AGENDA

City of Key Colony Beach
Recreation Committee
Thursday, August 13, 2026 – 10:00 AM
& Via Zoom Conferencing Only
Zoom login Information at the end of this Agenda

1. **CALL TO ORDER and ROLL CALL**

2. **APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

3. **APPROVAL OF MINUTES**:
   a. July 9, 2026 **– Pgs. 1-4**

4. **CITIZEN COMMENTS & CORRESPONDENCE – Pg. 5**

5. **CHAIR REPORT**

6. **REQUEST(S) FOR NEW RECREATION-RELATED PROJECT:** No new requests were received.

7. **COMMITTEE PRIORITY IMPROVEMENT LIST – Pg. 6**

8. **BUDGET REPORT**
   a. July 2026 **– Pg. 7**

9. **GRANT UPDATES**

10. **COMMITTEE MEMBER REPORT**
    a. Tennis
    b. Golf
    c. Bocce/Horseshoe/Shuffleboard/Cornhole
    d. Little Libraries
    e. Basketball

11. **COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**
    Discussion/Approval for a Proposal for Golf Course Landscaping Improvements by 8th Street **– Pgs. 8-9**
    a. Buttonwood Proposal by Plant Health Care for $8,669.45 **– Pg. 10**
    b. Fishtail Palm Proposal by Plant Health Care for $8,669.45 **– Pg. 11**

12. **ANY OTHER BUSINESS**

13. **NEXT MEETING:** October 8th, 2026 – 10:00 AM ZOOM ONLY

14. **ADJOURNMENT**

In accordance with Florida's Government in the Sunshine Law, notice is hereby given that one or more members of the City Commission may be present at this meeting. The presence of Commissioners does not constitute a City Commission meeting, and no official action by the City Commission will be taken.

Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/81583419897?pwd=H3KAlMjTm8r83pWJkU84IwxwovGvuV.1
Passcode:717633

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+13052241968,,81583419897#,,,,*717633# US
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+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
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MINUTES

City of Key Colony Beach
Recreation Committee
Thursday, July 9, 2026 – 10:00 AM
& Via Zoom Conferencing Only
Zoom login Information at the end of this Agenda

1. **CALL TO ORDER and ROLL CALL:** The Key Colony Beach Recreation Committee meeting was called to order by Chair Cindy Catto at 10:00 AM, followed by Rollcall. **Present**: Chair Cindy Catto, Vice-Chair David Evangelista, Aleta Williamson, Frank Tremblay, Sally Cherry. **Also present:** City Administrator John Bartus, Public Works Department Head Mike Guarino, City Clerk Silvia Roussin, Mayor Freddie Foster, Vice-Mayor Doug Colonell.

2. **APPROVAL OF THE AGENDA** (Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)

   There were no changes to the agenda, and Chair Catto asked for a motion.

   MOTION: Motion made by Sally Cherry to approve. Aleta Williamson seconded the motion.
   DISCUSSION: None.
   ON THE MOTION: Rollcall vote. Unanimous approval.

3. **APPROVAL OF MINUTES**:
   a. June 11, 2026: There were no changes to the minutes, and Chair Catto asked for a motion to approve.

   MOTION: Motion made by Vice-Chair Evangelista to approve. Sally Cherry seconded the motion.
   DISCUSSION: None.
   ON THE MOTION: Rollcall vote. Unanimous approval.

4. **CITIZEN COMMENTS & CORRESPONDENCE:** Lynne Benton commented on prior approvals for bathroom funding and future cost projections, and suggested developing a master plan for the recreational committee. She discussed possible goals for a master plan, including compliance with recreational facilities standards, infrastructure needs, available funding, and the value of a master plan. Lynne Beton encouraged community input and citizen participation in developing a master plan and asked the Committee to consider creating a plan and making a recommendation to the Commission.

   Chair Catto noted that the Committee maintains a priority improvement list, detailed the items currently on the list, and explained how to submit new ideas.

5. **CHAIR REPORT:** Chair Catto commented on the Committee's recommendation to the City Commission at the last meeting regarding the TDC grant request for the Golf Course Pavilion and her subsequent request to have the matter tabled and placed on a future agenda for consideration. Frank Tremblay commented on David Evangelista's letter and agreed with Mr. Evangelista's suggestion to conduct a needs assessment in the fall, when residents return for the season. Frank Tremblay stated that more community input is needed and agreed to pause and slow the process.

6. **REQUEST(S) FOR NEW RECREATION-RELATED PROJECT:** No new requests were received.

7. **COMMITTEE PRIORITY IMPROVEMENT LIST:** Chair Catto reported no new requests, and all members confirmed agreement with the current list.

8. **BUDGET REPORT:**
   a. June 2026: City Clerk Roussin presented the budget report and provided an update on the prior month's expenditures for the down payment on the Bocce Court pavers and stated that the remaining funds will be spent once the final invoice is received. Mayor Foster reported that the project is expected to begin in one to two months.

9. **GRANT UPDATES:** City Administrator Bartus provided updates on submitted TDC applications, including the 7th and 8th Street restrooms, the fitness trail and exercise stations, and grant funding for the basketball court project. City Administrator Bartus reported that TDC advised it was a good year to submit requests. Chair Catto questioned the timing for completion of the basketball project, considering the grant process and the belief that funds were included in the current budget. Mr. Bartus explained that pricing came in higher than expected and that grant decisions are expected in October, with groundbreaking anticipated afterward. City Administrator Bartus reviewed the submitted TDC grant figures for each project, including the City's matching funds. Chair Catto expressed confusion about the basketball grant application and noted that the matter would be discussed later in the meeting. Vice-Chair Evangelista asked about grant spending requirements and when construction could begin. City Administrator Bartus explained that construction must wait until the contract has been approved and executed. Vice-Chair Evangelista commented on the City's ability to build the court out of pocket.

10. **COMMITTEE MEMBER REPORTS**
    a. Tennis – Public Works Department Head Mike Guarino reported that the tennis courts look great and confirmed that the windscreens were taken down a couple of weeks ago.
    b. Golf – Chair Catto reported that the new furniture looks great and that possible ceiling fans would be discussed later in the meeting. Chair Catto stated that the new safety trees have been planted and look good. Public Works Department Head Guarino confirmed that a factory representative will visit within the next couple of weeks to inspect the new golf course equipment and review maintenance issues and settings.
    c. Bocce/Horseshoe/Shuffleboard/Cornhole – Chair Catto stated that the pavers are on the list for installation.
    d. Little Libraries – Sally Cherry reported no problems and ongoing weekly maintenance.
    e. Basketball – No report was given.

11. **COMMITTEE MEMBER ITEMS FOR DISCUSSION & RECOMMENDATION OF APPROVAL**
    a. Basketball Court Project Update: Chair Catto commented on the high pricing for the basketball court and asked Public Works Department Head Mike Guarino for further information. Mike Guarino stated that the quote was for $48,000 for the court, based on the original RFP 2026-03 and the court dimensions included in the packet. Chair Catto commented on the available funds of $60,000 and asked Mayor Foster to elaborate on the grant application and cost. Vice-Chair Evangelista asked about the available funds and the $48,000 quote. Vice-Mayor Colonell asked what scope was included in the quote. Public Works Department Head Guarino explained that the quote included striping, placement, width, and installation of the hoop. Vice-Chair Evangelista commented on the preferred green pavement color and asked City Administrator Bartus about the requested grant amount compared to the current quote. City Administrator Bartus explained that the project included a tiki hut and noted that, with available overall funding, the City had

been encouraged to apply. Chair Catto asked for clarification on the project approach. Mayor Foster explained that grant funds should be used strategically and that removal of the golf pavilion created an opportunity for additional available funding. Mayor Foster also spoke about having projects ready to proceed once grants are approved. City Administrator Bartus confirmed that each TDC grant is independent of the others. Vice-Chair Evangelista further commented on submitting at a lower price and the probability of receiving the grant, and City Administrator Bartus advised that the current grant application cannot be modified. Mayor Foster commented on the study submitted in support of the grant and suggested attending the DAC meeting to understand the process. Vice-Chair Evangelista asked about visual aspects, the City's intention to install another tiki hut, and possible citizen concerns regarding visual impact. Mayor Foster explained that the tiki hut could be used for bird watching or as a resting area along the fitness trail. Aleta Williamson asked about landscaping around the courts once they are completed, and Mayor Foster confirmed that it is a possibility. Vice-Chair Evangelista commented that the Pickleball Club was expected to assist with landscaping and that the Beautification Committee had confirmed its participation. Mayor Foster confirmed that the City would handle landscaping. Vice-Chair Evangelista asked about the intention to paint the basketball court green and whether an updated Affordable Asphalt quote could be obtained. Mayor Foster stated that Affordable Asphalt would need to requote the work as part of the process. Vice-Mayor Colonell had no concerns. Frank Tremblay commented on the need for a project start date, and Chair Catto agreed.

b. **Continued Discussion of Future Golf Course Management, per the April 9th meeting**: Chair Catto asked for input from Committee members. Vice-Chair Evangelista had no additional comments and stated that his thoughts were expressed at the previous meeting regarding how the City Commission should move forward. Chair Catto discussed the need for a dedicated person and the importance of personal relationships. She stated that the current Golf Course Manager, Daryl Rice, has wonderful people who take pride in their work and in the golf course. Chair Catto noted the need for a community bond (relationship) and stated that recreation is tied to Key Colony Beach. Vice-Mayor Colonell recalled prior discussion of possible options for future golf course management and suggested managing golf similarly to the pickleball club. Chair Catto commented on the differences between the golf course and the pickleball club, including the time commitment involved. Vice-Mayor Colonell stated that it was an idea and could be reviewed as a possible option.

MOTION: Motion made by Chair Catto to request the Commission's approval to form a committee consisting of one Commissioner, Public Works Department Head Mike Guarino, a Recreation Committee member, and a golfer to review the matter and research salaries.

Vice-Mayor Colonell commented on the golf course's needs. Chair Catto provided additional comments on the need to understand financial information related to City employees to make informed decisions. Vice-Chair Evangelista asked for clarification on Chair Catto's request to create an advisory committee.

MOTION: Chair Catto restated her motion to ask the City to appoint a committee that includes one Commissioner, one Recreation Committee member, one citizen golfer, and Public Works Department Head Mike Guarino to advise on the future of the golf course. Vice-Chair Evangelista seconded the motion.
DISCUSSION: City Administrator Bartus advised on Sunshine Law requirements, which Vice-Chair Evangelista acknowledged.
ON THE MOTION: Rollcall vote. Unanimous approval.

c. **Golf Course Pro-Shop Renovation Ideas**

Chair Catto introduced the agenda item and spoke about the possibility of installing ceiling fans using current City budget funds. She commented on the potential benefits, including fewer bugs and a cooler environment.

MOTION: Motion made by Chair Catto to recommend approval to purchase suitable fans for the Golf Course Clubhouse porch. Aleta Williamson seconded the motion.
DISCUSSION: Vice-Chair Evangelista commented on the need to assess the ability to install panels and fans and discussed the possibility of the Public Works Department completing the work as an inexpensive endeavor. Public Works Department Head Guarino confirmed that he would check on the feasibility and ability to install fans.
ON THE MOTION: Rollcall vote. Unanimous approval.

Chair Catto suggested that a structural engineer review the clubhouse to determine whether the building is worth saving and whether it could be expanded. Vice-Mayor Colonell suggested returning to the beginning of the process by defining the clubhouse's intended use, then determining a direction and allocating funds accordingly. Vice-Chair Evangelista agreed with Vice-Mayor Colonell and stated that the Committee should first understand what the community wants, including whether residents are satisfied with tables, chairs, and patios or whether there is a desire to expand the clubhouse. Vice-Chair Evangelista stated that community buy-in is needed first. Chair Catto stated that the matter could be revisited in the fall.

12. **ANY OTHER BUSINESS:** None.

13. **NEXT MEETING:** Thursday, August 13, 2026, at 10:00 AM via Zoom. The Committee discussed whether August and September meetings were needed, and Chair Catto asked for member preferences and input. Vice-Chair Evangelista stated that, unless something changes, a meeting was not needed based on the agenda. Aleta Williamson agreed. The August and September meetings were canceled, and the Committee will meet again on October 8th.

    Vice-Mayor Colonell commented on ADA requirements for the clubhouse and stated that the Committee should continue monitoring requirements going forward. Chair Catto stated that the furniture meets ADA compliance. Public Works Department Head Mike Guarino confirmed that he would check the slope of the ramp.

14. **ADJOURNMENT:** The meeting adjourned at 10:58 AM.

Respectfully submitted,

Silvia Roussin
City Clerk

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Thank

YOU

Dear KCB commissioners and
Recreation Committee,

Thank you so much for All The improvements made on The KCB golf course. Renewing Daryl's contract was especially important as he does a great job Running Course. All The new equipment will help him do his job even better. The porch furniture Really enhances The porch. The new shrubs look good And help with safety.

(Over)

I know All the ladies in The Wednesday League Appreciate All The improvements.

Thanks Again,

Gail Alter

american greetings

AUGUST 2026 - RECREATION COMMITTEE PRIORITY IMPROVEMENT LIST
(RANKED HIGHEST TO LOWEST)

1. The completion of the Basketball Court
2. Ongoing ADA compliance for all recreational areas
3. Restroom facilities in the following order of importance
   a. 8th Street Restrooms
   b. 7th Street Restrooms
   c. East Park Restrooms (1st Street Park)
4. Additions of Exercise Stations – Grant depending

Completed Projects
Shuffleboard Improvements
7th Street Parking Improvements

Tabled Projects
Covered Pavilion on 8th Street

JULY 2026

	Budget	prior months total	July 2026	FYE 2026	Remaining Budget
572-000 · RECREATION					
572-040 Maintenance	5,000.00	4598.69	0.00	4,598.69	401.31
Total 572-000 · RECREATION	5,000.00	4598.69	0.00	4,598.69	401.31

Plant Health Care
SYSTEMS OF SOUTH FLORIDA
Protecting Paradise
One Property At A Time

Proposal

Date: 7/16/26
Customer: City of Key Colony Beach
600 W. Ocean Dr.
Key Colony Beach, Fl 33051

Quantity	Container Size	Description	
27	15 Gal.	Buttonwood	$2,295.00
1	Yard	Soil	$110.00
½	Pallet	Premium Brown Mulch	$230.00
		Scoop of work -Install Buttonwood to create hedge. -Add mulch around all Buttonwood.	

Materials Tax	**$2,819.45**
Labor & Delivery	**$5,850.00**
TOTAL DUE	**$8,669.45**

Proposal

Date: 7/16/26
Customer: City of Key Colony Beach
600 W. Ocean Dr.
Key Colony Beach, Fl 33051

Quantity	Container Size	Description	
27	15 Gal.	Fishtail Palm	$2,295.00
1	Yard	Soil	$110.00
½	Pallet	Premium Brown Mulch	$230.00
		Scoop of work -Install Fishtail Palms to create hedge. -Add mulch around all palms.	

Materials Tax	$2,819.45
Labor & Delivery	$5,850.00
TOTAL DUE	$8,669.45