

MINUTES

City of Key Colony Beach

Recreation Committee

Thursday, January 15th, 2026 – 9:30 AM

Marble Hall, 600 W. Ocean Drive & Via Zoom Conferencing

- 1. CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Cindy Catto, followed by Rollcall. **Present:** Cindy Catto, David Evangelista, Frank Tremblay, Aleta Williamson (via Zoom). **Also present:** City Administrator John Bartus, Administrative Assistant Par Darnall, Building Official Tony Lorenzo, Commissioner Kirk Diehl.

- 2. DISCUSSION/APPROVAL OF PROMOTING FRANK TREMBLAY AND DAVID EVANGELISTA FROM ALTERNATE MEMBERS TO FULL COMMITTEE MEMBERS**

Cindy Catto introduced the agenda item and asked for a motion to approve.

MOTION: Motion made by Cindy Catto to approve. Aleta Williamson seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

- 3. ELECTION OF CHAIR, VICE-CHAIR, AND SECRETARY-TREASURER** (*Election Procedures: Person(s) is/are nominated; the nomination does not require a second. Votes are cast for each nominee via rollcall*)

- a. Election for Chair:** City Clerk Roussin asked for a nomination for Chair.

NOMINATION: Dave Evangelista nominated Cindy Catto for Chair. There were no other nominations.

ON THE NOMINATION: Rollcall vote. Unanimous approval.

- b. Election for Vice-Chair:** Chair Catto asked for a nomination for Vice-Chair. The Committee discussed possible nominations for Vice-Chair, the ability to attend via Zoom during the Summer, and prior experience serving on the Committee.

NOMINATION: Cindy Catto nominated Frank Tremblay.

ON THE NOMINATION: Frank Tremblay declined the nomination.

NOMINATION: Frank Tremblay nominated David Evangelista. David Evangelista accepted the nomination.

ON THE NOMINATION: Rollcall vote. Unanimous approval.

- c. Election for Secretary-Treasurer:** The Committee agreed to table the election for Secretary-Treasurer until the next meeting for Judy Burgett to attend.

- 4. APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

There were no changes to the agenda, and Chair Catto asked for a motion to approve.

MOTION: Motion made by Vice-Chair Evangelista to approve the agenda. Frank Tremblay seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

5. APPROVAL OF MINUTES

a. December 4th, 2025: There were no changes to the minutes, and Chair Catto asked for a motion to approve.

MOTION: Motion made by Vice-Chair Evangelista to approve the minutes. Aleta Williamson seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

6. CITIZEN COMMENTS & CORRESPONDENCE: None.

7. CHAIR REPORT: Chair Catto spoke about the workshop held the week before and provided a timeline and an explanation of the origins of drawings for a potential Golf Course Pavilion that were provided by Vice-Mayor Colonell. The Committee had no questions on the topic.

8. REQUEST(S) FOR NEW RECREATION-RELATED PROJECT

a. **Follow-up on a Request for a Wi-Fi Camera overlooking Sunset Park:** The Committee tabled the topic until the next meeting to provide more information on the city's intention to provide Wi-Fi at Sunset Park.

9. BUDGET REPORT

a. **December 2025:** There were no expenditures in the report.

10. GRANT UPDATES: City Administrator Bartus informed that updates on submitted FRDAP grants are pending and that a request for bids for the Pickleball Sail Shades, as well as the construction project on the Fishing Pier Improvements for Sunset Park, will be released in the following month. City Administrator Bartus explained the reimbursement process for grants, with City Clerk Roussin providing additional information on the administration of grants.

11. COMMITTEE MEMBER REPORT

a. **Tennis:** Aleta Williamson reported that the gate sign by the tennis courts was updated per discussions at the last meeting, as well as the corresponding information on the city's website. Vice-Chair Evangelista confirmed that entry-level and intermediate players have started playing and further requested a follow-up on repairs to the tennis net poles. City Clerk Roussin advised following up with Public Works Department Head Guarino.

b. **Golf:** Chair Catto reported that the course looks good, with membership sales expected to increase once the continuation of the golf course lease is resolved. David Evangelista reported that group league and competitive play are going well. City Clerk Roussin reported that the lease and agreement have been drafted, and everything is moving forward toward finalizing the documents.

c. **Bocce/Horseshoe/Shuffleboard:** Frank Tremblay reported that shuffleboard resurfacing was completed by Tim Husel and Rob Maitland, and gave further comment on completed court repairs and equipment replacements, both for the Shuffleboard courts as well as the Bocce courts.

d. **Pickleball:** Chair Catto reported not having received a report, but noted no concerns.

e. **Basketball:** City Administrator Bartus reported that the basketball bid will go out by the end of the month and that responses would be due the following month. Vice-Chair Evangelista asked about the suggested use of pervious pavement. City Administrator Bartus noted that options for both types of pavers are being explored. David Evangelista raised further concerns about price, scope, and benefits. City Administrator Bartus gave additional comments on the anticipated bid process for the basketball court.

12. COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL

a. **Continued Review of the Committee Priority Improvement List:** Chair Catto reviewed the improvement list and outstanding projects, including bathrooms at 1st, 7th, and 8th Streets and ADA compliance in the city. The Committee discussed landscaping improvements at the 7th Street parking lot for safety reasons and agreed that the concern was resolved. City Administrator Bartus confirmed that the city continues to seek grants for the Exercise Stations and will reapply to those previously denied. The Committee discussed the Recreation Committee's potential involvement in helping the Beautification Committee organize a 250th Independence Day Celebration. Chair Catto stated that she would follow up with Beautification Chair Sandy Bachman, and City Clerk Roussin gave further thoughts on the Committee's possible involvement.

b. **Volunteers to assist the Beautification Committee with the Hot Dogs in the Hut Event on February 7th, 2026:** Chair Catto spoke about the upcoming event and assistance to the Beautification Committee for the event. The Committee had no questions about the assignment of duties.

c. **Review of Workshop Discussions on a possible Golf Course Pavilion:** Chair Catto spoke about the Recreation Committee Workshop held for public input on a possible Golf Course Pavilion, and expressed satisfaction with attendance, and received comments. David Evangelista commented on recommendations for the type of pavilion desired by the public, received architectural drawings, and shared his view of what is needed to accommodate golf players' needs. Vice-Chair Evangelista offered additional thoughts on short-term solutions for purchasing tables and chairs, noting the need for netting to prevent golf balls from coming through. David Evangelista offered additional insights on long-term solutions and budgeting. Chair Catto noted possible cost-effective solutions but emphasized the need for safety netting. The Committee further discussed the need to install a net, the type and location, potential patio solutions, and the preservation of green space. The Committee agreed that safety on the golf course should be the top priority, with Commissioner Diehl noting that safety needs should be addressed first. David Evangelista commented on the city's liability issue, and Chair Catto recommended a safety review for the city. The Committee provided additional comments on landscaping needs and on trees that provide safety by preventing golf-ball strikes.

MOTION: Motion made by David Evangelista that the Recreation Committee asks the City Commission to evaluate safety needs at the Golf Course along the 9th Fairway and off the 1st Tee for mitigation measures, particularly netting along the 9th Fairway, and additional vegetation between the 1st Tee and the 2nd Green. Frank Tremblay seconded the motion.

FURTHER DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

David Evangelista recommended tabling the discussion on a possible pavilion until the Commission has made a decision on safety needs. The Committee agreed.

Chair Catto informed the Committee that a discussion on a potential new putting green would be on the agenda for the next meeting.

Vice-Chair Evangelista spoke about the previous policies for volunteering and assisting with city projects. City Clerk Roussin informed residents of the ability to complete a volunteer waiver form to assist with projects.

d. Safety Needs for the Golf Course: See under 12c.

e. Legal Opinion on Recreation Committee Scope: City Clerk Roussin reported to follow up on The legal opinion and to follow up at the next meeting.

f. Review of RFP for the Basketball Court: See under 11e.

13. ANY OTHER BUSINESS: None. There was no further citizen comment.

14. NEXT MEETING: The Committee agreed to a next meeting date of February 12th at 3:30 PM, with subsequent meetings every second Thursday of each month.

15. ADJOURNMENT: The meeting adjourned at 10:44 AM.

Respectfully submitted,

Silvia Roussin

City Clerk

ADOPTED: February 12, 2026

Silvia Roussin

City Clerk