

# MINUTES

## City of Key Colony Beach Recreation Committee

Thursday, February 12<sup>th</sup>, 2026 – 3:30 PM  
Marble Hall, 600 W. Ocean Drive & Via Zoom Conferencing

- 1. CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Chair Cindy Catto at 3:30 PM, followed by Rollcall. **Present:** Chair Cindy Catto, Vice-Chair David Evangelista, Aleta Williamson, Frank Tremblay, Judy Burgett. **Also present:** Mayor Freddie Foster, City Administrator John Bartus, Administrative Assistant Par Darnall, City Clerk Silvia Roussin, Commissioner Tom Harding (via Zoom), Commissioner Kirk Diehl.
- 2. ELECTION OF SECRETARY-TREASURER** (*Election Procedures: Person(s) is/are nominated; the nomination does not require a second. Votes are cast for each nominee via rollcall*)

Chair Catto asked for a nomination for Secretary-Treasurer.

**NOMINATION:** Aleta Williamson nominated Judy Burgett. There were no other nominations.

**ON THE NOMINATION:** Rollcall vote. Unanimous approval.

Judy Burgett was reelected to the position of Secretary-Treasurer.

- 3. APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

There were no changes to the agenda, and Chair Catto asked for a motion to approve the agenda.

**MOTION:** Motion made by Vice-Chair Evangelista to approve the agenda. Frank Tremblay seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

- 4. APPROVAL OF MINUTES**
  - a. 01-08-2026 Recreation Workshop Meeting Minutes
  - b. 01-15-2026 Recreation Meeting Minutes

There were no changes to the minutes, and Chair Catto asked for a motion to approve both sets of meeting minutes.

**MOTION:** Motion made by David Evangelista to approve. Aleta Williamson seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

- 5. CITIZEN COMMENTS & CORRESPONDENCE:** None.

- 6. CHAIR REPORT**

- a. **Review of Assistance Provided at the 'Hot Dogs at the Hut' Event:** Chair Catto thanked the Committee for their support of the event and reported good attendance. Chair Catto updated on the Beautification Committee's decision to donate \$400.00 to the Recreation Committee for their support of the event and asked for the Committee's input on declining the donation.

**MOTION:** Motion made by Chair Catto to respectfully decline the donation and to use the funds for further beautification in the city. David Evangelista seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

## **7. REQUEST(S) FOR NEW RECREATION-RELATED PROJECT**

### **a. Follow-up on a Request for a Wi-Fi Camera overlooking Sunset Park**

1. KCS Proposal
2. Comcast Service Agreement

Chair Catto introduced the agenda item and invited Committee discussion regarding the proposal to provide Wi-Fi at Sunset Park and install a camera. Committee members shared their views on the need for Wi-Fi, noting potential impacts on the peaceful park setting and the possibility of disruptions caused by visitors streaming content on personal devices. The Committee discussed whether entertainers might require Wi-Fi for performances and whether cellular service could meet those needs.

Mayor Foster reported that both residents and another Commissioner had previously requested Wi-Fi service at the park. Mayor Foster also outlined potential benefits of a camera for police monitoring and public safety.

The Committee concluded that the decision regarding a camera at Sunset Park falls outside the Recreation Committee's scope and agreed to defer the matter to the City Commission.

**MOTION:** Motion made by Aleta Williamson to not put Wi-Fi at the City Parks and defer the decision to the City Commission. David Evangelista seconded the motion.

**DISCUSSION:** The Committee further discussed the purview of the Recreation Committee regarding the matter and possible enhancements to public safety.

**ON THE MOTION:** Aleta Williamson withdrew her motion.

**MOTION:** Motion made by Aleta Williamson to decline to make either a positive or negative recommendation regarding the installation of Wi-Fi and a corresponding camera at Sunset Park, and to defer the matter to the City Commission for determination. David Evangelista seconded the motion.

**FURTHER DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

### **b. New Putting Green on Golf Course**

Chair Catto reported having walked the golf course with Commissioner Harding and Daryl Rice and preparing recommendations for improvements to present to the City Commission. Chair Catto stated that Daryl Rice recommended reinstating the putting green, expanding it to twice its current size, and adding a chipping area. Chair Catto also shared Commissioner Harding's written recommendation with the Committee. Commissioner Harding noted that no formal quotes had been requested at this stage, as the focus was first on confirming the desired project scope.

**MOTION:** Motion made by David Evangelista to increase the size of the existing putting green and enhance it to function as both a putting and chipping green, while maintaining its current location. Frank Tremblay seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**c. Golf Course Safety Nets**

Chair Catto reported that Daryl Rice agreed that coconut palms between Holes 1 and 2 would adequately address safety needs in place of installing nets. Chair Catto noted that a safety net is still needed along the side of Hole 4, with Daryl Rice scheduled to handle maintenance at the base of the net, and additional coconut palms are recommended to improve its appearance.

Chair Catto provided additional details on recommendations for more palm plantings throughout the golf course, as well as a proposed driving-net practice cage to the left of the clubhouse, which would create a designated safety area for golfers to practice shots. Chair Catto summarized Mr. Rice's overall safety recommendations for increasing palm tree plantings and adding a practice cage net near the clubhouse.

The Committee discussed the size and placement of the proposed practice cage and considered Daryl Rice's suggested landscaping improvements to further enhance golf course safety. Commissioner Harding reported that the improvements are anticipated to take place over the summer and that funding is available within the current budget year.

**MOTION:** Motion made by Vice-Chair Evangelista for a recommendation to improve Safety Measures on the Golf Course. Aleta Williamson seconded the motion.

**DISCUSSION:** Aleta Williamson suggested considering future enhancements for the facility and ensuring plantings do not interfere with future expansions. The Committee agreed and further discussed possible improvements to the facility.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**d. Bocce Court Improvements**

Chair Catto introduced the agenda item and invited Frank Tremblay to elaborate. Frank Tremblay reported on the Bocce Court improvement suggestions submitted by Phil Marconi and outlined recommended upgrades aimed at improving ADA compliance, enhancing safety, and elevating the overall aesthetics of the court. Frank Tremblay noted that the court is heavily used and emphasized the need for safety enhancements, routine maintenance, and solutions to ongoing landscape maintenance challenges, particularly the difficulty of moving benches.

Judy Burgett suggested exploring fundraising opportunities to help cover the cost of improvements. Chair Catto acknowledged the suggestion and noted that the City Commission is already considering fundraising through pavers.

**MOTION:** Motion made by Chair Catto to approve completing the Bocce Court improvements with the installation of pavers. Vice-Chair Evangelista seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

## 8. Committee Priority Improvement List

Chair Catto introduced the agenda item and asked City Administrator Bartus for an update on the first item on the improvement list, the completion of the basketball courts. City Administrator Bartus reported that the project bid had been published on DemandStar, with a bid opening date of February 27th, and confirmed that the Recreation Committee would make a recommendation on the received bids at their next meeting.

Chair Catto reported on the continued need for ADA compliance for all recreation areas and restroom facilities and asked for an update. City Administrator Bartus reported not having received an update from FRDAP regarding the submitted grants. Chair Catto stated that, with that, improvements to restroom facilities at 7th, 8th, and 1st Street Park are still pending.

Chair Catto discussed the ongoing discussion about a covered pavilion, noting that Daryl Rice had agreed to pressure wash the Clubhouse porch and that the City's approval was hoped for purchasing additional tables for the porch. Chair Catto informed that the Fishing and Boating Club donated two benches for Hole 1 and had received permission from a family to move three benches to the Golf Course. Chair Catto stated that these benches should satisfy the Golf Course's immediate needs. Chair Catto asked for the Committee's approval to proceed with the concept of improving seating arrangements at the Clubhouse and to address possible pavilion needs in the next fiscal year. Vice-Chair Evangelista agreed with the suggested improvements but cautioned against placing tables at the 9th Fairway until the proposed palm tree plantings have been completed. Judy Burgett suggested the use of additional netting on the porch. The Committee further discussed safety needs and the best approach for improvements to the course.

The Committee agreed to table the proposed golf course pavilion until a later date.

**MOTION:** Motion made by Chair Catto that City funds be allocated for the purchase of outdoor furniture for the Golf Course, including tables. Vice-Chair Evangelista seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Chair Catto asked that the improvement list item for exercise equipment be grant-dependent and remain on the list as is, and City Administrator Bartus confirmed.

Chair Catto suggested coming back to the matter of the 250th Celebration of Independence Day to come back at a later time.

**9. BUDGET REPORT:** January 2026 - Secretary Treasurer Judy Burgett updated on expenses during January and remainder funds for the fiscal year.

**10. GRANT UPDATES:** City Administrator Bartus had no new grant updates. Chair Catto asked about the partial grant funding for the Pickleball Shade Structure, which Mayor Foster explained was self-funded through the Pickleball Club. Judy Burgett asked for an estimate of the costs for the basketball court. Commissioner Harding confirmed that \$60,000.00 had been allocated in the budget for the project.

## **11. COMMITTEE MEMBER REPORT**

- a.** Tennis: Aleta Williamson reported strong attendance for tennis and noted that a clinic had been held the previous week, and further reported on an effective communication network for coordinating play needs. Aleta Williamson also confirmed that adding a restroom on 1st Street would benefit tennis players.
- b. Golf:** Vice-Chair Evangelista reported strong participation in group play, noting high attendance on Tuesdays and Fridays. He also informed the Committee that the men's group has grown significantly. Chair Catto added that the Ladies' League continues to go well.
- c. Bocce/Horseshoe/Shuffleboard/Cornhole:** Frank Tremblay reported open play on Mondays and Thursdays for Bocce, with high attendance and play going well, and noted that an upcoming tournament on February 27th is on track.
- d. Pickleball:** No report.
- e. Basketball:** No report.

## **12. COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**

- a. Review of Workshop Discussions on a possible Golf Course Pavilion:** See under Item 8.
- b. Continued Discussion for Safety Needs for the Golf Course:** See under Item 7c.
- c. Legal Opinion on Recreation Committee Scope:** Chair Catto asked for Committee members' opinion of the legal opinion, with Vice-Chair Evangelista agreeing that it was unclear. Chair Catto stated that the Committee will evaluate the opinion when needed.
- d. How to notify all activities of CPR training availability:** Chair Catto informed on the available CPR training opportunities and asked for Committee members to turn training requests into City Clerk Roussin.
- e. Discuss/Approve Mini Libraries in parks in coordination with the Beautification Committee:** The Committee discussed adding mini-libraries to the city parks. City Clerk Roussin reported that a bookshelf has been ordered for the Post Office, rather than a library at City Hall, for the time being. The Committee agreed to gather quotes to bring back at the next meeting and advised reaching out to Chair Sandy Bachman of the Beautification Committee on the question of book donation.
- f. Solicitation of 2 Alternate Members:** Chair Catto informed of the ongoing need for two alternate members for the Committee, with City Clerk Roussin confirming to follow up with a public notice.
- g. Discussion on a proposed replacement of the Bocce Court Sign:** The Committee discussed the current verbiage on the sign, and City Clerk Roussin confirmed the ability to white out the signage of the League Play.

**13. ANY OTHER BUSINESS:** City Clerk Roussin confirmed that the Ethics Training through the Florida League of Cities will be offered four times during the year. Chair Catto informed of the upcoming Golf Tournament on March 14<sup>th</sup> sponsored by the Fishing & Boating Club.

**14. NEXT MEETING:** Thursday, March 12<sup>th</sup>, 2026 – 3:30 PM

**15. ADJOURNMENT:** The meeting adjourned at 4:47 PM.

Respectfully submitted,

*Silvia Roussin*

City Clerk

***ADOPTED: March 12, 2026***

***Silvia Roussin***

***City Clerk***