

# MINUTES

## KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING

Thursday, September 18<sup>th</sup>, 2025 – 9:30 AM  
Marble Hall, 600 W. Ocean Drive, Key Colony Beach  
& via Zoom Conferencing

- 1. Call to Order, Pledge of Allegiance, Prayer, and Roll Call:** The Key Colony Beach City Commission Regular Meeting & Public Hearing was called to order by Vice-Mayor Doug Colonell at 9:30 AM, followed by the Pledge of Allegiance, Prayer, and Rollcall. **Present:** Mayor Freddie Foster (via Zoom), Vice-Mayor Doug Colonell, Commissioner Tom Harding, Commissioner Tom DiFransico, Commissioner Kirk Diehl. **Also present:** City Attorney Dirk Smits, City Administrator John Bartus, Chief of Police Kris DiGiovanni, Public Works Department Head Mike Guarino, Building Official Tony Loreno, Marathon Fire Chief James Muro, Administrative Assistants Linda Jones and Par Darnall, Building Assistant Samantha Rodamer, City Clerk Silvia Roussin, Accountant Jen Johnson.

### **Public Attendance: 4**

City Clerk Roussin informed that Vice-Mayor Colonell found good cause for Mayor Foster to attend via Zoom and informed that Vice-Mayor Colonell will chair the day's meeting.

- 2. Approval of the Agenda** (*Additions, changes, and deletions can be made via one motion and a second to approve by a majority vote*)

City Clerk Roussin asked for the following agenda changes:

- 5g. Addendum of the Beautification Committee Report
- Deletion of Item 6a (8) Meeting minutes from 8-21-2025
- A new Item 7d: Discussion and approval of a recommendation to award the contract for ITB 2025-07, related to repairs of City Hall Columns and Beams.
- 11a (1) Addendum of the Wastewater Sampling Report from September 15<sup>th</sup>, 2025
- 11d (1) Addendum of supporting materials for a proposed printer

**MOTION:** Motion made by Commissioner DiFransico to approve the agenda as modified. Commissioner Diehl seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

- 3. Special Requests**

#### **a. Presentation by Vice-Mayor Colonell on recent accomplishments and improvements in the City**

City Administrator Bartus gave a presentation on the city's improvements over the past year and reported on progress with City Hall, updates to City Parks, ADA compliance enhancements for parking and accessibility, progress on the Detention Pond, landscaping maintenance, beautification projects around the city, upgrades to the tennis and pickleball courts, and the monthly Hot-Dogs-in-the-Park event with the Police Department.

**b. Special request from the KCBCA to use Marble Hall for the annual Welcome Back Party on November 20th, 2025.**

Key Colony Beach Community Association President Ted Fisher discussed recent improvements and requested approval to use Marble Hall for the annual Welcome Back Party in November. Vice-Mayor Colonell outlined the expected project timeline for City Hall repairs and expressed confidence that the 20th of November is feasible. Building Official Loreno provided a timeline for kitchen completion and spalling repairs. The commission gave their approval for the use of Marble Hall.

**c. Special Request from the KCBCA for permission to hold a Food Truck Jamboree at 7th Street Park on February 10th, 2026.**

Ted Fischer discussed the annual 7-Meter Run event and KCBCA Member Michelle Smoot's suggestion for a Food Truck Jamboree afterward. Michelle Smoot talked about the City of Marathon's similar event and showed interest in hosting a comparable event in their city. Ted Fischer asked the commission for feedback and approval.

Vice-Mayor Colonell expressed no concerns regarding the request and asked Mayor Foster for input. Mayor Foster agreed. Commissioner Harding discussed the logistical needs for water, electricity, and bathrooms. City Attorney Smits requested that vendors provide Certificates of Insurance to the City. Chief of Police DiGiovanni had no concerns about the approval of the event. The Commission reached a consensus to approve the event.

**4. Citizen Comments and Correspondence**

City Clerk Roussin informed of the following citizen correspondence:

- 09-06-2025, Gregory Burke wrote to the City Commission opposing fishing at Sunset Park.
- 09-06-2025, Ken and Leah Baranowski also submitted correspondence opposing fishing at Sunset Park.
- 09-12-2025, Tim Heitman wrote to the City Commission with several reasons for his objections to allowing fishing at Sunset Park.
- 09-15-2025, Tim Heitman sent subsequent correspondence noting that his previous concerns were addressed by the Commission and expressed support for a trial plan for fishing at the pier.
- 09-16-2025, Bob Carew wrote to the Commission opposing fishing at Sunset Park and expressed concerns about overspending.

There was no citizen comment.

**5. Committee and Department Reports** *(written reports provided; Staff and Board Chairs available for questions)*

**a. Marathon Fire/EMS** – Marathon Fire Chief James Muro provided his monthly report, outlined a timeline for acquiring new helicopters for the sheriff's department, reported two major water incidents, and discussed ongoing budget management. Chief Muro also expressed gratitude to the City for the invitation to upcoming city events.

**b. Police Department** – Chief DiGiovanni reminded everyone of the upcoming Picnic in the Park event on September 28th and reported on his induction into the Rotary Club. Commissioner Harding requested a review of the fleet vehicles in the coming month with Chief DiGiovanni.

c. **City Administrator** – John Bartus

1. **Administrator’s Report:** The Commission had no questions on the report.
2. **Early Alert Memo** – City Administrator Bartus discussed his memorandum, highlighting the program's benefits, provided background on the creators and principles of the company, and requested approval to continue negotiations on a contract, noting there is no upfront cost. Commissioner Harding asked whether the scope of the agreement would mirror what is currently covered under the county and inquired about the possibility of FEMA reimbursements. City Administrator Bartus confirmed he would follow up, and a nod was given to proceed for more information.
3. **Discussion/Approval for an Agreement with Ron Book for Lobbyist Services at \$50,000.00:** City Administrator Bartus discussed Ron Book’s extensive experience and contacts in the legislative field across various municipalities and recommended proceeding with the agreement. City Attorney Smits confirmed that Ron Book is highly recommended, with no issues regarding his work or fee. Mayor Foster emphasized the need to focus on projects for the city's streets and canals, as well as the importance of securing appropriations and presenting proposals to the legislature to enable major projects. City Attorney Smits noted that a one-year contract, subject to annual renewal and appropriations, is feasible. City Administrator Bartus highlighted the advantages of having two lobbyists working together to benefit the city. The Commission discussed the benefits of retaining an additional lobbyist, related expenses, and the scope of services. Vice-Mayor Colonell suggested that both lobbyists meet to clarify their scope and skillsets. City Administrator Bartus elaborated on the purpose of lobbyists, their different skill sets, and their access to legislation, a point Mayor Foster agreed with. The Commission reached a consensus that City Administrator Bartus return at the next meeting with further details.
4. **2025 Legislation – SB 180 Administrative Tasks & Deadlines:** City Administrator Bartus discussed his report on legislative changes, with City Attorney Smits providing details of the tasks that need to be completed and new Florida Statutes issued regarding emergency management.
5. **Potential Canal Project:** City Administrator Bartus discussed a water quality testing agreement between the City of Key West and the College of the Florida Keys, noting that Key Colony Beach currently lacks testing. Mayor Foster raised concerns about Key Colony Beach’s exclusion from County testing and its implications for water quality. City Administrator Bartus informed of looking into an EPA grant and SWIG technology for the cleaning of the canals. Commissioner Harding shared updates on South Florida Water Management’s testing in Vaca Cut and suggested their involvement. The Commission agreed for City Administrator Bartus to move forward with the water testing.

Commissioner DiFransico asked if help was needed for compliance with SB 180. City Administrator Bartus advised to wait for the document on SB 180 compliance guidance and expressed no concerns about non-compliance at this time.

Commissioner Harding reported receiving grant reimbursement funds for the 1st Street Park project, opening the door for a new grant application with a deadline at the end of September. City Administrator Bartus confirmed the application for funds for 1st Street Park, as well as for Pickleball restrooms and a smaller restroom near the Bocce Court area.

- d. **Building/Code Department** – Building Official Loreno provided an additional report on permit applications, code responsibilities, updates on ongoing city events, including stop work orders that have been issued.
  - e. **Public Works** – Public Works Department Head Guarino had nothing further to add to his report. Mayor Foster praised Mike Guarino for his work, which the Commission supported. Public Works Department Head Guarino gave a progress report on the detention pond, expecting a punch list to be finished by the following week. Commissioner DiFranco noted the high water levels in the pond and suggested contacting Dave McKeehan for advice on maintaining low water until new plants are established. The Commission discussed ongoing work and some issues encountered, along with LPS completing outstanding items.
  - f. **City Hall:** The Commission had no questions.
  - g. **Beautification Committee** – Chair Sandy Bachman thanked the Mayor and residents for donations to the Giving Tree Fund to support ongoing projects. Sandy Bachman provided updates on current beautification projects in the City and emphasized the importance of monitoring the pond's water level before proceeding with plantings. A brief discussion followed on Iguana control, with Public Works Department Head Guarino confirming he will reach out to the company.
  - h. **Planning & Zoning Board** – Chair George Lancaster informed about potential quorum issues for the upcoming Planning & Zoning Hearing. A brief discussion followed regarding previously approved boat lifts and the proposed changes to side setback requirements to be discussed at the next Planning & Zoning Hearing.
  - i. **Recreation Committee** – Chair Cindy Catto expressed gratitude for the opportunity to meet via Zoom and provided an update that the Committee will discuss priorities for improvement projects at their upcoming meeting. Cindy Catto also shared suggestions for golf course upgrades, including enhancements to the clubhouse and greens. She emphasized the importance of addressing a safety concern caused by the removal of pine trees, noting that the Recreation Committee had not been informed of any plans to do so. She recalled an injury from the previous year and raised concerns about liability. Cindy Catto also discussed issues related to changes to Ordinance Section 12-8 and reminded everyone of the Recreation Committee's previous role in city improvements. She suggested that any requests to the city should first be presented to the Recreation Committee to ensure they are kept informed of ongoing developments and requested that the ordinances not be approved as they are, so that further input can be provided. Chair Catto also commented on safety concerns near holes one and two, noting that additional protection is needed.
  - j. **Utility Board** – Chair Fred Swanson requested an update on the Marina Billing. Commissioner Harding mentioned they are waiting for data collection from the Marina, which City Administrator Bartus confirmed.
6. **Consent Action Items** *(Under the consent agenda, all action items will be voted on after one motion, and a second will be required to approve them without discussion. If a Commission member wants any action item discussed or voted on separately, the Commission member, at the beginning of the open session, must ask that the action be moved to the discussion action item section.)*

- a. Approval of the following City Commission Meeting Minutes:
  1. Regular Meeting & Public Hearing 07-17-2025
  2. Public Hearing 07-17-2025
  3. Special Meeting 07-17-2025
  4. Budget Workshop #1 07-10-2025
  5. Budget Workshop #2 07-14-2025
  6. Special Meeting 08-18-2025
  7. Public Hearing 08-21-2025
  8. ~~Regular Meeting & Public Hearing 08-21-2025~~ **\*\*deleted\*\***
- b. Approval of Warrant No. 0825 for \$669,513.78

**MOTION:** Motion made by Commissioner DiFrancico to approve the Consent Action Items. Commissioner Harding seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**7. Discussion Action Items**

- a. **Reintroduction of an Ordinance designating all City Roads for the use of Golf Carts and low-speed Vehicles**

Mayor Foster recommended delaying the issue until he comes back to town. The Commission agreed to postpone it until the Mayor returns.

- b. **Discussion/Approval of an Interim Lease Extension for the Golf Course Lease**

Vice-Chair Colonell introduced the agenda item and asked for a motion to approve.

**MOTION:** Motion made by Commissioner DiFrancico to approve. Commissioner Harding seconded the motion.

**DISCUSSION:** Mayor Foster asked the Commission for feedback on whether Daryl Rice has fulfilled his contractual obligations and requested a legal review of a submitted invoice for payment. Mayor Foster also inquired about previously received information regarding expenditures and non-compliance with the contract, including responsibilities for tree trimming. Commissioner Diehl questioned why fertilizer and seeds have not been applied promptly amid daily rain and expressed concerns about the contract and financial statements. He requested a detailed discussion at the next meeting on how to proceed. Vice-Mayor Colonell noted that no representative from the golf course is present. Commissioner Diehl reiterated the need for a discussion in October on the way forward. Cindy Catto mentioned the difficulties in resolving current issues and reaching an agreement. There was no further discussion, and Vice-Mayor Colonell called for roll call.

**ON THE MOTION:** Rollcall vote. Commissioner DiFrancico – yes. Commissioner Diehl – no. Vice-Mayor Colonell – yes. Commissioner Harding – yes. Mayor Foster – yes.

Mayor Foster stated that the current contract must be upheld and asked Commissioner DiFrancico to provide feedback to Daryl Rice. Vice-Mayor Colonell said that contractual responsibilities have not been upheld and emphasized the need to protect the city's assets.

- c. **Discussion/Approval of the implementation of Fishing Rules, per the recommendation of the Recreation Committee**

Vice-Mayor Colonell introduced the agenda item and asked for a motion to approve.

**MOTION:** Motion made by Commissioner DiFransico to approve. Commissioner Harding seconded the motion.

**DISCUSSION:** Commissioner DiFransico requested the addition of prohibiting chumming at the pier. Mayor Foster asked for a dialogue on the proposed recommendation. Vice-Mayor Colonell read the proposed verbiage on the fishing rules into the record and added the prohibition on chumming, as requested by Commissioner DiFransico. Mayor Foster expressed support for the suggested rules. Commissioner Harding suggested a follow-up on fines for those who break the rules.

**AMENDED MOTION:** City Clerk Roussin restated Commissioner DiFransico's amended motion, including the addition of the rule 'no chumming'. Commissioner Harding seconded the amendment.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

**d. Discussion and Approval of a Recommendation to award the Contract for ITB 2025-07, related to repairs of City Hall Columns and Beams.**

City Administrator Bartus provided an update on the bid opening for ITB 2025-07 and recommended awarding the bid to Design Center. Building Official Loreno discussed a wide price range in the received bids and reported that all the requirements that all bids needed to meet were satisfied. City Administrator Bartus stated that the staff recommends awarding the bid to Design Center as the apparent low bidder with all qualifications met.

**MOTION:** Motion made by Mayor Foster to approve the recommendation. Commissioner Diehl seconded the motion.

**DISCUSSION:** Commissioner DiFransico expressed concern about the range of received bids and whether contractors fully understood the scope of the project. Building Official Loreno confirmed that all parties understood the scope. Vice-Mayor Colonell agreed with Commissioner DiFransico and added comments regarding previous estimated costs and bids received. Vice-Mayor Colonell expressed further concerns about discovering additional spalling and potential future complications of having two contractors working on the building, and suggested that the work be completed simultaneously. There were no further comments, and Vice-Mayor Colonell called for the roll.

**ON THE MOTION:** Commissioner Harding – yes. Commissioner DiFransico – no. Vice-Mayor Colonell – no. Commissioner Diehl – no. Mayor Foster – yes. The motion failed.

Vice-Mayor Colonell confirmed the ability to complete the work as specified in the contract and for it to be included in the bid documents.

**8. Ordinances & Resolutions**

**a. SECOND/FINAL READING OF ORDINANCE NO. 2025-500:** An Ordinance of The City of Key Colony Beach, Florida; Amending Chapter Fourteen of The Code of Ordinances, Entitled Sewers and Sewage Disposal, Section 14-6 Monthly Rates and Charges, And Providing for Codification; Repealing Any Inconsistent Provisions; Providing for Severability; And Providing an Effective Date.

1. Ordinance 2025-500
2. Business Impact Statement
3. Proof of Publication

Vice-Mayor Colonell provided the second and final reading of Ordinance No. 2025-500 and asked for a motion.

**MOTION:** Motion made by Commissioner DiFransico to approve. Commissioner Harding seconded the motion.

**DISCUSSION:** Commissioner Harding gave background on budget calculations and the positive impact of grant funding and suggested modifying the suggested fee to \$74.00.

**AMENDED MOTION:** Commissioner DiFransico amended his motion to change the sewer fee from \$75.00 to \$74.00. Commissioner Harding seconded the amendment.

**DISCUSSION:** None.

**ON THE AMENDED MOTION:** Rollcall vote. Unanimous approval.

**MOTION:** Motion made by Commissioner DiFransico to approve the Ordinance as amended to \$74.00. Commissioner Harding seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Ordinance No. 2025-500 was adopted.

**b. SECOND/FINAL READING OF ORDINANCE NO. 2025-503:** An Ordinance of The City of Key Colony Beach, Florida, Amending Code of Ordinance, Chapter 12 Parks and Recreation Section 12-2 Recreation Committee Continued, 12-6 Meetings, Reports of Committee, 12-8 Powers and Duties Of Committees, and 12-9 Limitations On Use Of Certain City Park Property; Repealing Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.

1. Ordinance 2025-503
2. Business Impact Statement
3. Proof of Publication

Vice-Mayor Colonell provided the second and final reading of Ordinance No. 2025-503 and asked for a motion.

**MOTION:** Motion made by Commissioner DiFransico to approve. Mayor Foster seconded the motion.

**DISCUSSION:** Commissioner DiFransico shared his understanding of the proposed changes, specifically regarding contractual responsibilities and the duties assigned to city staff. The Commission agreed with his interpretation. Commissioner Harding commented on poor communication with the Recreation Committee and the resulting misunderstandings. He suggested disapproving the second reading of the ordinance to allow for revisions to the verbiage. Commissioner Harding elaborated on negative feedback received from the Recreation Committee and reiterated his proposal for a revised document. The Commission discussed the role of the Recreation Committee in the city, current processes, and the golf course lease. City Attorney Smits provided an update on ongoing work related to the Golf Course Lease and emphasized following the City Commission's direction on how to proceed. He explained the aim of aligning all committees and boards as recommending authorities and commented further on communication issues. Further discussions covered the process of receiving recommendations from the Committee, comparisons of processes for other boards, the alignment of ordinances, and the possibility of releasing the draft golf course lease for review by the committee. City Attorney Smits reiterated ongoing work on the lease and confirmed to share the draft with the Commission. Discussion continued regarding negotiations for the golf course renewal, and City Attorney Smits detailed the necessary procedures for establishing a private-public partnership agreement. Commissioner DiFransico proposed that Commissioner Harding reach out to the committee for

input on the contract rather than amending the ordinance. Commissioner Harding expressed willingness to help refine the language with committee input. Further discussions addressed changes to the ordinance's verbiage, implications, comparison to other board ordinances, and the committee's involvement in drafting the golf course lease, as well as transparency issues and the ordinance's intent to specify roles and responsibilities. City Attorney Smits stated that significant changes would necessitate the ordinance's return for a first reading. After further discussion, Vice-Mayor Colonell called for a roll call.

**ON THE MOTION:** Rollcall vote. Vice-Mayor Colonell – yes. Commissioner Harding – no. Commissioner Diehl – yes. Commissioner DiFransico – yes. Mayor Foster – yes.

Ordinance No. 2025-503 was adopted.

- c. **SECOND/FINAL READING OF ORDINANCE NO. 2025-504:** An Ordinance of The City of Key Colony Beach, Florida, Amending Article XIII Development Review Committees Section 101-186 Beautification Committee; Repealing Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.
1. Ordinance 2025-504
  2. Business Impact Statement
  3. Proof of Publication

Vice-Mayor Colonell provided the second and final reading of Ordinance No. 2025-504 and asked a motion to approve.

**MOTION:** Motion made by Commissioner DiFransico to approve. Commissioner Harding seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Ordinance 2025-504 was adopted.

- d. **SECOND/FINAL READING OF ORDINANCE NO. 2025-505:** An Ordinance of The City of Key Colony Beach, Florida, Amending Article XIII Development Review Committees Section 101-185 Planning and Zoning Committee, Section 101-170 Appeals from Administrative Hearings, Section 101-171 Variances, And Section 101-172 Amendment To This Code; Repealing Conflicting Ordinances; Providing For Severability; and Providing for an Effective Date.
1. Ordinance 2025-505
  2. Business Impact Statement
  3. Proof of Publication

Vice-Mayor Colonell provided the second and final reading of Ordinance No. 2025-505 and asked for a motion to approve.

**MOTION:** Motion made by Commissioner DiFransico to approve. Commissioner Diehl seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Ordinance 2025-505 was adopted.

- e. **SECOND/FINAL READING OF ORDINANCE NO. 2025-506:** An Ordinance of The City of Key Colony Beach, Florida, Amending Code of Ordinance, Chapter 14 Sewers and Sewer Disposal, Article III Utility Board, Section 14-47 Membership And 14-49 Meetings; Repealing Conflicting Ordinances; Providing for Severability; And Providing for an Effective Date.
  - 1. Ordinance 2025-506
  - 2. Business Impact Statement
  - 3. Proof of Publication

Vice-Mayor Colonell provided the second and final reading of Ordinance No. 2025-506 and asked for a motion to approve.

**MOTION:** Motion made by Commissioner DiFransico to approve. Commissioner Diehl seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

Ordinance No. 2025-506 was adopted.

## 9. Secretary-Treasurer's Report

- a. August 2025 Financial Summary

Commissioner Harding presented the August Financial Report and provided updates on grant reimbursements, revenues, and expenses. He discussed timelines for reimbursements, year-end forecasts, and cash-flow issues. Commissioner Harding also elaborated on year-end predictions, cash flow, and cost concerns related to the City Hall project.

Accountant Jennifer Johnson discussed cash flow needs for capital improvements and recommended obtaining a line of credit for interim financing to manage multiple capital projects. She also commented on available funds in the infrastructure and general funds and the coverage of expenses for stormwater projects.

## 10. City Attorney's Report

- a. 2025 Legislation – SB 180 Legal Tasks & Deadlines

City Attorney Smits commented on the legal task lists for legislative changes that require reviews and possible revisions to ordinances, including affordable housing, fire prevention, platting changes, and waiting to hear for guidance on the implementation of requirements.

## 11. Commissioner's Reports & Comments

- a. **Commissioner Tom Harding**

- 1. **Wastewater Sampling Summary Report for September 15th, 2025:** Commissioner Harding discussed his wastewater update report and noted consistent low levels for the city, with a small peak for the County and the state of Florida.
- 2. **Dry Flood Proofing Update:** Commissioner Harding reported that engineering work is finished and currently under review by the State of Florida, with no feedback expected for several months. He also mentioned working on reimbursement requests for Phase 1. Commissioner Harding explained potential scenarios if Phase 2 is not approved, including waiting for a new grant opportunity or completing the work independently.

- b. **Commissioner Kirk Diehl:** Commissioner Diehl requested that a discussion item be added for the October meeting regarding the future of the Golf Course as well as the consolidation of the Recreation and Beautification Committee. City Clerk Roussin confirmed the request.
- c. **Commissioner Tom DiFransico:** Commissioner DiFransico inquired about an update on the new employment manual and the inclusion of the new merit pay policy. City Clerk Roussin reported to be working on the updates and will share them with the Commission once completed, which Mayor Foster confirmed. Commissioner DiFransico requested a discussion of the merit pay method at an upcoming meeting to address potential concerns or issues. Commissioner Harding agreed with the request.
- d. **Vice-Mayor Doug Colonell**
  - 1. **Recommendation on a new Plan Copier Lease:** Vice-Mayor Colonell suggested that the city enter into a lease agreement for a new copy machine to replace the old one in the Building Department for plans and other documents. Vice-Mayor Colonell discussed the benefits for the department and the city, as well as the potential uses. Building Official Loreno explained the current process of digital plan reviews and mostly digital record keeping. A discussion followed on needs, daily processes, support for archiving, and daily document control and organization. The Commission discussed a possible one-year lease.

**MOTION:** Motion made by Commissioner DiFransico to engage in a lease for the copier/scanner. Commissioner Diehl seconded the motion.

**DISCUSSION:** None.

**ON THE MOTION:** Rollcall vote. Unanimous approval.

- e. **Mayor Freddie Foster:** Mayor Foster reminded everyone of former Commissioner and Mayor Ron Sutton’s day of remembrance on October 2nd.

**12. Citizen Comments:** None.

**13. Adjournment:** The meeting adjourned at 12:54 PM.

Respectfully submitted,

*Silvia Roussin*

City Clerk

***ADOPTED: October 16, 2025***

***Silvia Roussin***

***City Clerk***