CITY OF KEY COLONY BEACH

ADVISORY BOARD & VOLUNTEER COMMITTEE APPLICATION

OFFICE OF THE CITY CLERK
PO BOX 510141
CITY OF KEY COLONY BEACH, FL 33051
TELEPHONE: (305) 289-1212
WEB: WWW.KEYCOLONYBEACH.NET

☐ **NEW APPLICATION** ☐ **RE-APPLICATION**

☐ **BEAUTIFICATION COMMITTEE** (2-Year Terms; 5 Members, 2 Alternates)
☐ **PLANNING & ZONING BOARD*** (2-Year Term; 5 Members, 2 Alternates)
☐ **RECREATION COMMITTEE** (2-Year Term; 5 Members, 2 Alternates)
☐ **UTILITY BOARD*** (1-Year Term; 5 Members, 2 Alternates)

***These boards are subject to Financial Disclosure.**

Name:_____ _____ _____
(Last) (First) (Middle)

Address:_____

_____

Mailing Address (if different): _____

_____

Business Address: _____

_____

Occupation: _____

Home/Cell Ph.:_____

E-mail:_____

Do you reside within the City limits? ☐ Yes ☐ No

- If yes, how long have you resided in the City of Key Colony Beach? _____

Do you own property in the City of Key Colony Beach? ☐ Yes ☐ No

Are you a Registered Voter in the City of Key Colony Beach? ☐ Yes ☐ No

Please rank your board preference(s): 1. _____

2. _____

3. _____

Have you ever served on a volunteer board or in a volunteer capacity before? ☐ Yes ☐ No

If yes, please indicate name of board and dates of service. _____

_____

Why would you like to serve on this board? _____

_____

_____

What special skills would you bring to this position? _____

_____

_____

Please list fields of work experience: _____

_____

_____

List any licenses and/or degrees (optional): _____

_____

_____

Local References (Please list 3):

1. _____

2. _____

3. _____

Would you have a problem with the meeting dates and times for the board/agency for which you are applying? ☐ Yes ☐ No

If yes, please explain: _____

Signed: _____ Date: _____

SCHEDULE OF BOARD/COMMITTEE MEETINGS

Beautification Committee	2nd Tuesday of each month (via Zoom during the Summer)	10:00 am
Planning and Zoning Board*	3rd Wednesday of each month	10:00 am
Recreation Committee	2nd Thursday of each month (via Zoom during the Summer)	10:00 am
Utility Board*	3rd Tuesday of each month	10:00 am

*These boards are subject to Financial Disclosure.

Submit application to:

Silvia Roussin
City Clerk
City of Key Colony Beach
PO Box 510141
Key Colony Beach, FL 33051

OR

Cityclerk@keycolonybeach.net

CITY OF KEY COLONY BEACH ADVISORY BOARD & VOLUNTEER COMMITTEE MEMBER APPLICATION

Acknowledgments:

1. Accuracy of Information. I certify that the information provided in my Board Application with the City of Key Colony Beach is correct to the best of my knowledge.

Printed Name: _____

Signature:_____

Date: _____

GENERAL INFORMATION

SUNSHINE AMENDMENT/CODE OF ETHICS:

All Volunteer Advisory Board/Committee Appointees are governed by and subject to the Florida Sunshine Law, which includes the Public Records Law and Code of Ethics.
[Ref. Sec. 24, Art. I, F.C., Sec 286.011, F.S. Chap. 119, F.S. and Chap. 112 – Part III, F.S. respectively]

FORM 1 – STATEMENT OF FINANCIAL INTERESTS:

Persons required to file FORM 1 include all local officers. A local officer is defined as any appointed member of a board, excluding any member of a solely advisory body. However, a governmental body with land-planning, zoning, or natural resources responsibilities shall not be considered an advisory body and therefore would be required to file.

Within 30 days from the date of appointment, and subsequently no later than July 1st of each year thereafter, a local officer shall file a statement of financial interest with the Florida Commission on Ethics electronically. Additionally, within 60 days of leaving the position, unless you take another "reporting position" within that period, you are required to electronically file a FORM 1F with the Florida Commission on Ethics.
[Ref. Sec. 112.3145, F.S.]

REPORTING REQUIREMENTS AND PROHIBITED RECEIPT OF GIFTS; SOLICITATION AND DISCLOSURE OF GIFTS FROM GOVERNMENTAL ENTITIES, DIRECT SUPPORT ORGANIZATIONS AND HONORARIUM RELATED EXPENSES:

Certain instances require disclosure of gift and honoraria. For a full detail of requirements, please review the **GIFT LAW** as identified in Florida Statutes or contact the City Attorney for specifics.
[Ref. Secs. 112-3148 & 49, F.S.]

NOTE: Forms which may be required to be filed by a local officer are as referenced in Florida Commission on Ethics' **"GUIDE TO THE SUNSHINE AMENDMENT AND CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES"** booklet, as published annually and on file in the Office of the City Clerk or online at the Florida Commission on Ethics at www.ethics.state.fl.us under the tab entitled Publications and/or Forms.