

AGENDA

KEY COLONY BEACH CITY COMMISSION ORGANIZATIONAL MEETING

Thursday, December 18, 2025 – 9:30 am
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing

[Zoom Login Information at the end of this Agenda](#)

1. Call to Order, Pledge of Allegiance, Prayer, Rollcall

The City Attorney will act as Parliamentarian until the Mayor has been elected.

2. Call for Nominations for the Office of Mayor and Election to That Office

Election Procedure: Person(s) is/are nominated, and the nomination does not require a second. Votes are cast for each nominee. The mayor is elected by majority vote. A single nominee is elected by acclamation. Following the Election of the Mayor, the Mayor then chairs the meeting.

3. Call for Nominations for the Office of Vice-Mayor and Election to That Office

Election Procedure: Person(s) is/are nominated; the nomination does not require a second. Votes are cast for each nominee. The Vice-Mayor is elected by majority vote. A single nominee is elected by acclamation.

4. Call for Nominations for Office of Secretary-Treasurer and Election to That Office

Election Procedure: Person(s) is/are nominated; the nomination does not require a second. Votes are cast for each nominee. The Secretary-Treasurer is elected by a majority vote. A single nominee is elected by acclamation.

5. Appointment by Motion to the Following Offices (May Be Done in One Motion, Procedure – Motion, 2nd, Rollcall):

- | | |
|---------------------------|-----------------------|
| 1. Chief of Police | 4. City Clerk |
| 2. City Attorney | 5. City Administrator |
| 3. City Building Official | |

6. Appointment by Motion to Volunteer Committees & Boards (May Be Done in One Motion, Procedure – Motion, 2nd, Rollcall):

Beautification Committee, Planning & Zoning Board, Recreation Committee, Utility Board, Disaster Preparedness Committee

7. Designation of Signers for Bank Accounts and City Investments (Procedure - Motion, 2nd, Rollcall): Mayor, Vice-Mayor, City Secretary-Treasurer, City Clerk -Two Signatures Needed for Transactions. One Signature May Be City Clerk; One Signature May Be Any Other Designated Signer.

8. Designation of Signer for the Safe Deposit Box (Procedure - Motion, 2nd, Rollcall):

The City Clerk shall be the Signer for the Safe Deposit Box; the Mayor, Vice-Mayor, or Secretary-Treasurer shall be the alternate Signer.

9. Adjournment

“Members of the public may speak for three minutes and may only speak once...unless waived by a majority vote of the commission.”

Persons who need accommodations in order to attend or participate in this meeting should contact the city clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**This meeting will be held at Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida 33051,
and via Zoom Conferencing.**

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/87064365988?pwd=LmFTehNBDvmHWPGTkSpHYEhkQgbL1R.1>

Passcode:855201

Phone one-tap:

+13052241968,,87064365988#,,,,*855201# US
+13126266799,,87064365988#,,,,*855201# US (Chicago)

Join via audio:

+1 305 224 1968 US
+1 312 626 6799 US (Chicago)
+1 646 931 3860 US
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 309 205 3325 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US

Webinar ID: 870 6436 5988

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LIST OF APPOINTMENTS TO THE FOLLOWING OFFICES

Item # 5. Appointment by Motion to the Following Offices (*May Be Done in One Motion*):

* = First-time appointee. All others are being re-appointed.

- | | |
|---------------------------|-----------------|
| 1. Chief of Police | Kris DiGiovanni |
| 2. City Attorney | Dirk Smits |
| 3. City Building Official | Tony Loreno |
| 4. City Clerk | Silvia Roussin |
| 5. City Administrator | John Bartus |

Item # 6. Appointment by Motion to Volunteer Committees & Boards (*May Be Done in One Motion*):

* = First-time appointee. All others are being re-appointed.

Beautification - 2-year Term	Pam Geronemus David McKeehan Jo Corso (1 st Alternate)
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Recreation - 2-year Term	Cindy Catto Judy Burgett Frank Tremblay (1 st Alternate) David Evangelista (2 nd Alternate) *
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Planning & Zoning - 2-year Term	George Lancaster Jay (Skip) Helme *
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Utility Board - 1-year Term	Fred Swanson Edward Carey Gil Gilbertson
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Disaster Preparedness - 1-year Term	Freddie Foster John Bartus Kris DiGiovanni Tony Loreno Mike Guarino
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CRS Resident Appointment 1-year Term	Vacant
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