

MINUTES

City of Key Colony Beach Recreation Committee

Thursday, April 9th, 2026 – 10:00 AM
& Via Zoom Conferencing Only

1. **CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Chair Cindy Catto at 10:06 AM, followed by Rollcall. **Present:** Chair Cindy Catto, Vice-Chair David Evangelista, Judy Burgett, 1st Alternate Sally Cherry, 2nd Alternate Lisa Joseph. **Absent:** Aleta Williamson, Frank Tremblay. **Also present:** City Administrator John Bartus, Vice-Mayor Doug Colonell, Commissioner Kirk Diehl, Mayor Freddie Foster.

2. **APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by a majority vote): City Clerk Roussin reported no changes, but the addendum on additional information for the Recreation Committee's current website was noted. Chair Catto asked for a motion to approve.

MOTION: Motion made by Judy Burgett to approve. David Evangelista seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

3. **APPROVAL OF MINUTES** - 03-12-2026 Recreation Committee Meeting Minutes: There were no changes to the minutes, and Chair Catto asked for a motion to approve.

MOTION: Motion made by Judy Burgett to approve. Sally Cherry seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

4. **CITIZEN COMMENTS & CORRESPONDENCE:** City Clerk Roussin reported correspondence from Justine Kinnick, who provided comments on the basketball court and additional hardscape and opposed losing more green space. There was no additional public comment.

5. **CHAIR REPORT:** Chair Catto talked about the upcoming agenda and the anticipation of a successful meeting.

6. **REQUEST(S) FOR NEW RECREATION-RELATED PROJECT:** No new requests were received.

7. **COMMITTEE PRIORITY IMPROVEMENT LIST:** Chair Catto asked for Committee comment on possible changes to the improvement list. Judy Burgett asked for further information on the Pavillion on 8th Street and for a status update on its being tabled. Chair Catto confirmed that it would be tabled for the moment and that the subject would be discussed further later during the meeting under the golf report.

8. **BUDGET REPORT - March 2026:** Judy Burgett provided the March Budget report and reported on expenditures and remaining funds. Chair Catto asked for a motion to accept the budget report.

MOTION: Motion made by Sally Cherry to approve. Lisa Joseph seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

9. GRANT UPDATES: Chair Catto asked City Administrator Bartus to provide an update on grants and the basketball court project. City Administrator Bartus discussed the option of re-soliciting the basketball court bid, and City Clerk Roussin noted that changes could be made to the bid documents before re-solicitation. David Evangelista raised concerns regarding what changes might make the project more attractive to prospective bidders and questioned whether the project should be bid in the same manner again. Chair Catto asked whether the project could be tied to ongoing work, such as the paving of the City Hall parking lot or the sidewalks near the detention pond. City Clerk Roussin confirmed that the Pervious Paver Project had been awarded and deferred to Mayor Foster regarding the possibility of combining the basketball court work with another project. David Evangelista commented on the prior list of bidders and raised the possibility of issuing a change order to a contractor currently performing similar work for the City. City Clerk Roussin provided additional comments regarding bidding threshold requirements and explained that the prior bid had been rejected because licensing requirements were not met. David Evangelista stated that the City should apply a uniform standard with respect to contractor licensing and recommended exploring whether the basketball court project could be completed through a change order to an existing contract involving similar work in the same area. Vice-Mayor Colonell commented on the possible availability of funds to pave the walkways and include the basketball court within that scope of work. David Evangelista also commented on available budget funds, and it was confirmed that the Pervious Paver Project had already been awarded. Mayor Foster stated that he would look into the suggestion. City Administrator Bartus confirmed that he would work with Mayor Foster to explore whether the project could be added to another contract by change order and further noted that McCourt had been notified that the bid was sent out through DemandStar. There being no further discussion, Chair Catto stated that she hoped to have positive information to report at the May meeting.

10. COMMITTEE MEMBER REPORT

- a. Tennis - Judy Burgett spoke for Aleta Williamson and reported on ongoing playtimes and court usage. Judy Burgett recalled the previous meeting's discussion on tennis nets and windscreen replacement and asked for any new information. Cindy Catto recalled discussions about allocating funds in the upcoming budget. Chair Catto advised reaching out to Public Works Department Head Mike Guarino to follow up.
- b. Golf - Chair Catto reported that the furniture for the porch and additional trees have been ordered and that the need for additional space in the coming months should be reviewed. Chair Catto further reported that proceeds from the Fishing and Boating Club are believed to be donated for additional furniture purchases in the fall. David Evangelista provided further comment on benches by the Pro-Shop on the porch, noting the need for seating outside the sun in the shade and that the new furniture is going well.
- c. Bocce/Horseshoe/Shuffleboard/Cornhole – Chair Catto spoke for Frank Tremblay and asked for comments. Judy Burgett reported that the bocce tournament was held with great participation and provided an update on current play during the week. Judy Burgett also reported that the courts are in great shape and that disability access is excellent.
- d. Pickleball – Chair Catto commented on the upcoming tournament, which David Evangelista confirmed to have been canceled.
- e. Basketball: On hold for now.

11. COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL

- a.** Discussion/Recommendation on proposals for Bocce Court Paver Improvements
 - i. Proposal by U.B. Brickin' for \$14,986.00
 - ii. Proposal by Paver Dave for \$21,595.00

Chair Catto reported that the new proposal had been received and that Frank Tremblay informed that UB Bricking is the contractor of choice, with a more realistic price. Chair Catto also reported on prior accidents and recommended using the remaining Recreation budget to finish the pavers at the bocce courts, hoping the city will finish the project this summer for less than \$11,000 used out of general funds. David Evangelista stated that UB Bricking is not a licensed contractor in the State of Florida and recommended requesting a quote from Haack instead. David Evangelista also clarified that UB Bricking does not appear on the State's website and that the State has not been contacted. He suggested that the City verify that UB Bricking has the proper licensing. City Clerk Roussin recommended checking with the Building Official regarding the allegation. Chair Catto asked for a motion to recommend that the City select its preferred contractor to complete the pavers at the bocce courts. David Evangelista asked for clarification.

MOTION: Motion made by Chair Catto to use the remainder of the Recreation Committee budget to be applied to finishing the paving project at the Bocce Courts, and that the Commission will decide if 1. The city can afford to finish it and 2. The city will decide who will do the project. David Evangelista seconded the motion:

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

- b.** Discussion/Review for Potential Website Edits

Chair Catto spoke about the current City website's Recreational webpage and suggested updating the areas for Pilates and the book club, with the update to be a work in progress over the summer. Chair Catto further added that the Little Libraries can be added and expressed hope for an update on the libraries at the next meeting. Chair Catto asked the committee to review the webpage and provide suggested updates at the next meeting. Sally Cherry expressed appreciation for the information provided on the website and noted that it is a great resource for residents. City Clerk Roussin outlined the procedure for website updates, with Chair Catto reiterating the need for updates and keeping the matter as an ongoing item.

Commissioner Diehl joined the meeting, addressed the earlier comment that UB Bricking lacked a license, and confirmed that the contractor has been contacted and is licensed and in good standing. Mayor Foster stated that no state license is required and explained that specialties do not need one. A brief discussion followed on licensing laws in the State of Florida, with consensus to follow up with the Building Official for clarification.

- c. Discussion/Review Recreation Committee Budget and all Recreational areas' needs/requests for FY 26/27 (10/1/2026-9/30/2027).**

Chair Catto spoke on future budget needs for the Committee and asked for Committee members' comments on those needs. Vice-Mayor Colonell asked for a follow-up on repairs to the tennis net. Chair Catto stated they were unsure but would follow up. David Evangelista offered assistance as well, with Mayor Foster confirming they would meet with the contractor.

City Clerk Roussin reported that Commissioner Harding requests all budget drafts by June 1st, and Chair Catto asked the Committee to have all requests at the May meeting.

Vice-Mayor Colonell asked for a follow-up on last year's major trimming at the Golf Course and asked who is responsible for monitoring the golf course landscaping needs. Chair Catto confirmed responsibility for the needs and stated that discussions with Commissioner Harding and Manager Daryl Rice are ongoing to keep landscaping up to date. Chair Catto clarified that recommendations will be made to the city for the whole park system, in addition to the smaller recreation budget.

d. Discussion on the approach for Future Golf Course Management Plans

Chair Catto discussed the need to better understand what managing the golf course entails in light of Daryl Rice's anticipated departure on September 30, 2027. Judy Burgett asked who might be available to come on board and begin learning the role before next year, and questioned what the overall plan should be. Chair Catto suggested holding a workshop meeting in November to discuss what needs to be done and to begin developing a draft job description. David Evangelista commented that a fact-finding effort should include reviewing other facilities, conducting research, and seeking input from residents, seasonal residents, and members of the golfing community. A brief discussion followed on the Committee's recommendation to establish a fact-finding committee and the City Attorney's advice against it. Discussion continued regarding whether a letter should be sent to the community to gather input on golf course management. Chair Catto stated a motion to approve sending a letter to the community. City Clerk Roussin informed that no motion was necessary but asked for a draft to be submitted to make the intent clear. Vice-Mayor Colonell cautioned against obtaining too much input and offered further comment on options for running the golf course and for the exploratory Committee to explore all options. Chair Catto noted that she had been part of a golf club in the north and suggested looking at how similar operations are managed, including whether they are community-run or operated through a cooperative model. Vice-Mayor Colonell also suggested possible collaboration with the Sombrero Golf Course and the potential use of High School students as interns, while noting that he did not see many viable options other than the City running the course or having it run by somebody. City Administrator Bartus offered to reach out to Stan Haines to determine whether there may be any interest from the Country Club in collaborating. Chair Catto asked what direction the Committee wished to take. David Evangelista stated that he did not support sending a flyer to the general public at this time, and instead suggested that a small informal group of interested individuals make inquiries as private citizens and report their findings back to the Recreation Committee. Chair Catto commented on the possibility of identifying six or seven individuals to assist with that effort. Judy Burgett expressed support for the current management model and stated that she would also reach out within her local community, emphasizing the importance of regular oversight, planning, and attention to detail. David Evangelista reiterated that City Administrator Bartus should follow up with Stan Haines and suggested that the item not be placed on next month's agenda so members could review other operations before reconvening on the topic at the June meeting.

e. Discussion/Review of Social Media Posts in Swimming at Sunset Park

Chair Catto asked for a recommendation on swimming at Sunset Park and on enforcing the rules posted on the sign. David Evangelista commented on prior "No Swimming" signage and asked for confirmation that police had previously removed individuals for swimming at Sunset Park. He further stated that what is permitted at Sunset Park should be clearly defined and consistently enforced. Chair Catto confirmed that the sign states "No Swimming" and noted social media posts

showing individuals jumping and diving from the dock. The Committee held further discussion on swimming and rule enforcement. Mayor Foster stated that jumping is prohibited and informed that Public Works Department Head Mike Guarino will update the signage to align with the City Code.

f. Discussion/Recommendation on Tennis Court Signage

Chair Catto discussed Aleta Williamson’s concerns about scooters and bicycles on the tennis courts, noted that additional signage is needed because the courts cannot be locked due to basketball use, and mentioned potential damage to the court surface. David Evangelista commented on the need for additional signage, noted that a previous sign had been moved, and recommended placing a sign at each gate. Mayor Foster stated that he had spoken with parents in the area and that previous behavior will be prohibited. The Committee reached consensus to place a sign at each gate. Mayor Foster further confirmed that Public Works Department Head Mike Guarino will arrange for a new sign.

g. Discussion/Review of the Re-Solicitation of the Basketball Court Project

Chair Catto stated that the solicitation for the basketball project has already been discussed and that the committee will wait for the bid for the construction of the courts. David Evangelista asked whether the committee will investigate whether Haack Enterprises can perform the project by change order before putting the project back out to bid, and cautioned about a possible conflict if both are done simultaneously. Mayor Foster stated that he will meet with McCourt and Haack in the coming weeks and will receive guidance from legal on how to move forward.

h. Discussion to hold Summer Meetings via Zoom only

The Committee gave consensus to hold summer meetings via Zoom only at 10:00 AM on the 2nd Thursday of each month, their regular meeting day.

12. ANY OTHER BUSINESS: Mayor Foster updated on no net in storage and the need to order a new one.

13. NEXT MEETING: Thursday, May 14th, 2026 – 10:00 AM Zoom

14. ADJOURNMENT: The meeting adjourned at 11:28 AM.

Respectfully submitted,

Silvia Roussin

City Clerk

ADOPTED: June 11, 2026

Silvia Roussin

City Clerk