

City of Key Colony Beach

CitizenServe STR/LTR Renewal Tutorial

Effective starting July 1, 2026



WELCOME TO KEY COLONY BEACH, FL

Thank you for visiting our website where you can access all of online services from your home, office, or mobile device.

Thank you for visiting our website, through this portal you have access to all of our online services for permitting, planning and zoning, licensing, code enforcement and general requests. We value your input, if you have any comments or suggestions please email us at 305-289-1212.

Online Services You Need



LICENSING

Starting a business? Learn when you need a license, submittal requirements, apply online, pay license fees, and view the status of your license application all from your home, office or mobile device.

[APPLY FOR A LICENSE →](#)

[SEARCH FOR A LICENSE →](#)



PERMITTING

Remodeling or adding on to you home? Learn when you need a permit, submittal requirements, apply online, view review status, pay permit fees and schedule inspections all from your home, office or mobile device.

[APPLY FOR A PERMIT →](#)

[SEARCH FOR A PERMIT →](#)

[LEARN MORE ABOUT PERMITTING →](#)



DEVELOPMENT PROJECTS

Starting a new construction project? Learn when you need to go through planning and zoning for development applications, what documentation you'll need, apply online, view review status, pay

Complaints and Requests



Have you seen blight, weeds, illegal parking or other code enforcement violations in your neighborhood? If so submit an online complaint, and it will be automatically routed to the appropriate department for investigation.

[SUBMIT A COMPLAINT →](#)

Have a request, questions or complaint? Submit a request and it will be routed to the appropriate department in the city.


MY ACCOUNT

Home / My Account

Welcome to your online account Alexander Vazquez!

You can review your submittals, pay fees or submit new requests through our online services listed below. If you have any questions please view the [Contact Page](#) for departmental contact information.

 View my requests

 Update my information

 Logout

Online Services:



PERMITTING

Remodeling or adding on to your home? Learn when a permit is needed, submit a requirements and apply online.

[APPLY FOR A PERMIT →](#)

[GO TO PERMITTING →](#)



LICENSING

Starting a new business? Learn when you need a license, submit a requirements and apply online.

[APPLY FOR A LICENSE →](#)

[GO TO LICENSING →](#)



DEVELOPMENT PROJECTS

Starting a new construction project? Learn when you need to go through planning and zoning and apply online.

[GO TO DEVELOPMENT →](#)



CODE VIOLATIONS

Want to report blight, weeds, illegal parking or other code enforcement violations in your neighborhood?

[SUBMIT A COMPLAINT →](#)

MY REQUESTS

Home / My Account / My Requests

View My Licensing

Search


Issued All Online Messages


License#	Issue Date	Status	Description	Balance Due
STR25-000748	12/29/2025	Renewal Required	Alexander Vazquez	0.00



VIEW LICENSE


Home / Services / Licensing / View License

 Edit my license

 Make a payment

 Renew your license

 Upload documents

 Leave message

License #: STR25-000748


Status: Renewal Required

Issue Date: 12/29/2025

Expiration Date: 09/30/2026

Balance Due: \$0.00

Name: Alexander Vazquez

Address: 918 W OCEAN DR 



License Reviews Documents Inspections

License #: STR25-000748
License Type: Vacation Rental Business Tax
Sub Type: Duplex
Application Type: Renewal

If you are applying for a Property Manager transfer of 6 or more units please call City Hall before applying 305-289-1212.

Finished square feet of unit: 1170
Number of Bedrooms: 3
Maximum Occupancy: 5
Number of Units:

OWNER INFORMATION

Owner's Name: Alexander Vazquez
Mailing Address: 16857 71 st in n
City: loxahatchee
State: fl
Zip: 33470
Home Phone: 5615688753
Cell Phone: 5615688753

RENEW MY LICENSE

Home / Services / Licensing / View License / Renew my license

indicates a required field

License #:

STR25-000748

Name:

Alexander Vazquez

Address:

918 W OCEAN DR

License Type:

Vacation Rental Business Tax

Sub Type:

Duplex

APPLICANT INFORMATION

Email:

Noreply-SupportCenter@citizenserve.com

First Name:

Alexander

Last Name:

Vazquez

Home Address:

918 w Ocean Dr

City, State, Zip:

key colony beach

fl

33051

Business Name:

Secondwind

Company Address:

Company Address Line 2:

City, State, Zip:

Primary Phone:

Home Phone:

Update what information you need to.

Fee will be calculated at the end

Upload Signature Document if not able to sign in person:

Select File

ALTERNATE CONTACT NAME AND PHONE NUMBER

Alternate Contact Person's Name:

Jorge Infante

[447280]

Alternate Contact's Phone Number:

786-366-3536

[447281]

THE FOLLOWING MUST BE SUBMITTED AND/OR COMPLETED

1. This application completed & signed by owner, manager, and local contact

2. [2025-2026 Monroe County Local Business Tax Receipt](#)

Upload Document Here:

Select File

3. Online Payment of Business Tax for Vacation Rental. Once you submit your application you will be directed to make a payment.

4. All other fees, fines or violation for the property must be paid

5. To schedule a safety inspection go to keycolonybeach.net, Choose I Want To and then Schedule a Rental Inspection

Requirements - Units must be non-rented and clean at the time of inspection or the unit will fail the inspection and a \$300 reinspection fee will be charged.



I ACKNOWLEDGE 1-5 ABOVE

[251224]

INTERNAL USE

SUBMIT