

AGENDA

Beautification Committee

Tuesday, July 14th, 2026 – 10:00 AM

At the Temporary Meeting Place at The Inn, Back Patio, 700 W. Ocean Drive, Key Colony Beach, Florida
& via Zoom Conferencing

[Zoom Login Information at the end of this Agenda](#)

- 1. CALL TO ORDER and ROLLCALL**
- 2. AGENDA ADDITIONS, CHANGES, OR DELETIONS**
- 3. INTRODUCTION OF GUESTS**
- 4. CITIZEN COMMENTS & CORRESPONDENCE**
- 5. APPROVAL OF MINUTES:**
 - a. June 9th, 2026 – **Pgs. 1-3**
- 6. BUDGET UPDATE**
 - a. June Budget Report – **Pgs. 4-9**
 - b. June Giving Tree Report – **Pg. 10**
- 7. GARDENING AND LANDSCAPING UPDATES**
 - a. State of All Gardens
 1. Kapok Garden & Orchid/Coconut Pathway – Janie Byland
 2. Tiki Garden by The Inn – Janice Mueller
 3. Post Office Tiki – Nancy Helme
 4. Detention Pond & 7th Street Color Garden – Dave McKeehan
 5. Front & Boulder Garden, 1st Street Park – Pam Geronemus
 6. City Hall, Parking, Waterfront Garden & Sunset Park- Sandy Bachman
 7. Golf Course
- 8. BEAUTIFICATION COMMITTEE IMPROVEMENT LIST – Pg. 11**
- 9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL**
 - a. Continued Discussion/Approval of Landscaping by the Public Works Building and Golf Warehouse
 - b. Discussion/Approval of Proposals for the Installation of three Geiger Trees
 1. Supreme Landscaping Services \$2,250.00 – **Pg. 12**
 2. Brightview Landscaping Services \$2,978.62 – **Pgs. 13-14**
- 10. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARDS**
- 11. ANY OTHER BUSINESS:**
- 12. NEXT MEETING:** Tuesday, August 11th, 2026, 10:00 AM – in Person & via Zoom at The Inn
- 13. ADJOURNMENT**

In accordance with Florida's Government in the Sunshine Law, notice is hereby given that one or more members of the City Commission may be present at this meeting. The presence of Commissioners does not constitute a City Commission meeting, and no official action by the City Commission will be taken.

This meeting will be held both via Zoom and in person at the temporary meeting place for the Beautification Committee at The Inn, Back Patio, 700 W. Ocean Drive, Key Colony Beach, Florida 33051.

Join from PC, Mac, iPad, or Android:

<https://us02web.zoom.us/j/87241140519?pwd=C8nOzdxa8BCtwThlXYvmt3jaBUuZEg.1>

Passcode:105324

Phone one-tap:

+13052241968,,87241140519#,,,,*105324# US

+13092053325,,87241140519#,,,,*105324# US

Join via audio:

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

Webinar ID: 872 4114 0519

Passcode: 105324

International numbers available: <https://us02web.zoom.us/j/87241140519?pwd=C8nOzdxa8BCtwThlXYvmt3jaBUuZEg.1>

In accordance with Florida's Government in the Sunshine Law, notice is hereby given that one or more members of the City Commission may be present at this meeting. The presence of Commissioners does not constitute a City Commission meeting, and no official action by the City Commission will be taken.

MINUTES

Beautification Committee

Tuesday, June 9th, 2026 – 10:00 AM

via Zoom Conferencing only

1. **CALL TO ORDER and ROLLCALL:** The Key Colony Beach Beautification Meeting was called to order by Chair Sandy Bachman at 10:00 AM, followed by Rollcall. **Present:** Chair Sandy Bachman, Vice-Chair Pam Geronemus, Dave McKeehan, Janice Mueller, 1st Alternate, Jo Corso. **Absent:** Janie Byland, 2nd Alternate Nancy Helme. **Also Present:** City Administrator John Bartus, City Clerk Silvia Roussin, Mayor Foster, Vice-Mayor Doug Colonell.

2. **AGENDA ADDITIONS, CHANGES, OR DELETIONS:** Chair Bachman added a discussion on the 4th of July Celebration under Item 9b. There were no further changes, and Chair Bachman asked for a motion to approve the agenda with changes.

MOTION: Motion made by Vice-Chair Geronemus to approve the agenda with changes. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

3. **INTRODUCTION OF GUESTS:** Chair Bachman recognized Judy Durant, who was attending as a guest.

4. **CITIZEN COMMENTS & CORRESPONDENCE:** None.

5. **APPROVAL OF MINUTES:**

- a. April 14th, 2026
- b. May 12th, 2026

There were no changes to the minutes, and Chair Bachman asked for a motion to approve both sets of meeting minutes.

MOTION: Motion made by Vice-Chair Geronemus to approve both meeting minutes. Dave McKeehan seconded the motion.

DISCUSSION: None.

ON THE MOTION: Rollcall vote. Unanimous approval.

6. **BUDGET UPDATE**

- a. May Budget Report
- b. May Giving Tree Report

Dave McKeehan presented the budget report, including expenditures and allocations for the month of May. He reported that the Committee remains within budget and currently reflects a surplus. Chair Bachman noted that funds previously allocated for detention pond repairs were declined by the Commission.

Chair Bachman reported that BrightView is reviewing the Kapok Garden project and expects the work to be completed within the next several months. She also advised that requests for Fourth of July decorations had been submitted and that the expenditures will be shown next month.

Dave McKeegan reported that there were no changes to the Giving Tree Fund. He also provided comments regarding the current fiscal year budget and anticipated budget requests for maintenance and future plantings.

Chair Bachman discussed the Committee's intention to enhance landscaping around the Public Works Building and the Basketball Court. She also noted that palm trees had been planted at Sunset Park at the request of Mayor Foster.

7. GARDENING AND LANDSCAPING UPDATES

a. State of All Gardens

1. ~~Kapok Garden~~ ~~Orchid Garden~~ & Coconut/Orchid Garden: Chair Bachman reported that Janie Byland advised the orchids are doing well. The Committee is awaiting additional plantings for the Kapok Garden and expects a project timeline from BrightView soon. Chair Bachman further reported that tropical milkweed has been planted. Chair Bachman presented the idea of installing a round picnic table at the end of the Coconut Path to provide a seating area overlooking the water. The Committee agreed to revisit the idea at a future meeting. Dave McKeegan reported that Janie Byland has completed substantial work in the garden and suggested that a suitable location for the proposed table may become available once remaining work is completed.
2. Tiki Garden by The Inn – Janice Mueller inquired about a delayed work party for the Tiki Garden. Following discussion, the Committee agreed to postpone scheduling the work party until the Fall. Chair Bachman reported that additional white flowers had been planted.
3. Post Office Tiki – Nancy Helme
4. Detention Pond & 7th Street Color Garden – Dave McKeegan reported that the detention pond is in good condition, with some improvements planned for completion during the fall season. Mayor Foster advised that the Public Works Department recently spent two days weeding the area and that dead plants are being replaced using remaining grant funds. He also reported that the pond is nearly full but is functioning properly without overflowing. Chair Bachman confirmed that the pond continues to maintain a stable water level. Additional discussion took place regarding birds and fish observed at the pond, which members considered a positive sign of the pond's health. Mayor Foster reported that pavers have been ordered for Shelter Bay and that installation is expected to begin within approximately two weeks.
5. Front & Boulder Garden, 1st Street Park – Vice-Chair Geronemus reported that the Muhly grass near the "What's Your Hurry" sign had been fertilized. She noted that some areas of the grass are struggling but anticipated improvement with upcoming rainfall. Vice-Chair Geronemus further reported that 1st Street Park is in good condition and suggested planting flowers around the flagpole in the fall. Chair Bachman discussed the Little Libraries and noted that Sally Cherry, a Recreation Committee member, has assumed responsibility for their maintenance and book rotation. Mayor Foster reported that he planned to discuss outstanding landscaping requests with Public Works Director Mike Guarino later that day and suggested reviewing remaining budget funds for possible expenditures.
6. City Hall, Parking, Waterfront Garden & Sunset Park- Chair Bachman reported that the repotted desert roses are doing well. She also advised that the planters along Sadowski Causeway are improving, although some plants have required replacement. Overall, the planters are in better condition than during the winter months. Chair Bachman stated that

additional red petunias will be ordered and that two more hanging baskets had been purchased.

7. Golf Course – Chair Bachman noted that the Beautification Committee is responsible for the landscaping along the 7th Street and 8th Street sidewalk area adjacent to the golf course. She reported a need for additional trees along 8th Street and advised that Golf Course Operator Daryl Rice suggested planting Royal Poinciana trees. Chair Bachman indicated that she would meet with Mr. Rice the following week to discuss landscaping improvements along the golf course walkway. Vice-Chair Geronemus commented that Royal Poinciana trees can be messy due to leaf and flower drop. Chair Bachman requested that members forward alternative tree suggestions to Mr. Rice.
8. **BEAUTIFICATION COMMITTEE IMPROVEMENT LIST** - Chair Bachman reviewed the Committee Improvement List and discussed ongoing projects, including the expansion of improvements from the Orchid Garden to the Coconut Path and portions of Sunset Park. She reported that flowers along Sadowski Causeway are performing well and recommended removing the City Hall Little Library from the list, as that project has been completed.

9. COMMITTEE MEMBER ITEMS FOR DISCUSSION/APPROVAL

- a. Discussion/Approval of Landscaping by the Public Works Building and Golf Warehouse

Chair Bachman reported that landscaping around the Public Works Building and Golf Warehouse will be included in the upcoming meeting with Daryl Rice regarding future plantings. She expressed hope that Public Works staff would have sufficient time to complete the project or that BrightView could assist if necessary. Vice-Chair Geronemus suggested planting gardenia bushes due to their fragrance. Chair Bachman expressed support for the suggestion.

- b. 4th of July Celebration ****Agenda addition****

Chair Bachman reported that decorations for the Fourth of July celebration had been ordered, including patriotic bunting, American flags, and an entrance banner for the City.

10. DISCUSSION/APPROVAL FOR UPCOMING BEAUTIFICATION AWARDS

11. ANY OTHER BUSINESS: None.

12. NEXT MEETING: Tuesday, July 14th, 2026, 10:00 AM – Mayor Foster informed the Committee that meetings would resume being held in person beginning in July. Committee members agreed that morning meeting times remain preferable.

13. ADJOURNMENT: The meeting adjourned at 10:30 AM.

Respectfully submitted,

Silvia Roussin
City Clerk

	Budget	JUNE 2026	FYE 2026	Remaining Budget
575-000 · BEAUTIFICATION				
575-030 · Beautification Maintenance	7,500.00	0.00	4,039.29	3,460.71
575-040 · Plantings	25,000.00	438.16	1,306.61	23,693.39
575-050 · Holiday Supplies/Labor	7,500.00	328.81	3,135.50	4,364.50
Total 575-000 · BEAUTIFICATION	40,000.00	766.97	8,481.40	31,518.60

Remainder Allocations

\$800.00 for plantings for Janie's Gardens
 \$171.19 for 4th of July decorations
 \$500.00 for the purchase of orchids
 \$200.00 for the rubber plant transplant
\$1,671.19

Beauts



Details for Order #114-4332174-6545845

Order Placed: June 9, 2026

PO number : Beauts

Amazon.com order number: 114-4332174-6545845

Order Total: \$45.99

Not Yet Shipped	
Items Ordered	Price
1 of: 50 Pack 8x12 Inch Small American Hand Held Stick Flags with Kid-Safe Spear Top, Perfect for 4th of July, Memorial Day, Patriotic Decorations, Parades Sold by and invoiced on behalf of: szlzhsm (seller profile) Condition: New	\$45.99
Shipping Address: City of Key Colony Beach CITY HALL 600 W OCEAN DR PO BOX 510141 KEY COLONY BEACH, FL 33051-2000 United States	
Shipping Speed: Standard Shipping	
Payment information	
Payment Method: Visa Last digits: 2783	Item(s) Subtotal: \$45.99 Shipping & Handling: \$0.00 -----
Billing address City of Key Colony Beach 600 W OCEAN DR KEY COLONY BEACH, FL 33051-2000 United States	Total before tax: \$45.99 Estimated Tax: \$0.00 ----- Grand Total: \$45.99

To view the status of your order, return to [Order Summary](#).

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Details for Order #114-1135018-5430613

Order Placed: June 9, 2026

PO number : Beauts

Amazon.com order number: 114-1135018-5430613

Order Total: \$282.82

Not Yet Shipped	
Items Ordered	Price
1 of: 24 Pack 12x18 Inch American Flags For outside, US Flags with Kid-Safe Spear Top, Pluggable ground Multi-Purpose wood Fla gpole , Patriotic Decorations, Memorial Day, 4th of July decorations,Independence Day Patriotic Holiday Yard Garden Flag s Sold by and invoiced on behalf of: szlzhsm (seller profile) Condition: New	\$41.99
4 of: Patriotic Decorations - 4th of July Decorations Outdoor Hanging American Flag Banners Porch Sign for Veterans Memorial L abor Presidents Flag Election Day Sold by and invoiced on behalf of: Labrostar Direct (seller profile) Business Price Condition: New	\$13.97
4 of: 6 Pack 1.5x3 FT USA Pleated Fan Flag, American Bunting Flag Patriotic Half Fan Banner 4th of July Decorations Outdoor Me morial Day Decor Fourth July Independence Day Outside Red White and Blue Decor Sold by and invoiced on behalf of: REGTEB (seller profile) Condition: New	\$42.99
1 of: 25 Pack Small American Flags on Stick 5x8 Inch/Mini American US Flags/American Hand Held Stick Flags Spear Top (5x8 Inch -25 pack) Sold by and invoiced on behalf of: Smith's-Tool (seller profile) Business Price Condition: New	\$12.99
Shipping Address: City of Key Colony Beach CITY HALL 600 W OCEAN DR PO BOX 510141 KEY COLONY BEACH, FL 33051-2000 United States	
Shipping Speed: FREE Prime Delivery	

Payment information	
Payment Method: Visa Last digits: 2783	Item(s) Subtotal: \$282.82
Billing address City of Key Colony Beach 600 W OCEAN DR KEY COLONY BEACH, FL 33051-2000	Shipping & Handling: \$0.00
	Total before tax: \$282.82
	Estimated Tax: \$0.00

United States

Grand Total: \$282.82

To view the status of your order, return to [Order Summary](#).

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515.040

Beants



CC
2783

Order #271634

Confirmed Jun 17

[Buy again](#)

✓ Confirmed

We're preparing these items for shipping.

Jun 17

[Download Shop to track package](#)

News and offers

You'll receive marketing emails. You can unsubscribe at any time.

Email me exclusive discounts, gardening tips, and early access to new arrivals



2

Sweet Caroline Sweetheart Lime Sweet Potato Vine (Ipomoea)

\$20.38

4.25" Eco+ Grande / Ships Now

Ship Week: Ships Now

\$10.19/ea



3

Supertunia® Royal Velvet® Petunia

\$30.57

4.25" Eco+ Grande / Ships Now

Ship Week: Ships Now

\$10.19/ea



10

Supertunia Vista® Bubblegum® II Petunia

\$101.90

4.25" Eco+ Grande / Ships Now

Ship Week: Ships Now

\$10.19/ea



10

Supertunia Vista® Paradise Petunia

4.25" Eco+ Grande / Ships Now

\$10.19/ea

\$101.90



15

Supertunia® Really Red Petunia

\$152.85

Subtotal · 40 items

\$407.60

Shipping

Free

Taxes

\$30.56

TotalUSD **\$438.16**

Contact clerk3@keycolonybeach.net

Ship to Cheryl Baker
City of key Colony Beach
600 West Ocean Drive PO Box 510141
City of Key Colony Beach
Key Colony Beach Florida 33051
United States
3052891212

Method FedEx Shipping

Payment Visa · 2783 
\$438.16 USD · Jun 17

[Happy Gardener Guarantee](#) [Shipping](#) [Privacy policy](#) [Terms of service](#)

Giving Tree Donations 2020 - current

Date	Amount	Check No.	Name
1/3/20	\$ 100.00	2952	Franco & Mary Dascanio
1/2/20	\$ 100.00	4451	The Danoff's Donation (Sherwood Danoff)
1/4/20	\$ 100.00	3198	Morton Clark
1/28/20	\$ (800.00)		Key West Woodworks - Add'l Framing- Causeway Sign
2/13/20	\$ 5.00	CASH	Anonymous Donation
2/27/20	\$ (124.31)		Reef Waterworks Company - Entry Way Park
3/5/20	\$ 1,020.00	Cash	Hot Dogs in the Park - Tips
3/5/20	\$ 480.00	Cash	Hot Dogs in the Park - 50/50
3/5/20	\$ 280.00	Cash	Hot Dogs in the Park - Raffle
3/5/20	\$ 20.00	2065	Ned & Kathleen Bode
3/5/20	\$ 50.00	3874	Holly & David Folk
3/18/20	\$ (600.00)		Keys Engineering Services - Entry Way Park
4/14/20	\$ (88.45)		Home Depot - Entry Way Park
4/15/20	\$ (33.60)		Home Depot - Entry Way Park
4/15/20	\$ (80.00)		Matlock's Welding & Fabrication LLC - Entry
4/15/20	\$ (42.79)		Marathon Lumber Supply - Entry Way Park
4/16/20	\$ (195.20)		Superbrightleds.com - Entry Way Park
3/17/20	\$ (600.00)		Engineer Design Drawing - Entrance Sign
4/14/20	\$ (85.45)		Entry Sign (2) 12Ft 6x6 #2 PT, 60lb Concrete
4/15/20	\$ (80.00)		Entry Sign Flat Bar - Matlock Welding
4/15/20	\$ (33.60)		80lb Concrete
4/17/20	\$ (150.74)		New Entrance Sign - Misc Matl
4/21/20	\$ (5,000.00)		Causeway Entrance - 3 mounds (Gonzalez)
4/21/20	\$ 500.00	237797	American Endowment Foundation (Grant req by Richard & Carol Gross) 14791 57th St. South, Afton, MN 55001
5/18/20	\$ 50.00		Hot Dogs in the Park Donation (Late Arrival)
6/10/20	\$ 1,550.00	48855	Paul Davis - Sunset Park Donation
1/29/21	\$ 500.00	292925	American Endowment Foundation (Grant req by Richard & Carol Gross) 14791 57th St. South, Afton, MN 55001
3/30/21	\$ (967.50)	18667	Aluminum Frame for City Sign
3/12/21	\$ 574.00	4086	David McKeenan - Donation for Mulch
3/9/21	\$ (574.00)		150 Bags of Mulch - Home Depot
4/19/21	\$ (1,069.00)		Home Depot - 300 Bags of Mulch
4/20/21	\$ (140.14)		Home Depot - 22 8' Landscape Timbers
4/5/22	\$ 1,003.00		Hot Dogs in The Tiki Fundraiser
5/13/22	\$ 600.00		KCB Fishing & Boating Club Inc.
11/17/22	\$ 500.00	436993	American Endowment Foundation (Grant req by Richard & Carol Gross) 14791 57th St. South, Afton, MN 55001
01-24-2023	\$ 500.00	3/31/62	American Endowment Foundation (Grant req by Richard & Carol Gross) 14791 57th St. South, Afton, MN 55001
3/1/23	\$ (1,270.00)		Brandano Banner Purchase
Total	\$ 7,674.64		
3/2/24	\$ 2,027.10	cash	Hot Dogs in the Hut Event
3/6/24	\$ 50.00	7529	Contribution to the Hot Dogs in the Hut Event by Ronald & Constance Foster
4/26/24	\$ 1,000.00	1028	Joe Turgeon - 7- meter Bridge Run T-Shirt sales profit
4/26/24	\$ 1,500.00	1029	Joe Turgeon - Donation for Sunset Park Beautification & Improvements.; specific Sunset Beach sign
6/3/24	\$ 500.00	2450	Doug & Lisa Colonell
Total	\$ 12,751.74		
	\$ 1,000.00		Beautification Meeting 05/14/2024: Allocations for Removal of grasses and purchase of bromeliads (Brightview)
	\$ (1,000.00)		Beautification Meeting 05/14/2024: Allocations for Retention Pond Field Trial
	\$ 200.00		Beautification Meeting 05/14/2024: Allocations for the purchase of climbing vines
8/7/24	\$ (758.17)		Brandano Banner Purchase
9/24/24	\$ (750.00)	paid by C	Signs by Renee - Letters for Sunset Park Sign
10/28/24	\$ (232.28)		Coffee Plants from Brightview
10/8/24	\$ (72.00)		Monkey Grass purchase from Octopus Garden
10/23/24	\$ 500.00	2485	Donation by Commissioner Colonell & his wife
11/12/24	\$ 1,000.00	Misc.	Holiday Banner Sale Profits (20 x \$50.00)
12/7/24	\$ 1,000.00		Private Donation
1/14/25	\$ 170.00		Additional Banner Sales (170.00)
1/15/25	\$ (70.00)		Local Awards & Engraving - Giving Tree Leaves Engraving
2/22/25	\$ 1,866.00		2025 Hot Dogs in the Hut Proceeds
5/14/25	\$ (509.50)		Mulch - Home Depot
5/22/25	\$ (813.01)		Mahogany Tree from Brightview (\$836.28 was paid by Beauts total bill \$1671.29)
9/17/25	\$ (763.50)		Island Home Garden Center- dirt and flowers for baskets
	\$ (41.88)		Home Depot - ground cover for orchid garden
	\$ (1,000.00)		Allocation for plantings by the PW Workshop per the meeting from 9/9/2025 - no invoice yet
2/7/26	\$ 1,723.00		Hot Dogs in the Hut Event 2026 Proceeds
Estimate Total after expenditures	\$ 13,000.40		

July 2026 Beautification Committee Improvement List

1. Attracting Birds by the Detention Pond/Creation of an Ecosystem
2. Orchid Garden
3. Golf Course Landscaping
4. Golf Course Clubhouse Landscaping
5. Lighting & Flower Baskets on Sadowski Bridge
6. Walkway/Pavers on detention pond – in progress
7. Plantings by the tennis/basketball court- deferred until basketball is completed

Completed

1. City Hall Little Library

Supreme Landscaping Services
1675 N Commerce Pkwy
Weston, FL 33326
info@supremeflkeys.com



Estimate

ADDRESS

Michael Guarino
City Of Key Colony Beach
600 West Ocean drive
Key Colony Beach, Florida
33051 United States

ESTIMATE # 2052
DATE 06/30/2026

DATE	DESCRIPTION	QTY	RATE	AMOUNT	
	New Tree Installation	25 gal 10' Orange Geiger Installation	3	750.00	2,250.00

Thank You for allowing Supreme to serve you. You can Pay your invoice online. We accept all major credit cards or you may mail your check to: Supreme Landscaping 1675 N Commerce Parkway, Weston, FL 33326

TOTAL

\$2,250.00

Accepted By

Accepted Date

Thank you for your business.

Proposal for Extra Work at City of Key Colony

Property Name	City of Key Colony	Contact	Mike Guarino
Property Address	600 West Ocean Dr Key Colony Beach, FL 33051	To	City of Key Colony
		Billing Address	600 W Ocean Dr Key Colony Beach, FL 33051

Project Name Install Three Orange Geiger Trees

Project Description install trees

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
3.00	EACH	Orange Geiger - 25 gallon - 10' height, installed in area of Cap Rock	\$430.08	\$1,290.23
1.00	LUMP SUM	Excavator - large holes in cap rock	\$932.28	\$932.28
3.00	EACH	Top Soil - yards	\$215.26	\$645.79
1.00	EACH	Tree staking	\$110.32	\$110.32

For internal use only

SO# 8953041
JOB# 354901007
Service Line 130

Total Price \$2,978.62

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
4155 E. Mowry Dr, Homestead, FL 33033 ph. (305) 258-8011 fax

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. Work Force. Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. License and Permits. Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. Taxes. Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. Insurance. Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. Liability. Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquakes, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. Subcontractors. Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. Additional Services. Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. Access to Jobsite. Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. Payment Terms. Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. Termination. This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. Assignment. The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. Disclaimer. This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. Cancellation. Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. Tree & Stump Removal. Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to: concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. Waiver of Liability. Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of the Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

	Manager
Signature	Title
Mike Guarino	June 30, 2026
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	Enhancement Manager
Signature	Title
Jeffrey Kyzer	June 30, 2026
Printed Name	Date

Job #:	354901007		
SO #:	8953041	Proposed Price:	\$2,978.62