee to be involved in drawing of a lease of any recreation area. Attorneys should draw up leases. BUT the recreation committee should have the opportunity to review the lease and make recommendations before it is signed.

The recreation committee is responsible for making recommendations on all uses that occur on the KCB recreational areas.

My recreation area committee chairman's goal is that:

No sport or activity should damage or take priority over another sport or activity.
If you have any questions, please feel free to contact me.

Sincerely,

Cynthia Catto
Chair
KCB recreation committee
August 28, 2025

ORDINANCE NO. 2025-503

AN ORDINANCE OF THE CITY OF KEY COLONY BEACH, FLORIDA, AMENDING CODE OF ORDINANCE, CHAPTER 12 PARKS AND RECREATION SECTION 12-2 RECREATION COMMITTEE CONTINUED, 12-6 MEETINGS, REPORTS OF COMMITTEE, 12-8 POWERS AND DUTIES OF COMMITTEES, AND 12-9 LIMITATIONS ON USE OF CERTAIN CITY PARK PROPERTY; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Recreation Committee serves as an advisory body that assists the City Commission in preserving and enhancing community assets and quality of life; and

WHEREAS, the City Commission of Key Colony Beach has determined that it is necessary to amend Chapter 12, "Parks and Recreation," Sections 12-2, 12-6, 12-8, and 12-9 to modify the residency requirements, meeting procedures, responsibilities of advisory or oversight committees related to the City's parks and recreational resources, and prohibited activities at Sunset Park; and

WHEREAS, the City Commission finds that periodic updates to the composition, duties, and operating procedures of its committees help eliminate redundancies and better align their work with the City's long-term goals and priorities; and

WHEREAS, the City Commission has reviewed the proposed ordinance and determined that its adoption is in the best interests of the public health, safety, and welfare of the residents of Key Colony Beach, Florida.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEY COLONY BEACH, FLORIDA, AS FOLLOWS:

Section 1: Recitals

The above recitals are true and correct.

Section 2: Effective Date

This Ordinance shall become effective upon approval by the City Commission.

Section 3: Amendment

Chapter 12, "Parks and Recreation", of the City of Key Colony Beach, Florida Code of Ordinances shall be amended to read as follows:

~~Strikethrough~~ = deletion

Bold underline = addition

Sec. 12-2. Recreation area committee continued.

The recreation area committee is hereby continued and shall be referred to hereinafter as the recreation area committee. Sec. 12-3. Composition of committee; qualifications, compensation; removal of members.

The recreation committee shall consist of five (5) regular members and may consist of two (2) alternate members who are appointed by the city commission no later than the second regular meeting of the city commission in the month of April. Each member must be a resident of the City of Key Colony Beach. No city commissioner or city employee shall serve as a member of the recreation area committee. Each member shall serve without remuneration. Members shall serve their terms or until their successors are appointed, whichever comes last. Any member may be relieved of his duties by a majority vote of the city commission at its sole discretion. If any member fails to attend two (2) of three (3) successive meetings, without cause and without prior approval of the chairman, the board shall declare the member's office vacant, and the city commission shall promptly fill such vacancy. Alternate members shall serve as full members in the absence of a regular member. The city commission may waive the residency requirements for membership of the committee in the case of unforeseen and unusual circumstances that are in the best interest of the city. Sec. 12-4. Appointment, terms of committee members; filling vacancies.

The members shall serve for terms of two (2) years. The terms of two (2) members and one (1) alternate shall expire in even-numbered years, and the terms of three (3) members and one (1) alternate shall expire in odd-numbered years. In the event of a vacancy caused by the expiration of a term, the city commission shall appoint a person to serve thereon for a period of two (2) years. In the event of a vacancy created other than by expiration of a term, the city commission shall appoint a person to serve thereon for the remainder of the unexpired term.

Sec. 12-6. - Meetings, reports of committee.

The recreation area committee shall hold a regular meeting once every month unless there is no business to conduct. It will meet at such other times as the chair or city commission may direct. Minutes of all meetings shall be taken and copies shall be filed immediately with the city clerk. **If the Board is unable to establish a quorum at its regularly scheduled meeting, or within seven (7) days afterward, all matters that were to be considered shall be submitted to the Commission by the City Clerk to be considered at the next regular City Commission meeting, without a recommendation from the Board.**

Sec. 12-8. Powers and duties of committee.

The recreation area committee shall have the following duties:

- (1) ~~Propose~~ **Recommend** to city commissioners:
 - a. Future improvements to the golf course and attendant buildings.
 - b. Area reserved for recreational uses, and activities to be conducted thereon.
 - c. Area reserved for municipal uses, and facilities to be developed thereon.
- (2) Subject at all times to city commission approval, it shall **observe and report to City regarding recreational activities** ~~supervise the recreational uses of this area.~~ It shall not supervise or be responsible for any municipal use to be conducted in said area. **The Recreation Committee shall not supervise self-funded groups or other entities operating under contractual agreements with the City.**

- ~~(3) In the event that all or any part of this area shall be leased for a recreational use, it shall insure the protection of the city's interest in the drawing of the lease and the operation and performance of the lessee.~~
- (4) It shall assist the beautification commission with the plans of the latter for the beautification of the area.
- (5) Annually, at the time of preparation of the city budget, it shall present to the city commission a list of ~~proposed~~ **recommended** activities and improvements, together with an estimate of the cost thereof.
- (6) Upon direction by the city commission, it shall plan, supervise and implement any activity or improvement which may be assigned to it by the city commission.
- (7) It shall have such other powers and duties as may be assigned to it from time to time by the city commission.

Sec. 12-9. Limitations on use of certain city park property.

- (a) Use of the park property of the City of Key Colony Beach as described in section 12-1 shall be limited to the time from 6:00 a.m. to 10:00 p.m. each day unless otherwise posted. Persons on the subject properties during the prohibited hours shall be subject to penalties as set forth in section 1-9 of the Key Colony Beach Code.
- (b) Sunset Park rules and regulations:
 - (1) Sunset Park shall be open from 6:00 a.m. to one-half hour after sunset. The time of sunset is defined as the moment when the trailing edge of the sun's disk disappears below the horizon.
 - (2) Special events must be pre-registered at City Hall forty-eight (48) hours in advance, and permits are subject to availability.
 - (3) Dog waste is a threat to public health and can transmit disease, therefore persons must leash and clean up after their dogs.
 - (4) Swimming **and snorkeling**, ~~snorkeling, or wading in the park~~ is prohibited. ~~No persons are allowed into the water at any time.~~ Crocodiles live in the coastal water of South Florida, and swift currents exist in the area immediately surrounding the park area, making the water unsafe.
 - (5) ~~No fishing is permitted from or in the water's edge or observation deck.~~ **Fishing is permitted only in the designated areas of the pier.**
 - (6) No shrimp, crab or lobster trapping/netting is permitted from the water's edge or the observation deck.
 - (7) ~~Entry into the water from the observation deck is prohibited.~~ **Jumping off the observation deck is prohibited.**
 - (8) Docking is prohibited.
 - (9) No floating vessels shall launch or port from the water's edge, including but not limited to, boats of any kind, kayak, jet-ski, paddleboard, surfboard or windsurfing board.
- (c) Use of tennis or pickleball courts owned by the City of Key Colony Beach shall be limited to the time from 7:30 a.m. to sunset each day unless otherwise posted.

Section 4: Severability and Conflict

If any portion of this ordinance is declared by a Court of competent jurisdiction to be invalid or unenforceable, such declaration shall not be deemed to affect the remaining portions of this ordinance. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5: Inclusion in the Code of Ordinances

The provisions of this Ordinance shall be included and incorporated into the Code of Ordinances of the City of Key Colony Beach, Florida, as an addition or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the code:

Section 6: Effective Date

This ordinance shall become effective upon its adoption by the City of Key Colony Beach Commission.

FIRST READING by the City of Key Colony Beach City Commission this 21st day of August, 2025.

Mayor Freddie Foster	NO _____	YES _____x_____
Vice-Mayor Doug Colonell	NO _____	YES _____x_____
Commissioner Tom Harding	NO _____	YES _____x_____
Commissioner Tom DiFransico	NO _____	YES _____x_____
Commissioner Kirk Diehl	NO _____	YES _____x_____

SECOND READING AND DULY ADOPTED by the City of Key Colony Beach City Commission on this 18th day of September, 2025.

Mayor Freddie Foster	NO _____	YES _____
Vice-Mayor Doug Colonell	NO _____	YES _____
Commissioner Tom Harding	NO _____	YES _____
Commissioner Tom DiFransico	NO _____	YES _____
Commissioner Kirk Diehl	NO _____	YES _____

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

DULY PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH, FLORIDA, this 18th day of September, 2025.

Freddie Foster, Mayor

Silvia Roussin, City Clerk

Approved as to form and legal sufficiency:

Dirk M. Smits, Esq. B.C.S., City Attorney

	A	B
1	RECREATION AREA PROJECTS	
2		
3	ADA Facilities access	Mayor/Rec
4	Basketball Court	Rec/Comm
5	Sun Sails over Sunset Park	KCBCA
6	Sun Shade over Picketball Courts	Mayor
7	Flower Baskets on Causeway	Mayor
8	Repair Scars on palm trees at PO	Beautificat
9	Develop a Community Center behind water treatment center on 7th	MykelMore
10	Increase use of Golf Carts in KCB	Jesus Azam
11	Color Changing lighst on on Sadowski Bridge	Alex Carran
12	MiniLibraries	Michael Mc
13	Restroom at East Park	Rec
14	Expand Restroom on 7th ST	Mayor
15	Expand Sunset Park Pier to allow fishing	Mayor
16	Possibility of allowing swimming at Sunset Park	Mayor
17	Improve Parking along 7th and 8th ST	Mayor
18	Exercise stations along 7th and 8th STS	j Bartus
19	Remove Australian Pines along 9th hole of golf course and replace	Mayor

	A	B
20	Expand area around Bocce courts to allow access to the viewing area for the new detention pond.	David McK
21	Add exercise equipment along that path	David McK
22	Promote Flamingoes in Detention Pond	Mary Kohl
23	Landscape Tennis courts including pavers	Beautificat
24	Landscape around golf club houses and add irrigation	Beautificat
25	Landscape around Christmas palms at golf course adding irrigation	Beautificat
26	Landscape "What's your hurry" sign adding irrigatio w/Royal poinciaan	Beautificat
27	Orchids throughout city	Beautificat
28	Repair irrigation around Tiki near KC Inn	Beautificat
29	More lights on What's your hurry sign	Beautificat
30	Instll putting green at golf course	Sandy Bac
31	Social nights with Food Trucks	Rec memb
32	Social afternoon events at golf course	Rec memb
33	Create covered social area with tables and charis near golf club house	Rec memb

Sunset Park Fishing

8/26/2025

Physical Changes

Change

Mark the western 10 feet of the observation deck as fishing area
Provide small bait table at western end of deck
Post signs with fishing rules on deck and at entrance to pier
Provide fresh water supply and hose to pier

Rationale

Evenly divide the observation deck between fishing and observation. Avoid having fisherpersons block the entrance to the deck.
Avoid having bait spread around deck
Maintain reasonable separation of uses on pier
Facilitate cleanup

Rule Changes

Rule

Only one fishing rod (or handline) per person
Limit number fishing at any one time to five individuals
Limit fishing hours to 6:00AM to one hour before sunset
No glass containers on pier

Rationale

Maximize the available space on the pier
Maximize the available space on the pier and minimize space disagreements
Allow viewers of sunset to have access to west end of pier.
Safety

Fishing Rules

Fish only in designated area

Florida Fishing Rules Apply (License Required)

Fishing Hours: 6:00AM until (Hour before sunset)

Clean up after yourself

Only one rod or handline per person

No more than five people fishing

No fish cleaning on the pier

No chairs or umbrellas on pier

No glass containers on pier