

MINUTES

Beautification Committee

Tuesday, February 10th, 2026 – 10:23 AM

Marble Hall, 600 W. Ocean Drive, Key Colony Beach, Florida &
via Zoom Conferencing only

- 1. CALL TO ORDER and ROLLCALL:** The Key Colony Beach Beautification Meeting was called to order by Chair Sandy Bachman at 10:23 AM, followed by Rollcall. **Present:** Chair Sandy Bachman, Dave McKeehan, Janice Muelle. **Absent:** Vice-Chair Pam Geronemus, Janie Byland, 1st Alternate Jo Corso. **Also present:** City Administrator John Bartus, City Clerk Silvia Roussin, Mayor Freddie Foster, Vice-Mayor Doug Colonell.

Dave McKeehan temporarily chaired the meeting due to technical difficulties by Chair Bachman.

- 2. SWEARING IN OF NEWLY APPOINTED COMMITTEE MEMBERS JANIE BYLAND AND JANICE MUELLER:** City Clerk Roussin administered the Oath of Office to Janice Mueller.
- 3. AGENDA ADDITIONS, CHANGES, OR DELETIONS:** City Clerk Roussin informed of the addendum to a quote by Cristian's Landscaping under Item 10d and the addendum to a nomination for the Beautification Award under Item 11. There were no other changes, and Dave McKeehan asked for a motion to approve.

MOTION: Motion made by Janice Mueller to approve the agenda with changes. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

- 4. INTRODUCTION OF GUESTS:** Dave McKeehan welcomed Judy Durant to the meeting.
- 5. CITIZEN COMMENTS & CORRESPONDENCE:** None.
- 6. APPROVAL OF MINUTES:** January 13th, 2026

There were no changes to the minutes, and Dave McKeehan asked for a motion to approve.

MOTION: Motion made by Janice Mueller to approve the minutes. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Dave McKeehan turned the meeting back over to Chair Bachman.

- 7. BUDGET UPDATE**
 - January Budget Report
 - January Giving Tree Report

Dave McKeehan gave the January budget update and reported on expenditures and remaining funds for the fiscal year. City Clerk Roussin confirmed that allocations from the prior months for general Beautification purchases had been exhausted. Dave McKeehan reported on donations received from the Hot Dog in the Huts event, noting a slightly lower revenue than the previous year due to sharing tips with other Committees that participated in the event. Dave McKeehan reported that 640 Hot

Dogs were sold, provided an update on raffle ticket sales, and suggested allocating a portion of the event donation proceeds to the Recreation Committee. Chair Bachman agreed and further spoke about plans to improve landscaping by the new basketball and tennis court and about work on the Golf Course Club House.

MOTION: Motion made by Chair Bachman to earmark \$400.00 from the proceeds from the Hot Dogs in the Hut event to the Recreation Committee. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

8. GARDENING AND LANDSCAPING UPDATES

a. State of All Gardens

1. Orchid Garden, Coconut Pathway & Post Office Tiki – Chair Bachman asked Janice Mueller if she would be willing to take over one of the gardens, and Janice confirmed that she could assume responsibility for the Tiki Hut Garden at The Inn. Chair Bachman then designated the Post Office Tiki to Nancy Helmes and assigned the Orchid Garden and Coconut Pathway to Janie Byland. Dave McKeehan shared Janie Byland’s suggestion to remove the invasive ferns and recommended hiring Brightview to handle the removal, noting that the established and deeply rooted ferns are difficult to extract. Chair Bachman agreed with the recommendation and proceeded to make a motion.

MOTION: Motion made by Chair Bachman to approve Brightview to provide an estimate for the removal of ferns and approve service with a cost not to exceed \$500.00. Janice Mueller seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Chair Bachman confirmed that the work party at the Coconut Pathway had been completed and that the area, along with the Post Office Tiki, is looking good. Sandy Bachman further reported that Milkweed had been planted, and noted that 12 caterpillars were collected by Tim Heitman so he could observe their development into butterflies.

2. Parking Garden & 7th Street – Chair Bachman stated that the Parking Garden is looking good following the recently completed landscape maintenance and confirmed the assignment of ongoing care. Dave McKeehan confirmed that he will take over responsibility for the 7th Street Color Garden and provided an update on upcoming work parties and needed maintenance. The Committee discussed volunteer needs and the continued support offered by the Fishing and Boating Club and the Friends of the Beautification Committee. City Clerk Roussin confirmed she will send a notice inviting volunteers to assist with the upcoming work party.

3. Detention Pond – Dave McKeehan reported that the contractor was working on the pond and commented on certain plants that might need replacements and on plants that need time to grow.

4. Front & Boulder Garden, 1st Street Park – Chair Bachman informed the Committee that Brightview had cut the Muhly grass by the front entrance sign, and the discussion followed the length of trimming and the best time to cut. The Committee agreed that Brightview should not trim the grass.

5. City Hall, Tiki by The Inn, Waterfront Garden - Chair Bachman thanked Vice-Mayor Colonell for his help with transplanting and watering the trees and expressed concerns about some plants during the cold front. Sandy Bachman updated on the planters installed by the bridge and the flowers planted with the help of Vice-Mayor Colonell.
6. Sunset Park – Chair Bachman stated that the park looks great with the palm trees planted.

9. **BEAUTIFICATION COMMITTEE IMPROVEMENT LIST:** The Committee made no changes to the current list.

10. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

- a. **Discussion/Approval of Appointing Nancy Helme to the Beautification Committee as an Alternate Member:** Chair Bachman asked for a motion to approve.

MOTION: Motion made by Chair Bachman to approve Nancy Helme as an Alternate Member to the Beautification Committee. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

- b. **Suggestions/Ideas for Independence Day Celebration and Involvement of the Recreation Committee:** Chair Bachman asked the Committee to bring back ideas at the next Committee meeting.

- c. **Continued Discussion/Approval on Establishing ‘Mini Libraries’ throughout the City:** Chair Bachman informed that the Post Office approved the placement of a bookcase and to be ordering a shelf from Amazon.

- d. **Continued Discussion/Approval for Purchasing a Purple Glory Tree:** Chair Bachman informed the Committee of the received quote from Cristian Landscaping for the purchase and installation of three Purple Glory Trees for \$1,625.00.

MOTION: Motion made by Chair Bachman to approve the quote. Janice Mueller seconded the motion.

DISCUSSION: Chair Bachman recalled that Vice-Chair Geronemus had originally suggested planting the trees. Mayor Foster asked Public Works Department Head Mike Guarino to explore a less expensive alternative. Chair Bachman agreed and stated she would speak with Mike Guarino about a potential purchase from the mainland. Mayor Foster also recommended reviewing future quotes to ensure lower-cost options are considered when available.

ON THE MOTION: Chair Bachman withdrew her motion.

- e. **Continued Review of a Work Party Schedule:** Dave McKeehan informed of no other changes, except possibly two work parties for the Color Garden on February 11th and February 18th.

Chair Bachman revisited the discussion regarding the pond and the potential purchase of fish and crustaceans. Dave McKeehan reported that he has a group of crustaceans currently on order and noted that the purchase remains well within budget. Dave McKeehan added that delivery has been delayed due to cold weather affecting collection, but once they arrive, the Committee will evaluate how they adapt as the pond’s ecological system continues to develop.

Dave McKeehan also reported that the Wild Bird Center at Crane Point will provide guidance on attracting additional bird activity and expressed appreciation to Sandy Bachman and Mary Kohl for coordinating these efforts.

11. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARDS

Chair Bachman reported on the upcoming award ceremony for 180 14th Street, scheduled for the coming week, and informed the Committee of a resident's recommendation to consider 29 7th Street. She noted that properties on 7th Street vary in yard size and that much of the landscaping is located along the sides and in the rear of the homes.

MOTION: Motion made by Chair Bachman to nominate 29 7th Street for the March Beautification Award. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

Chair Bachman informed that she will send pictures for a possible nomination for the April award for a home on 8th Street.

12. ANY OTHER BUSINESS

Chair Bachman asked for any other business, and Vice-Mayor Colonell asked for comment. Vice-Mayor Colonell provided comments regarding the City Hall area from the Sadowski Causeway side and the Waterfront Garden Path and noted that the area could benefit from raising the grade and placing boulders around the mangroves to help prevent erosion. Vice-Mayor Colonell observed that water was sitting on top of recently planted trees and expressed concerns about excess moisture reaching the roots, and suggested adding mulch. Mayor Foster noted that materials are available in town and suggested obtaining a quote. Vice-Mayor Colonell suggested possibly waiting for input from a landscape architect, which Mayor Foster supported. The Committee discussed the timing of adding boulders and making improvements, with the option of delaying major work until the fall.

Vice-Mayor Colonell also commented on stones along the dock from the area by the Tiki Hut and suggested adding astro turf to prevent rocks from falling onto the dock and into the canal. Chair Bachman requested that the committee review the site and bring it back for discussion next month. A brief conversation followed regarding hose storage at the waterfront garden and watering plants near the bridge.

Chair Bachman expressed appreciation to Vice-Mayor Colonell and Mayor Foster for their work in the city and for their being Honorary Members of the Committee.

13. NEXT MEETING: Tuesday, March 10th, 2026, 3:30 PM

14. ADJOURNMENT: The meeting adjourned at 11:23 AM.

Respectfully submitted,

Silvia Roussin

City Clerk

ADOPTED: March 10, 2026

Silvia Roussin

City Clerk