

# **AGENDA**

## **City of Key Colony Beach Recreation Committee**

Thursday, February 12<sup>th</sup>, 2026 – 3:30 PM  
Marble Hall, 600 W. Ocean Drive & Via Zoom Conferencing

- 1. CALL TO ORDER and ROLL CALL**
- 2. ELECTION OF SECRETARY-TREASURER** *(Election Procedures: Person(s) is/are nominated; the nomination does not require a second. Votes are cast for each nominee via rollcall)*
- 3. APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)
- 4. APPROVAL OF MINUTES**
  - a. 01-08-2026 Recreation Workshop Meeting Minutes – **Pg. 1**
  - b. 01-15-2026 Recreation Meeting Minutes – **Pgs. 2-5**
- 5. CITIZEN COMMENTS & CORRESPONDENCE**
- 6. CHAIR REPORT**
  - a. Review of Assistance Provided at the 'Hot Dogs at the Hut' Event
- 7. REQUEST(S) FOR NEW RECREATION-RELATED PROJECT**
  - a. Follow-up on a Request for a Wi-Fi Camera overlooking Sunset Park – **Pg. 6**
    1. KCS Proposal – **Pgs. 7-8**
    2. Comcast Service Agreement – **Pg. 9**
  - b. New Putting Green on Golf Course – **Pg. 10**
  - c. Golf Course Safety Nets – **Pg. 11**
  - d. Bocce Court Improvements – **Pgs. 12-14**
- 8. Committee Priority Improvement List – Pg. 15**
- 9. BUDGET REPORT: January 2026 – Pgs. 16-20**
- 10. GRANT UPDATES**
- 11. COMMITTEE MEMBER REPORT**
  - a. Tennis
  - b. Golf
  - c. Bocce/Horseshoe/Shuffleboard
  - d. Pickleball
  - e. Basketball
- 12. COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**
  - a. Review of Workshop Discussions on a possible Golf Course Pavilion
  - b. Continued Discussion for Safety Needs for the Golf Course
  - c. Legal Opinion on Recreation Committee Scope – **Pg. 21**
  - d. How to notify all activities of CPR training availability
  - e. Discuss/Approve Mini Libraries in parks in coordination with the Beautification Committee
  - f. Solicitation of 2 Alternate Members
  - g. Discussion on a proposed replacement of the Bocce Court Sign – **Pgs. 22-23**

**13. ANY OTHER BUSINESS**

**14. NEXT MEETING:** Thursday, March 12<sup>th</sup>, 2026 – 3:30 PM

**15. ADJOURNMENT**

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This meeting will be held in person at Marble Hall, 600 W. Ocean Drive, and Via Zoom

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/86181991976?pwd=u1o4w3xL51vqjDtMr4GkAggqXmzNv1.1>

Passcode: 581167

Phone one-tap:

+13052241968,,86181991976#,,,,\*581167# US

+19292056099,,86181991976#,,,,\*581167# US (New York)

Join via audio:

+1 305 224 1968 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

Webinar ID: 861 8199 1976

Passcode: 581167

International numbers available: <https://us02web.zoom.us/j/kehx3SP5cW>

# **WORKSHOP MEETING MINUTES**

**City of Key Colony Beach**

**Recreation Committee**

Public Input for Ideas for a Golf Course Pavilion

Thursday, January 8<sup>th</sup>, 2026 – 9:30 AM

Marble Hall, 600 W. Ocean Drive & Via Zoom Conferencing

1. **CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee Workshop was called to order by Cindy Catto at 9:30 AM followed by Rollcall. **Present:** Cindy Catto, David Evangelista, Aleta Williamson (via Zoom). **Also present:** City Administrator John Bartus, City Clerk Silvia Roussin, Administrative Assistant Par Darnall, Building Official Tony Loreno, Vice-Mayor Doug Colonell.
2. **LOCATION ON GOLF COURSE**
3. **SIZE**
4. **USAGE**
5. **STRUCTURE**
6. **BUDGET**

The Recreation Committee held a workshop to discuss potential improvements to facilities at the golf course, with a focus on creating a sheltered gathering space for tournaments, snack breaks, and community use.

Committee members and attendees discussed the possible construction of a pavilion or covered structure near the existing clubhouse. Suggested features included benches, picnic tables, vending machines, and seating areas. Proposed locations included areas near the clubhouse, the former practice green, the ninth green, and the bocce courts.

Several speakers raised concerns regarding safety from golf balls, ADA accessibility, and overall cost. ADA compliance requirements, including ramps and accessible flooring, were discussed as key considerations dependent on final location and design.

Alternative approaches emphasized maximizing the use of existing facilities. Suggestions included improving and better utilizing the Pro Shop and adding a covered patio attached to the current clubhouse structure. Vice Mayor Doug Colonell noted that preliminary architectural renderings already exist and were intended to initiate discussion rather than represent final plans.

The Committee agreed that additional site exploration and review of existing renderings were necessary before moving forward with any specific proposal. Funding sources and long-term planning were also identified as important factors in future discussions.

Respectfully submitted,

*Silvia Roussin*

City Clerk

## **MINUTES**

### **City of Key Colony Beach Recreation Committee**

Thursday, January 15<sup>th</sup>, 2026 – 9:30 AM  
Marble Hall, 600 W. Ocean Drive & Via Zoom Conferencing

1. **CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Cindy Catto, followed by Rollcall. **Present:** Cindy Catto, David Evangelista, Frank Tremblay, Aleta Williamson (via Zoom). **Also present:** City Administrator John Bartus, Administrative Assistant Par Darnall, Building Official Tony Loreno, Commissioner Kirk Diehl.
2. **DISCUSSION/APPROVAL OF PROMOTING FRANK TREMBLAY AND DAVID EVANGELISTA FROM ALTERNATE MEMBERS TO FULL COMMITTEE MEMBERS**

Cindy Catto introduced the agenda item and asked for a motion to approve.

**MOTION:** Motion made by Cindy Catto to approve. Aleta Williamson seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

3. **ELECTION OF CHAIR, VICE-CHAIR, AND SECRETARY-TREASURER** (*Election Procedures: Person(s) is/are nominated; the nomination does not require a second. Votes are cast for each nominee via rollcall*)

a. **Election for Chair:** City Clerk Roussin asked for a nomination for Chair.

**NOMINATION:** Dave Evangelista nominated Cindy Catto for Chair. There were no other nominations.

**ON THE NOMINATION:** Rollcall vote. Unanimous approval.

b. **Election for Vice-Chair:** Chair Catto asked for a nomination for Vice-Chair. The Committee discussed possible nominations for Vice-Chair, the ability to attend via Zoom during the Summer, and prior experience serving on the Committee.

**NOMINATION:** Cindy Catto nominated Frank Tremblay.

**ON THE NOMINATION:** Frank Tremblay declined the nomination.

**NOMINATION:** Frank Tremblay nominated David Evangelista. David Evangelista accepted the nomination.

**ON THE NOMINATION:** Rollcall vote. Unanimous approval.

c. **Election for Secretary-Treasurer:** The Committee agreed to table the election for Secretary-Treasurer until the next meeting for Judy Burgett to attend.

4. **APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

There were no changes to the agenda, and Chair Catto asked for a motion to approve.

**MOTION:** Motion made by Vice-Chair Evangelista to approve the agenda. Frank Tremblay seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**5. APPROVAL OF MINUTES**

a. December 4<sup>th</sup>, 2025: There were no changes to the minutes, and Chair Catto asked for a motion to approve.

**MOTION:** Motion made by Vice-Chair Evangelista to approve the minutes. Aleta Williamson seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**6. CITIZEN COMMENTS & CORRESPONDENCE:** None.

**7. CHAIR REPORT:** Chair Catto spoke about the workshop held the week before and provided a timeline and an explanation of the origins of drawings for a potential Golf Course Pavilion that were provided by Vice-Mayor Colonell. The Committee had no questions on the topic.

**8. REQUEST(S) FOR NEW RECREATION-RELATED PROJECT**

a. **Follow-up on a Request for a Wi-Fi Camera overlooking Sunset Park:** The Committee tabled the topic until the next meeting to provide more information on the city's intention to provide Wi-Fi at Sunset Park.

**9. BUDGET REPORT**

a. **December 2025:** There were no expenditures in the report.

**10. GRANT UPDATES:** City Administrator Bartus informed that updates on submitted FRDAP grants are pending and that a request for bids for the Pickleball Sail Shades, as well as the construction project on the Fishing Pier Improvements for Sunset Park, will be released in the following month. City Administrator Bartus explained the reimbursement process for grants, with City Clerk Roussin providing additional information on the administration of grants.

**11. COMMITTEE MEMBER REPORT**

a. **Tennis:** Aleta Williamson reported that the gate sign by the tennis courts was updated per discussions at the last meeting, as well as the corresponding information on the city's website. Vice-Chair Evangelista confirmed that entry-level and intermediate players have started playing and further requested a follow-up on repairs to the tennis net poles. City Clerk Roussin advised following up with Public Works Department Head Guarino.

b. **Golf:** Chair Catto reported that the course looks good, with membership sales expected to increase once the continuation of the golf course lease is resolved. David Evangelista reported that group league and competitive play are going well. City Clerk Roussin reported that the lease and agreement have been drafted, and everything is moving forward toward finalizing the documents.

c. **Bocce/Horseshoe/Shuffleboard:** Frank Tremblay reported that shuffleboard resurfacing was completed by Tim Husel and Rob Maitland, and gave further comment on completed court repairs and equipment replacements, both for the Shuffleboard courts as well as the Bocce courts.

d. **Pickleball:** Chair Catto reported not having received a report, but noted no concerns.

e. **Basketball:** City Administrator Bartus reported that the basketball bid will go out by the end of the month and that responses would be due the following month. Vice-Chair Evangelista asked about the suggested use of pervious pavement. City Administrator Bartus noted that options for both types of pavers are being explored. David Evangelista raised further concerns about price, scope, and benefits. City Administrator Bartus gave additional comments on the anticipated bid process for the basketball court.

## **12. COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**

a. **Continued Review of the Committee Priority Improvement List:** Chair Catto reviewed the improvement list and outstanding projects, including bathrooms at 1st, 7th, and 8th Streets and ADA compliance in the city. The Committee discussed landscaping improvements at the 7th Street parking lot for safety reasons and agreed that the concern was resolved. City Administrator Bartus confirmed that the city continues to seek grants for the Exercise Stations and will reapply to those previously denied. The Committee discussed the Recreation Committee's potential involvement in helping the Beautification Committee organize a 250th Independence Day Celebration. Chair Catto stated that she would follow up with Beautification Chair Sandy Bachman, and City Clerk Roussin gave further thoughts on the Committee's possible involvement.

b. **Volunteers to assist the Beautification Committee with the Hot Dogs in the Hut Event on February 7<sup>th</sup>, 2026:** Chair Catto spoke about the upcoming event and assistance to the Beautification Committee for the event. The Committee had no questions about the assignment of duties.

c. **Review of Workshop Discussions on a possible Golf Course Pavilion:** Chair Catto spoke about the Recreation Committee Workshop held for public input on a possible Golf Course Pavilion, and expressed satisfaction with attendance, and received comments. David Evangelista commented on recommendations for the type of pavilion desired by the public, received architectural drawings, and shared his view of what is needed to accommodate golf players' needs. Vice-Chair Evangelista offered additional thoughts on short-term solutions for purchasing tables and chairs, noting the need for netting to prevent golf balls from coming through. David Evangelista offered additional insights on long-term solutions and budgeting. Chair Catto noted possible cost-effective solutions but emphasized the need for safety netting. The Committee further discussed the need to install a net, the type and location, potential patio solutions, and the preservation of green space. The Committee agreed that safety on the golf course should be the top priority, with Commissioner Diehl noting that safety needs should be addressed first. David Evangelista commented on the city's liability issue, and Chair Catto recommended a safety review for the city. The Committee provided additional comments on landscaping needs and on trees that provide safety by preventing golf-ball strikes.

**MOTION:** Motion made by David Evangelista that the Recreation Committee asks the City Commission to evaluate safety needs at the Golf Course along the 9<sup>th</sup> Fairway and off the 1<sup>st</sup> Tee for mitigation measures, particularly netting along the 9th Fairway, and additional vegetation between the 1<sup>st</sup> Tee and the 2<sup>nd</sup> Green. Frank Tremblay seconded the motion.

**FURTHER DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

David Evangelista recommended tabling the discussion on a possible pavilion until the Commission has made a decision on safety needs. The Committee agreed.

Chair Catto informed the Committee that a discussion on a potential new putting green would be on the agenda for the next meeting.

Vice-Chair Evangelista spoke about the previous policies for volunteering and assisting with city projects. City Clerk Roussin informed residents of the ability to complete a volunteer waiver form to assist with projects.

**d. Safety Needs for the Golf Course:** See under 12c.

**e. Legal Opinion on Recreation Committee Scope:** City Clerk Roussin reported to follow up on The legal opinion and to follow up at the next meeting.

**f. Review of RFP for the Basketball Court:** See under 11e.

**13. ANY OTHER BUSINESS:** None. There was no further citizen comment.

**14. NEXT MEETING:** The Committee agreed to a next meeting date of February 12th at 3:30 PM, with subsequent meetings every second Thursday of each month.

**15. ADJOURNMENT:** The meeting adjourned at 10:44 AM.

Respectfully submitted,

*Silvia Roussin*

City Clerk



## REQUEST FOR NEW RECREATION-RELATED PROJECT

Name of Person or Entity Making Request: NELOA BORGUNNARI  
720 11<sup>TH</sup> ST. SE

### Contact Information

Email: BORGUNNARI@GMAIL.COM

Phone: 305-492-6292

Permanent Address: 10551 S. W. 55<sup>TH</sup> MIAMI 33179

Location/Description of Project (Include any diagrams, drawings, photos, or other explanatory materials.)

INSTALL WI-FI CAMERA OVER FOOTING  
SUNSET PARK TO BE ABLE TO WATCH THE SUNSET.

### Statement of Benefit to the City of Key Colony Beach

OUTDOOR RECREATION WILL BE ABLE TO BE IN SEASONS  
EVEN THOUGH FAR AWAY.

Estimated Cost of Project: \_\_\_\_\_

Grant Eligible: ☐ Yes ☐ No ☐ Maybe

**\*\*Email the completed form to [cityclerk@keycolonybeach.net](mailto:cityclerk@keycolonybeach.net) or drop it off at City Hall with the City Clerk.**

### For Office Use Only

Submission Date: 11-23-2025

Recreation Committee Meeting: 12-4-2025: Tabled. Next Mtg. 2-12-26

Recommendation: \_\_\_\_\_

City Commission Meeting: 12-18-2025

City Commission Determination: ☐ Approved ☐ Denied

Additional Details: \_\_\_\_\_





## Quotation

### KCS Technical Solutions

5409 Overseas Hwy, #263,  
Marathon, FL  
33050  
(305) 396-6320

**Date:** 1/23/2026

**Ticket ID:** 0009386

**Valid until:** 2/22/2026

**For:** City of Key Colony Beach

## Wi-Fi at Sunset Park & Camera

KCS Building Systems Division is pleased to provide this proposal for establishing reliable internet connectivity at Sunset Park.

Objective: To provide stable outdoor wireless coverage and surveillance by installing new access points, one camera, and the necessary network infrastructure to support secure and reliable operation.

### Scope of Work:

- Install **two (2) access points** to provide Wi-Fi coverage at Sunset Park.
- Install **one (1) camera** for active monitoring and enhanced visibility.
- Install **one (1) firewall** to secure the network.
- Install **one (1) switch** to power and manage connected devices.
- Run and terminate **CAT6 cabling** as required.
- Configure and integrate all equipment into the network.
- Test and verify connectivity, camera operation, and system performance.

**Total (excludes taxes & duties) \$2,400.00**

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**Standard Note:**

This proposal has been prepared based on the information provided and the site conditions as understood at the time of quoting. Some locations may have uncertain or obstructed cable paths that require additional time, labor, or materials. Should such latent conditions arise, KCS will review them with onsite management and present any necessary changes for approval before proceeding with additional work.

Pricing assumes:

- Cables are routed to the nearest accessible distribution point (IDF or MDF).
- Conduit pathways and penetrations are available and provided by others unless otherwise specified.
- Work is performed from ladders where lifts are not required; lifts to be provided by owner if needed.

This proposal does not include permit fees, electrical work, patching/painting, or any services not specifically listed.

**OFFER DOES NOT INCLUDE:**

Ongoing management or monitoring services.

Any additional equipment outside of the defined scope (e.g., PCs, antennas, transmitters, receivers, enclosures, or network configuration such as VPN/LAN).

Electrical service or power-related work (including UPS installation).

Low-voltage permit allowances (if required by jurisdiction).

Paint, patching, or finishing of walls/ceilings beyond standard outlet trim.

**Terms and Conditions**

Prices are valid for 30 days from the Quote Date and do not include applicable Florida sales taxes.

Payment terms require 50% of the total amount due upon acceptance of this proposal, with the remaining 50% due upon equipment delivery or completion of work. This proposal covers only the items and services explicitly listed; any special items, accessories, or additional services not specified are excluded.

KCS Signature:

Accepted By Client:

Date:



## COMCAST BUSINESS SERVICE ORDER AGREEMENT

Company Name: City of Key Colony Beach

Order #:

### Service Location:

Address 1 W Ocean Dr  
Address 2 \_\_\_\_\_  
City Key Colony Beach  
State Florida  
Zip 33051  
Primary Contact Name Silvia Roussin  
Primary Contact Phone 305 289 1212  
Primary Contact Email cityclerk@keycolonybeach.net

### Billing Location:

Address 1 141 12th Street.  
Address 2 \_\_\_\_\_  
City Key Colony Beach  
State Florida  
Zip 33051  
Billing Contact Name Silvia Roussin  
Billing Contact Phone 305 289 1212  
Billing Contact Email cityclerk@keycolonybeach.net  
Tax Exempt No

### Service Term:

36 Months

Equipment(s) and Service(s)	Qty	Monthly Service Charge <sup>1</sup>	Non-Recurring Charge <sup>2</sup>
<b>Business Internet</b>			
Business Internet Performance	1	\$ 199.95	
1 Static IP	1	\$ 34.95	
Equipment - Modem	1	\$ 27.95	
<b>Business Internet &amp; Additional Services Sub Total (discounts not included)</b>		\$ 262.85	\$ -
<b>Installation Fees</b>			
Standard Installation Fee	1		\$ 129.95
<b>Total Charges*</b>		\$ 262.85	\$ 129.95

	Monthly Service Charge <sup>1</sup>	Non-Recurring Charge <sup>2</sup>
<b>Total Charge for Service Order</b>	\$ 262.85	\$ 129.95

<sup>1</sup> Charges identified in the Service Order Agreement are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated).

<sup>2</sup> Non-Recurring Charges in the Service Order Agreement reflect activation and installation fees for this order. This excludes any custom installation fees.

<sup>3</sup> Comcast Business SmartOffice installation fees are not refundable under the 30 day money back guarantee. Any remaining installment payments for the Service are due upon termination.

<sup>4</sup> Discount per Service (e.g. Business Internet, Business Voice, etc.) based on business offer.

### General Special Instructions

### AGREEMENT

1. This Comcast Business Service Order Agreement ("Agreement") sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide the Services to the above-named customer ("Customer"). This Agreement consists of this document (this "SOA"), the Business Services Customer Terms and Conditions (the "Terms and Conditions"), and any jointly executed amendments ("Amendments") entered under the Agreement. In the event of inconsistency among these documents, the order of precedence will be as follows: (1) Amendments, (2) Terms and Conditions, and (3) this SOA. This Agreement shall commence and become a legally binding agreement upon Customer's execution of the SOA. The Agreement shall terminate as set forth in the Terms and Conditions. The Terms and Conditions are located at <https://business.comcast.com/terms-conditions-smb>. Capitalized terms not otherwise defined in this SOA shall have the meaning ascribed to them in the Terms and Conditions. Use of the Services is also subject to the then-current Acceptable Use Policy for High-Speed Internet Services (the "AUP") located at <https://business.comcast.com/customer-notifications/acceptable-use-policy> (or any successor URL), and the then-current Privacy Statement (the "Privacy Policy") located at <https://business.comcast.com/privacy-statement> (or any successor URL), both of which Comcast may update from time to time.

2. Each Comcast Business Service ("Service") carries a thirty (30) day money back guarantee. If within the first thirty (30) days following installation of a new Service, Customer is not completely satisfied, Customer may cancel the Service and Comcast will issue a refund for the monthly recurring charge paid for the first thirty (30) days of Service, excluding any custom installation fees, voice usage charges, fees, taxes, surcharges and optional service fees. Customer will be charged for any non-refundable fees and other charges. In order to be eligible for the refund, Customer must cancel the new Service within thirty (30) days of installation and return any Comcast-provided equipment in good working order. In no event shall the refund exceed \$500.00. If Customer uses the Service in the first thirty (30) days, Customer will be refunded its subscription fees, but charged the applicable one-time fee. For the avoidance of doubt, this money back guarantee does not apply to renewals of an existing Service.

3. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast. Customer by signing below, agrees and accepts the Terms and Conditions of this Agreement.

4. Once your service appointment is scheduled, you must provide Comcast with 24-hours' notice if you need to cancel. If you fail to cancel at least 24 hours before your scheduled appointment and miss your appointment, a missed appointment fee will apply unless otherwise prohibited.

### CUSTOMER SIGNATURE

By signing below, Customer agrees and accepts the Terms and Conditions of this Agreement. General Terms and Conditions can be found at <http://business.comcast.com/terms-conditions/index.aspx>

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

### FOR COMCAST USE ONLY

Sales Representative \_\_\_\_\_

Sales Representative Code \_\_\_\_\_

Sales Manager Name \_\_\_\_\_

Sales Manager Approval \_\_\_\_\_

Division \_\_\_\_\_

SmartOffice License Number \_\_\_\_\_



## REQUEST FOR NEW RECREATION-RELATED PROJECT

Name of Person or Entity Making Request: Sandy Bachman

### Contact Information

Email: Sandy.Bachman@gmail.com

Phone: 215-962-3660

Permanent Address: 171 8th

Location/Description of Project (Include any diagrams, drawings, photos, or other explanatory materials.) Golf course —

I miss the putting green!  
Can we bring it back?

### Statement of Benefit to the City of Key Colony Beach

Nice activity before golf. Maybe  
watching golfers will bring more people  
to golf about our golf course.

Estimated Cost of Project: Ask David.

Grant Eligible: ☐ Yes

☐ No

☒ Maybe

**\*\*Email the completed form to [cityclerk@keycolonybeach.net](mailto:cityclerk@keycolonybeach.net) or drop it off at City Hall with the City Clerk.**

### For Office Use Only

Submission Date: 2-2-2026

Recreation Committee Meeting: 2-12-2026

Recommendation: \_\_\_\_\_

City Commission Meeting: 2-19-2026

City Commission Determination: ☐ Approved ☐ Denied

Additional Details: \_\_\_\_\_



## REQUEST FOR NEW RECREATION-RELATED PROJECT

Name of Person or Entity Making Request: Sandy Bachman

### Contact Information

Email: Sandy.Bachman@gmail.com

Phone: 215-962-3460

Permanent Address: 171 8th

Location/Description of Project (Include any diagrams, drawings, photos, or other explanatory materials.) Nets should be added until trees grow -  
Golf course - Hole 9 / Clubhouse  
Between First Tee & Hole 2 (maybe -)

### Statement of Benefit to the City of Key Colony Beach

Prevent random Golf balls from  
flying hitting someone.

Estimated Cost of Project: check with Dayplac to cost for  
4th hole.

Grant Eligible: ☐ Yes ☐ No ☒ Maybe

**\*\*Email the completed form to [cityclerk@keycolonybeach.net](mailto:cityclerk@keycolonybeach.net) or drop it off at City Hall with the City Clerk.**

### For Office Use Only

Submission Date: 2-2-2026

Recreation Committee Meeting: 2-12-2026

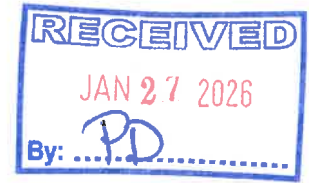
Recommendation: \_\_\_\_\_

City Commission Meeting: 2-19-2026

City Commission Determination: ☐ Approved ☐ Denied

Additional Details: \_\_\_\_\_





## REQUEST FOR NEW RECREATION-RELATED PROJECT

Name of Person or Entity Making Request: Bocce Club - Phil MARCONI

### Contact Information

Email: PNM724@AOL.COM

Phone: 631-514-9327

Permanent Address: 660 12<sup>TH</sup> ST, KCB

Location/Description of Project (Include any diagrams, drawings, photos, or other explanatory materials.) Bocce Courts - 7<sup>TH</sup> ST. PARK

REQUEST TO EXTEND EXISTING PAVERS FROM COURT #1 TO INCLUDE COURTS #2, 3, 4 & 5.

SEE ATTACHED DRAWING (A) AREAS IN ORANGE

(IF FUNDS WERE AVAILABLE IT WOULD ALSO BE BENEFICIAL TO PUT PAVERS BETWEEN COURTS #2 AND #3, AND COURT #4 AND SHUFFLE BOARD)

### Statement of Benefit to the City of Key Colony Beach

PROJECT WOULD: PROVIDE A SAFER ADA COMPLIANT WALKING AREA TO THE Bocce Courts, SHUFFLE BOARD AND CORNHOLE ACTIVITIES

• ELIMINATE THE NEED FOR CITY MAINTENANCE TO MOVE BENCHES EVERY TIME GRASS IS CUT (SEE ATTACHED PHOTO (B))

Estimated Cost of Project: +/- \$20,000

Grant Eligible: ☐ Yes ☐ No ☒ Maybe

**\*\*Email the completed form to [cityclerk@keycolonybeach.net](mailto:cityclerk@keycolonybeach.net) or drop it off at City Hall with the City Clerk.**

### For Office Use Only

Submission Date: 01-27-2026

Recreation Committee Meeting: 02-12-2026 - 3:30 PM

Recommendation: \_\_\_\_\_

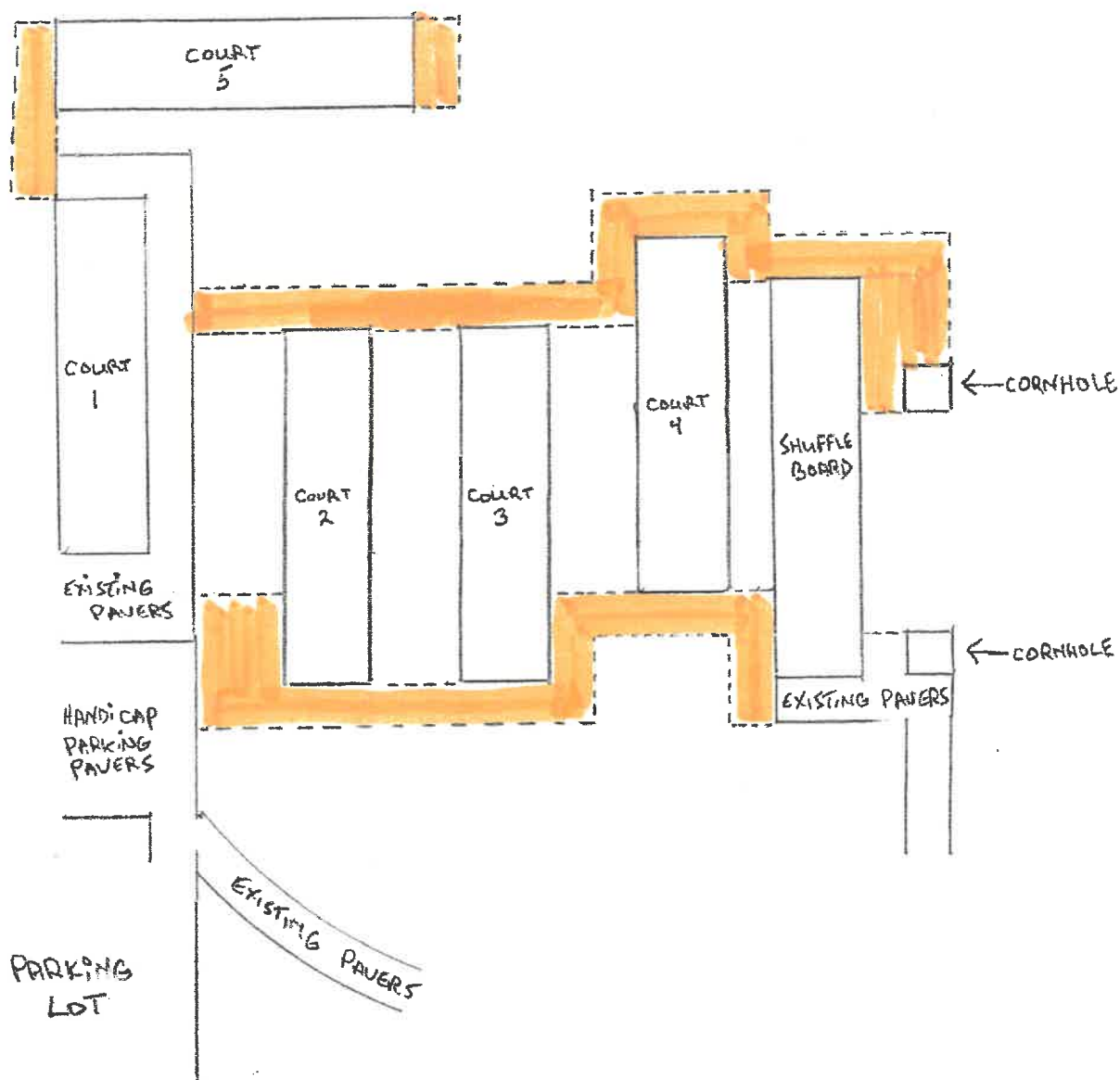
City Commission Meeting: 02-19-2026 - 3:30 PM

City Commission Determination: ☐ Approved ☐ Denied

Additional Details: \_\_\_\_\_

A

\* NOT TO SCALE









**FEBRUARY 2026 - RECREATION COMMITTEE PRIORITY IMPROVEMENT LIST**  
(RANKED HIGHEST TO LOWEST)

1. The completion of the Basketball Court
2. Ongoing ADA compliance for all recreational areas
3. Restroom facilities in the following order of importance
  1. 8th Street Restrooms – FRDAP Grant applied/not received
  2. 7th Street Restrooms – FRDAP Grant applied/not received
  3. East Park Restrooms (1st Street Park) – next grant application cycle
5. Covered Pavilion on 8th Street
6. Additions of Exercise Stations – Grant depending
7. 250<sup>th</sup> Celebration of Independence Day on July 4, 2026

**Completed Projects**

Shuffleboard Improvements

7th Street Parking Improvements

	Budget	Jan-26	FY26	Remaining Budget
<b>572-000 Recreation</b>				
<b>572-040 Maintenance</b>	5,000.00	340.00	340.00	4,660.00
<b>Total 572-000 Recreation</b>	5,000.00	340.00	340.00	4,660.00

372 Lemon Ave  
Grassy Key, FL 33050

Mike Yuma  
**Invoice**  
Recreation.com

Date	Invoice #
12/22/2025	12833

Bill To

City of Key Colony Beach  
PO Box 510141  
600 West Ocean Drive  
Key Colony Beach, FL 33051

0114/2026

Description	Amount
Sign A Bond 10" x 13" Tennis Players Round Robin sign.	40.00
<b>Total</b>	
	\$40.00

\$10.83

\$147.96

\$70.07

\$228.86

PAYABLE TO ROB MAILAND



Ordered: "ARCO  
Shuffleboard..." and 1 more  
item



January 9, 2026 12:58 p.m.

Amazon.com

Details

Your Orders Your Account Buy Again

Thanks for your order, Tim!



Ordered Shipped Out for  
delivery Delivered

Arriving January 17

Tim - Key Colony Beach, FL

Order # 111-3256781-6132206

View or edit order



ARCO Shuffleboard Tournament

Discs

Quantity: 1

\$93<sup>95</sup>

$$\begin{array}{r} \$300.00 \\ \text{Less } \$228.86 \\ \hline = 71.14 \end{array}$$
  
PAYABLE TO Tim HUSEL

Grand Total:

\$101.00



Reply



Reply all



Forward



Delete



More



ERWIN-WILLIAMS.

MARATHON FL 33050 3309  
(305)289-8577  
Fax (305) 289-9003  
www.sherwin-williams.com



MARATHON Store 702406

THON Store 702406

10501 OVERSEAS HWY  
MARATHON FL 33050 3309  
(305)289-8577  
(305) 289-9003  
www.sherwin-williams.com

CHARGE 2:00pm  
Tran # 1378-3 01/07/26  
E01/18121 11  
RAVEN PO# KEY COLONY

Order # OE0135795Q702406  
PARKLINE ASPHALT AND MAINT  
Account XXXX-1078-8  
Job 1 PARKLINE ASPHALT AND MAINT

2:03pm  
01/07/26  
11  
PO# R

ASPHALT AND MAINT  
unt XXXX-1078-8  
INE ASPHALT AND MAINT

B EACH  
T SW PLAS RATIO  
1.00 @ 3.25 3.25  
scount (% 15.00) -0.49  
4 EACH  
PLS PL SWLOGO  
1.00 @ 8.60 8.60  
scount (% 15.00) -1.29  
TAX 10.07

AX:1-103305000 0.76  
\$10.83

eived in Good Order by:

6401-20200 B90T00104 GALLON B90T104  
AMSL TDPLX UTRDEEP  
2.00 @ 48.00 96.00

Color: SW6740 KILKENNY

CCE*Color Cast	OZ	32	64	128
V1 White	2	15	1	1
G2 New Green	6	41	1	1
V3 Deep Gold	4	6	-	1

Sher-Color Formula

965-8337 2090-36MM EACH  
2090-36MM BLUE TAPE  
\*Sale Price 1.00 @ 5.79 5.79  
821-8034 2090-48A EACH A8218034  
2090-48MM BLUE TAPE  
\*Sale Price 1.00 @ 6.99 6.99  
1027-81861 140861603 9 INCH  
9 MARATHON 1/2 GPK  
1.00 @ 24.99 24.99  
Discount (% 15.00) -3.75  
162-6530 45SW EACH  
PLASTIC TRAY LINER  
3.00 @ 2.99 8.97  
Discount (% 15.00) -1.35

SUBTOTAL BEFORE TAX 137.64

7.500% SALES TAX:1-103305000 10.32  
CHARGE \$147.96

ent Terminal Signature

YS, NET PAYMENT DUE ON FEB. 20th  
alized Invoice)

TORE HOURS  
:00 AM - 4:00 PM  
:00 AM - 6:00 PM  
:00 AM - 5:00 PM

\*\*\*\*\*  
ject to Sherwin-Williams  
ons of Sale located at  
com/terms-and-conditions.  
\*\*\*\*\*

ank You  
quired for refund



ustomer Copy

Merchandise Received in Good Order by:

Rm

ROB

28 10 DAYS, NET PAYMENT DUE ON FEB. 20th

STORE HOURS  
SUNDAY 10:00 AM - 4:00 PM  
MONDAY - FRIDAY 7:00 AM - 6:00 PM  
SATURDAY 8:00 AM - 5:00 PM

\*\*\*\*\*  
Purchases are subject to Sherwin-Williams  
Terms and Conditions of Sale located at  
sherwin-williams.com/terms-and-conditions.  
\*\*\*\*\*

Thank You

CHARGE 10:50am  
Tran # 3072-6 01/09/26  
E17/14304 11  
Alejandro PO# R

Order # OE0135861A702406  
PARKLINE ASPHALT AND MAINT  
Account XXXX-1078-8  
Job 1 PARKLINE ASPHALT AND MAINT

6401-20200 B90T00104 GALLON B90T104  
AMSL TDPLX UTRDEEP  
1.00 @ 48.00 48.00

Color: SW6740 KILKENNY

CCE*Color Cast	OZ	32	64	128
V1 White	2	15	1	1
G2 New Green	6	41	1	1
V3 Deep Gold	4	6	-	1

Sher-Color Formula

1017-67184 2753 EACH K2753007  
2753 SATIN WHITE  
2.00 @ 8.59 17.18

SUBTOTAL BEFORE TAX 65.18

7.500% SALES TAX:1-103305000 4.89  
CHARGE \$70.07

Merchandise Received in Good Order by:

Rm

Customer Payment Terminal Signature

ORDERED BY: PARKLINE  
28 10 DAYS, NET PAYMENT DUE ON FEB. 20th  
( Centralized Invoice )

STORE HOURS  
SUNDAY 10:00 AM - 4:00 PM  
MONDAY - FRIDAY 7:00 AM - 6:00 PM  
SATURDAY 8:00 AM - 5:00 PM

\*\*\*\*\*  
Purchases are subject to Sherwin-Williams  
Terms and Conditions of Sale located at  
sherwin-williams.com/terms-and-conditions.  
\*\*\*\*\*

Thank You  
receipt required for refund



## Silvia Roussin

---

**From:** Jimmie Banks Hicks, Jr <jhicks@florida-law.com>  
**Sent:** Thursday, January 15, 2026 4:21 PM  
**To:** KCB Mayor  
**Cc:** Freddie Foster; Silvia Roussin; Dirk Smits; Katelyn M. High  
**Subject:** Recreation Committee - Request for Legal Opinion

Mayor Foster:

We have been asked to provide an opinion as to the Recreation Committee's responsibilities and duties concerning self-funded groups and other entities under contract with the City.

As recently amended, Section 12-8(2) of the City Code provides:

"Subject at all times to city commission approval, it shall observe and report to city regarding recreational activities. It shall not supervise or be responsible for any municipal use to be conducted in said area. The recreation committee shall not supervise self-funded groups or other entities operating under contractual agreements with the city."

Consequently, the Recreation Committee has no supervisory authority over matters related to self-funded groups (e.g., certain sports clubs and associations) and their use of KCB properties/ facilities. Nor does it have any authority in relation to any municipal (KCB) use of recreational facilities. Finally, it does not have any authority related to the lease, management, and operations of the golf course, as the same is under a contractual agreement by an "other entity."

The Recreation Committee does, however, have authority to make certain recommendations under Section 12-8(1); but not to the extent of any conflict with Section 12-8(2), such as the golf course operations, or as to self-funded groups.

Please advise should you need anything further.

Warm regards,

Jim

**Jimmie B. Hicks, Jr**

Attorney

**Vernis & Bowling Of The Florida Keys, P.A.**

81990 Overseas Highway, 3rd Floor

Islamorada, FL 33036

Tel: (305) 664-4675

Fax: (305) 664-5414

[jhicks@florida-law.com](mailto:jhicks@florida-law.com)

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## Silvia Roussin

---

**From:** Frank Tremblay <franktremblay649@yahoo.com>  
**Sent:** Saturday, January 31, 2026 9:10 AM  
**To:** Silvia Roussin  
**Subject:** Bocce Court Sign

Hi Silvia.

Please forward photo of existing sign at the Bocce Courts on 7th Street.

It reads in part:

**Bocce Courts Reserved for League Play**

Monday and Thursday 3-6 pm

This language is not welcoming and probably is hurting us from getting folks to join us.

Would like to see that wording removed from existing sign or a new sign printed without that message and a separate sign that reads

**Join Us for BOCCE OPEN PLAY**

**Mondays and Thursdays - 4 PM - arrive 3:45**

**Cost: Free**

Thanks,  
Frank



## Silvia Roussin

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**From:** Frank Tremblay <franktremblay649@yahoo.com>  
**Sent:** Saturday, January 31, 2026 9:10 AM  
**To:** Silvia Roussin  
**Subject:** Bocce sign



Sent from my iPhone